

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
In-person/Virtual Meeting
Monday, March 21, 2022, 6:30 pm

MINUTES

Mission Statement:

We will have the space and the stuff to do the things that you want.

Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections; Service excellence

1. Call to Order and Roll Call at 6:32pm

Present: Jennifer Motszko, Anne Hartwick, Jim Winship, Doug Anderson, and Jaime Weigel.

Absent: Kathy Retzke, Brienne Diebolt-Brown

Staff: Stacey Lunsford, Sarah Hemm, Deana Rolfsmeyer, and Diane Jaroch

2. Consent Agenda

- 2.I. Acknowledgment of Receipt of Financial Reports*
- 2.II. Acknowledgment Of Receipt Of Treasurer's Reports*
- 2.III. Acknowledgment of Receipt of Statistical Reports for February 2022*
- 2.IV. Acknowledgment of Payment of Invoices for February 2022*

MSC Jim/Doug to approve the Consent Agenda with the exception of the minutes from the Feb. 21, 2022 meeting.

Ayes: Jennifer Motszko, Anne Hartwick, Jim Winship, Doug Anderson, and Jaime Weigel.

Nays: none

Kathy Retzke joined the meeting at 6:38pm.

Approval of the minutes of the regular meeting of February 21, 2022*

MSC Jim/Jamie to approve the minutes with the addition of Jaime Weigel's report the trustee training week Library Director Succession Planning.

Ayes: Jennifer Motszko, Anne Hartwick, Jim Winship, Doug Anderson, Kathy Retzke, and Jaime Weigel.

Nays: None

3. Hearing of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three-minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.1 Library Building Project

Approve recommendation of the Library Expansion and Renovation Steering Committee for The Sweeney Group to lead the capital campaign.

- Committee met on March 16th to discuss pros/cons of the 3 firms who had presented to the committee
- The Sweeney Group (TSG) will provide a contract for Board approval by April meeting.
- Stacey will send the TSG proposal to the Board.
- The board requests that Jodi Sweeney attend the April Board meeting.

MSC Jim Winship/Jennifer Motszko to approve that the Library Board will contract with The Sweeney Group as the fundraising consultant for the capital campaign.

Ayes: Jennifer Motszko, Anne Hartwick, Jim Winship, Doug Anderson, Kathy Retzke, and Jaime Weigel.

Nays: None

5. New Business

5.1. Approval of Purchase of Three Book Display Carts

MSC Doug Anderson/Jaime Weigel to approve the purchase of three book display carts.

Ayes: Jennifer Motszko, Anne Hartwick, Jim Winship, Doug Anderson, Kathy Retzke, and Jaime Weigel.

Nays: None

5.2 Discussion and Possible Action on Security Gates

- Stacey discussed that the security gates are old and parts are no longer available. Desensitizers are starting to die. New ones are \$600 a piece. Also, the resale of library materials isn't as profitable as it was in the past. The gate will remain up to count people.

5.3 Approval to Close the Library on Friday, April 29th for a Staff Training Day.

MSC Kathy Retzke/Doug Andersen to approve closing the library on Friday, April 29th for a Staff Training Day.

Ayes: Jennifer Motszko, Anne Hartwick, Jim Winship, Doug Anderson, Kathy Retzke, and Jaime Weigel.

Nays: None

6. Staff & Board Reports

6.I. Director's Report ~ see attached

6.II. Adult Services Report ~ see attached

6.III Youth Educational Services Report ~ see attached

6.III.i Programming & Makerspace Librarian Report

6.IV. Bridges Library System Staff Report ~ see attached

7. Library Board Reports

- Jaime Weigel reached out to 3 people at UW-Whitewater about land acknowledgement statements. Anne and Jaime will be meeting with Kenny Yarbough about the process. Jaime will update next month.

8. Board Request for Future Agenda Items

If the board has any questions they want to put to the community through the City's Polco online survey system, they will be collected at this time.

9. Confirmation of the next meeting April 18th at 6:30pm.

Meeting adjourned at 7:20 pm.

Minutes respectfully submitted by Jennifer Motszko on March 21, 2022.