



Due to Coronavirus Concerns, this will be a VIRTUAL MEETING. (not in person).
Citizens are welcome (and encouraged) to join us via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

Public Works Committee Meeting
Tuesday, May 12, 2020
6:00 PM – 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/551427053>

You can also dial in using your phone.
United States: +1 (646) 749-3112

Access Code: 551-427-053

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/551427053>

MINUTES

1. Call to order and roll call

The meeting was called to order by Marquardt at 6 p.m. The meeting was held virtually.

Present: Binnie, McCormick and Schulgit
Others: Brad Marquardt and Cameron Clapper

2. Election of Chairperson/Vice Chairperson

Schulgit nominated McCormick as Chairperson and seconded by Binnie.

Ayes: All via voice vote (2)
Noes: None

Binnie nominated Schulgit as Vice Chairperson and seconded by McCormick.

Ayes: All via voice vote (2)
Noes: None

3. Set day and time for regularly scheduled monthly meetings

Marquardt asked if the day and time still works for everyone and it was agreed to continue on the second Tuesday of the month at 6 p.m.

4. Approval of minutes from March 10, 2020

A motion to approve the minutes from the March 10, 2020, meeting was made by Schulgit and seconded by Binnie.

Ayes: All via voice vote (3)

Noes: None

5. **Hearing of Citizen Comments**

There were no comments at that time.

6. **Old Business**

There was no old business at that time.

7. **New Business**

a. **Discussion and Possible Action on awarding the 2020 Street Construction Contract 2-2020.**

Marquardt stated they received three bids on May 7, 2020. They were from Asphalt Contractors, Payne & Dolan, Inc. and Rock Road Companies, Inc. The work is for pulverizing and repaving Wisconsin Street from Milwaukee Street to Coburn Lane and Starin Road from Park Street to Fremont Street, and paving the Dog Park parking lot and Moraine View Park parking lot. The low bid came in from Payne & Dolan at \$194,920.75. It was reviewed with no inconsistencies. It was noted the department does have adequate funds in their Street's Repair budget. In addition, they did receive just over \$26,000 in a local road improvement grant through the State of Wisconsin to help offset the work being done on Wisconsin Street. Therefore, staff recommends approval to Payne & Dolan. Schulgit moved to approve and seconded by Binnie.

Ayes: All via voice vote (3)

Noes: None

b. **Discussion and Possible Action on Memorandum of Understanding with University of Wisconsin – Whitewater for upgrading lights on Prairie Street to LED.**

Marquardt stated this came through the student government at the University. They had done a safety analysis through campus and one of the areas that came up was that students felt the lighting along Prairie Street was not bright enough. Therefore, the campus asked the City to initiate replacement with We-Energies. There are seven lights on the east side of Prairie Street and each light has two fixtures. They estimated an upfront cost of \$11,620. We-Energies needs that upfront cost before they even finalize any plans. There is a cost savings going to LED fixtures of just over \$49/month for the first seven years. After the seventh year, there is an additional savings of \$1.03 per fixture, per month, in addition to the reduction in energy costs. This project was not in the City's budget for 2020. Therefore, the MOU was written that the University would front the cost this year to have the lights upgraded to LED. As was the case with the previous MOU. The cost will be split 50/50. The City would then budget this in 2021 and in early January would repay the University half of the upfront cost of \$5,800. The overall payback is estimated at just over 16 years. With only having to pay half of the upfront cost, the payback would be just over eight years. Schulgit moved to approve the MOU and seconded by Binnie.

Ayes: All via voice vote (3)

Noes: None

c. **Discussion and Possible Action on designating a member to the Pedestrian and Bicycle Advisory committee.**

Marquardt stated we now have the new Pedestrian and Bicycle Advisory committee. Three members are supposed to be appointed through Council of which there were two applications at the last Council meeting. Therefore, only two have been appointed. One member appointed by the Public Works Committee and one member appointed by the Parks and Recreation Board. Marquardt asked if they want to appoint a member from their committee or do they want to appoint a citizen member to the committee? The person who is appointed by the Public Works Committee and the Parks and Recreation Board is just a one-year term. Marquardt stated he does not know of any other citizen applications. They could table this until they have applications unless one of the members from the Public Works Committee wants to

appointment themselves or get appointed by the Public Works Committee. McCormick reached out to Schulgit to see if he was interested. He is going to reach out to his professors to see if one of them would be interested in this position. Clapper also suggested that the three Public Works Committee members reach out to anyone they know that may be a good fit to serve on that committee. Clapper stated he doesn't know if they have to have anyone fill out an application if they are willing to serve and the committee discusses. He thinks they could then appoint the representative. He does suggest if they look to have someone outside the committee fulfill that role that they just make a note to plan for a regular update time or checkpoint with that individual, because they are serving on their behalf of that body. In addition, Clapper asked if there were other individuals that the committee wanted Clapper or Marquardt to reach out to, they could certainly do that. McCormick said they haven't had a Parks and Recreation meeting for a while and there might be some interest from that group. At this time, Schulgit made a motion to table this item and seconded by Binnie.

Ayes: All via voice vote (3)

Noes: None

d. Discussion and Possible Action on reallocating funds in the Wastewater Capital Improvement Budget.

Marquardt stated Reel had budgeted \$25,000 for their share to do some repaving of the access road from Highway U to their access property, which is also shared with John's Disposal and LSP. Marquardt is not sure who asked for this to be delayed until 2021, so they could better budget for this project. Therefore, Reel would like to utilize the money that was budgeted and do some repairs to the metal coupling on the anaerobic digesters. Some pictures were included in the report. There is rusting on the top and around the digesters. There is water getting in and flowing down behind the brick veneer. You can see by the picture where it is coming out at the bottom of the digesters. This was a project that was budgeted for in 2021, and Reel would like to move it up since that money is not being spent on the road. Reel did have an estimate from earlier this year from a roofing contractor, who did a project at the plant, and that estimated cost was \$24,000. They are looking for approval to spend the money on the metal coupling instead of repaving the access road. Schulgit made a motion to approve and seconded by Binnie.

Ayes: All via voice vote (3)

Noes: None

e. Discussion and Possible Action on updating the Street Index of Parking Restrictions for Milwaukee Street and Elkhorn Road from Esterly Street east to the City Limits.

Marquardt stated with the Milwaukee Street and Elkhorn Road project and new signage that is going in, he decided to look at the Municipal Code to see what the no parking limits where in that area. There are three areas on Milwaukee Street that were delineated in the code along with two spots on Elkhorn Road. However, with the new project there are a lot more areas being marked as no parking. Secondly, there are a lot of areas that are marked now for no parking that were not in our ordinance. He would like to delete all of the sections on Milwaukee and Elkhorn and start fresh with the additions that he had listed for Milwaukee and Elkhorn. Maps were provided to visually show where the no parking would be located.

Delete

Milwaukee Street

1. South side; from the east curblineline of S Newcomb, east to a point 175 feet east
2. North side; from the east edge of the west driveway at 960 E Milwaukee, east to a point 180 feet east
3. North side; from the west curblineline of Newcomb St west to a point 250 feet

Elkhorn Road

1. On roundabout
2. West side; from a point 138 feet north of the north curblineline of E Clay, northerly and thence westerly along the curve onto E Milwaukee to a point 219 feet

Add

E. Milwaukee Street

1. South side; from the west property line of 617 Milwaukee Street to S. Newcomb Street (need signs installed)
2. North side; from S. Newcomb Street west to the east property line of 624 Milwaukee Street (need signs installed)
3. South side; from the east curblineline of S Newcomb, east to a point 260 feet east
4. North side; from the east side stopbar at S. Newcomb for westbound traffic, east to a point 165 feet east
5. South side around Taft Street; from 20 feet east of the west property line of 757 Milwaukee Street to 90 feet west of the east property line of 803 Milwaukee Street
6. North side around Taft Street; from 20 feet east of the west property line of 757 Milwaukee Street, east to a point 140 east
7. South side around S. Rice Street; from 170 feet east of the west property line of 841 Milwaukee Street, east to a point 285 feet east
8. North side around Willard Street; from 45 feet west of the west property line of 844 Milwaukee Street, east to a point 310 feet east
9. Both sides; from the center of the roundabout, north to a point 330 feet north

Elkhorn Road

1. Both sides; from the center of the roundabout, south to the City Limits at Sunrise Lane
2. West side; from the north property line of W8239 Elkhorn Road, north to the City Limits south of Sunrise Lane

Marquardt was looking for approval for this item. He will then work with McDonnell to produce this ordinance wording. He would like to bring it to council in June for the two readings. Schulgit moved to approve and Binnie seconded.

Ayes: All via voice (3)

Noes: None

f. Discussion and Possible Action on request for street light on 12th Place.

Marquardt stated this request came from Ken Kienbaum. Marquardt tried reaching out to him to find out exactly where on 12th Place but did not get a return phone call. He decided to leave it on the agenda in case Kienbaum does call back. 12th Place is only about 300 ft. in length. There is a street light at the intersection of Main Street, on the north side, and a street light on the north side of Salisbury Lane. The distance between those two lights, in a straight line, is about 340 ft. Typically, we have been placing new street lights (in a new subdivision) about 500 ft. apart. From his experience, he feels that distance is very common. With 12th Place street being a shorter street, and having street lights already on both ends, he does not recommend adding an additional street light at this time. A motion was made by Binnie to deny this request and seconded by Schulgit.

Ayes: All via voice (3)

Noes: None

g. Discussion and Possible Action on approving vehicles and equipment for auction.

Marquardt stated each year they look at the City Garage, Wastewater and Water to see if there are items they can get rid of or are no longer needed. Included in this year's list from the Streets Department are items that are no longer needed. We would like to try and auction them off or sell them somehow to receive some funds for them. In addition to what he has provided in the packet, the Water Utility also has asked for some items to be sold as well. There are some pumps and scales from the upgrade of the new Scada system and an old valve turner that was just replaced with a new valve turner. Therefore, he would

like to provide this list to Council for their approval. McCormick asked where the auction takes place. Marquardt stated it is an online auction through Wisconsin Surplus. Schulgit moved to approve this item and seconded by Binnie.

Ayes: All via Voice vote (3)

Noes: None

h. Update on Construction Projects – Milwaukee Street, Clay Street.

Marquardt stated on Clay Street the sanitary sewer and water main is installed from Dann Street to Esterly Street. They are working on water and sewer laterals. He doesn't think they have started stormsewer yet but that was scheduled to begin that same week as well. Once they get the stormsewer installed, they will be building the road in that section. Meaning they will excavate out and bring in the base course up to grade and then the base course will be there for the driving surface for the residents. Then they will jump from Esterly Street to the roundabout. Again, they will start with the sanitary sewer and water main, stormsewer, build the road to the base course and then come back and do concrete on the whole stretch, asphalt and restoration. At least that's what the initial plan was to be. It is always possible that if the concrete crew is available they would come in on that first section and knock out the concrete work there before the second section. However, that was not the initial plan. Otherwise, there hasn't been any unexpected bedrock, other than what was shown on the plan. The ground water has been manageable. He did hear from a resident last fall that the lake drawn down was helping her sump pump from not running as much. He thinks it should have benefitted the construction project as well having the lake drawn down.

Marquardt stated that on Milwaukee Street they were supposed to have all of the sidewalks installed by the middle of the week. The plan was to finish the restoration and concrete sealing. The painting crew was then scheduled for May 26, to come in and paint the section east of Newcomb to the roundabout. This included the roundabout, which is getting restriped from the two-lane roundabout to a one lane roundabout. By the end of May, that section should be open to traffic, which is currently using Clay Street to Rice Street as a mini detour. They were hoping to complete the stormsewer work, from the roundabout to Highway 12, by Friday of last week. They were going to grade this week. They are hoping to have the concrete crew in by May 18. We should then see main line paving go down on that section of Elkhorn Road, from the roundabout to the highway. They have been making good progress on it and the completion date is scheduled for the end of July.

8. Future Agenda Items

McCormick is still getting several complaints about the traffic on Janesville. She received an email from a distributor of radar signs in which the speed limit is right underneath the sign posted. She wondered if those are expensive and is this something they could look at that could be a permanent addition on Janesville Street. Marquardt stated he could look into a price. He said it depends on where they want to put it. He said a lot of people will see it and slow down and once they pass it, they speed back up. It is a recognition, like any sign, and people become accustomed to it, especially when they know there is no enforcement with it. He will gather more information and bring it to the next meeting. Clapper stated he just had a conversation with Chief Rapp and with the absence of a lot of activity outside, cars have increased in speed. The increases that have happened during this "Safer at Home" time have been a slight uptick in domestic calls, not domestic violence per say, but just the need for assistance at a residence. The other item that has gone up is speeding. The folks that are seeing this might be exhibiting even more than what would normally be the case just because it seems people are getting accustomed to traveling at higher speeds. There is nobody around, there are no children out playing, and there are no cars parked on the sides of the roads. Cars are picking up velocity. He knows that Chief Rapp put out speed signs and could probably get his information as well to show what the traffic pattern has been in terms of speeding in that area. He stated McCormick's request is timely and they can definitely bring back some information.

Binnie also had some concerns expressed to him about speeding down Indian Mound. The last he heard from the resident was that with the "Safer at Home" in place there has actually been a lot less traffic and they weren't as concerned. He would still like to have some discussion about that street as well.

9. Adjournment

McCormick entertained a motion to adjourn at 6:48 p.m. It was moved by Schulgit and seconded by Binnie.

Ayes: All via Voice vote (3)

Noes: None

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**Anyone requiring special arrangements is asked to call the
Office of the City Manager / City Clerk
at least 72 hours prior to the meeting.**