

MINUTES

Whitewater University Technology Park Board Meeting 8:00 a.m. on April 27, 2022 Conference Rm. 105 & WebEx Video Conference

PRESENT: John Chenoweth, Cameron Clapper, Paul Ambrose, Jeannine Rowe, Jeff Knight, Steve Hatton, Carol Scovotti, David Scurlock, Mark Johnson, Cathy Anderson, Jill Baures.

1. **Call to Order.** With a quorum present, Chenoweth called the meeting to order at 8:00 a.m.
2. **Declaration of Conflict of Interest.** Chenoweth inquired if any board members had a conflict of interest to declare with any of the items on the meeting agenda. There were no conflicts of interest declared.
3. **IC Company Guest; Jill Baures Pauquette Center.** Jill provided an overview on current operations of Pauquette Center and the need for mental health services in the area. Whitewater is Pauquette's 8th location in Wisconsin. Doing well in Whitewater and specifically in Telehealth services.
4. **Annual Election of Officers.** Section 4.01. of the Tech Park Bylaws states that the board shall at its annual meeting elect to one-year terms a president, a vice president, a treasurer, a secretary, and such other officers as the board may from time to time determine. At this April 27 meeting the motion was made by Clapper to elect Chenoweth as President of the Tech Park Board with second by Knight, motion carried. Motion was made by Knight to elect Clapper to Vice President of the Tech Park Board with second by Scovotti, motion carried. Motion made to elect Paul Ambrose to Secretary and Treasurer by Scovotti with second by Rowe. Motion carried.
5. **Common Council Appointment of Citizen Representative to WUTP Board.** Parish has termed out as Community Member Representative leaving an open position on the Tech Park Board. Applications will be accepted and the Whitewater Common Council will appoint an appropriate Community Member Representative to the Board at a future Common Council meeting.
6. **Approval of February 23, 2022 Meeting Minutes.** Motion made by Rowe to approve February 23, 2022 meeting minutes. Second by Clapper. Motion carried.
7. **Review/Acceptance of January 2022 Financial Report.** Johnson provided update on financial report ending March 30, 2022. Motion made by Scovotti to approve Financial Report. Second by Knight. Motion carried.
8. **Director's Executive Summary.** Johnson provided an update on Innovation Center operations. 21 companies currently being served by the Innovation Center. Utilization of the Innovation Center is increasing with UWW iCIT, WUSD, UWW FERC Banking Conference, Computer Science Advisory Board meeting, and CEO Pitch Competition all being held recently at the Innovation Center.
9. **Sub-Committee Reports.**
 - a. *Tenancy Report:* Johnson gave update on tenancy currently at 98% occupancy with a few cubicles still available.
 - b. *Budget Report:* 2023 preliminary budget reviewed and will be refined at the June 2022 meeting and finalized at the August 2022 meeting for submission to the Common Council for inclusion into the comprehensive 2023 City budget.
10. **CDA Activities Update.** Anderson provided an update on CDA activities including land sale closings of Lavelle, Richter Excavating and upcoming closings of Property X, and David and Goliath Properties.
11. **Future Agenda Items [All]**

- a. Knight recommended having a conversation with EDA to determine if Innovation Center can be sold and the proceeds used to fund another building.

12. **Meeting Schedule** [Chenoweth]

June 22, 2022

August 17, 2022

October 26, 2022

December 14, 2022

13. **Adjournment:** [Chenoweth] Meeting adjourned at 8:42 a.m.