

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

March 3, 2020.

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Patrick Singer. Members Present: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. Members Absent: None. Legal Counsel Present: Wallace McDonell.

It was moved by Allen and seconded by Schulgit to approve the Council minutes of 2/20/20, and to acknowledge receipt and filing of the following: Finance Committee minutes of 12/10/19 and 1/28/20; Library Board minutes of 1/20/20; Parks and Recreation Board minutes of 12/18/20. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.

PAYMENT OF INVOICES. It was moved by Allen and seconded by Schulgit to approve payment of city invoices in the sum of \$13,509.51. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.

CITY MANAGER UPDATE: None.

STAFF REPORTS: The Wisconsin Urban Forestry Council presented retired Streets and Parks Superintendent/City Forester, Chuck Nass, with a lifetime achievement award. Library Director, Stacey Lunsford, presented the 2019 Library Annual Report. Parks and Recreation Director, Eric Boettcher, gave an update on the Cravath Lakefront Park Amphitheater project. Currently the project is 2-3 weeks ahead of schedule, and is on schedule to be completed by June 13, 2020. Boettcher announced that the Frawley family donated \$50,000 toward the amphitheater project. The Frawley name will be displayed on the amphitheater. The Rotary Club also donated \$30,000 toward the project.

CITIZEN COMMENTS: None

ADOPTION OF 2019 BUDGET TRANSFER RESOLUTION NO. 3 City Manager Clapper explained that the proposed document transfers surplus funds to other funds that have budget shortfalls as well as to the undesignated fund balance. The City has a policy which establishes a goal that the undesignated fund balance should be equal to at least 20% of the operating budget. Approval of the proposed transfer resolution will accomplish this. Councilmember Brown asked whether the transfer to the Cable TV fund will be sufficient to cover the shortfall in that area. City Manager Clapper replied that it should be. Councilmember Allen expressed concern that the undesignated fund balance is not available to cover unexpected expenses that come up throughout the year. City Manager Clapper indicated that the resolution went before the Finance Committee, and both the city staff and the Finance Committee recommend approval of the resolution.

WHEREAS, the Common Council of the City of Whitewater adopted a Budget Resolution for 2019 on November 27, 2018, setting forth the detailed estimates of revenues and expenditures required for the various purposes performed by the City,

AND WHEREAS, actual revenues and expenditures experienced in budget year 2019 resulted in surplus funds when compared to budgeted amounts that enable application of surplus towards additional funding needs of the City;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater that the following budget changes are authorized:

Fund #	Fund Description	Preliminary Surplus / (Shortfall)	Proposed Year-End Transfer
100	GENERAL FUND	507,795	(271,492)*
200	CABLE TV FUND	(6,531)	20,000
210	FD EQUIPMENT REVOLVING FUND	185,785	50,000
215	EQUIP/VEHICLE REVOLVING FUND	56,657	25,000
216	POLICE VEHICLE REVOLVING FUND	56,859	25,000
230	SOLID WASTE/RECYCLING FUND	(12,212)	12,212
235	RIDE-SHARE GRANT PROGRAM FUND	(25,896)	25,896
248	PARK & REC SPECIAL REVENUE	(15,747)	2,631
260	SICK LEAVE SEVERANCE FUND	35,155	50,000
271	INSURANCE-SIR	25,000	35,000
450	CAPITAL PROJ-LSP GROSS FUND	469,583	54,261
900	CDA FUND	83,328	(18,060)
920	INNOVATION CTR-OPERATIONS	10,448	(10,448)
	Total of Transfers		-

IT IS FURTHER RESOLVED that no changes are made to the tax levy as originally made, and these changes represent shifts in income or expenditures actually experienced or anticipated.

Resolution introduced by Councilmember Allen, who moved its adoption. Seconded by Councilmember Schulgit. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None. ADOPTED: March 3, 2020.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

PURCHASE AUTOMATED VALVE TURNER MACHINE. Director of Public Works Marquardt presented the estimates for a valve turner and stated that the purchase was not included in the 2020 budget. To compensate, the service truck in the budget will not include a crane option, saving \$49,000, and the chemical addition work came in \$12,000 lower than expected. The remainder needed would be taken from the hydrant replacement fund. Public Works Committee has reviewed and does recommend approval. It was moved by Allen and seconded by Schulgit to approve the purchase of the automated valve turner machine at a cost of \$63,560. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.

AUTHORIZATION TO SUBMIT GRANT APPLICATION FOR COPS HIRING PROGRAM. Police Chief Raap explained that the grant would provide funds to hire a second School Resource Officer at a considerable savings to the City, the first four years of the officer's employment. The Finance Committee reviewed the matter and recommended approval. It was moved by Allen and seconded by Palmer to authorize the submission of the grant applications. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.

COMMON COUNCIL AGENDA FORMAT. Councilmember Allen expressed displeasure with the format of the Council Agendas completed in CVMIC, and inquired whether any other councilmembers preferred the former PDF version. It was agreed that the former format was easier for Council to read, and there was preference that the CVMIC agenda preparation method be eliminated.

RADICOM AGREEMENT. It was moved by Allen and seconded by Schulgit to approve the annual contract with Radicom, which provides for for Police Radio equipment service. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer.

FUTURE AGENDA ITEMS AND/OR POLCO QUESTIONS: None.

EXECUTIVE SESSION. It was moved by Singer and seconded by Schulgit to Adjourn To Closed Session, NOT TO RECONVENE, Per Wisconsin Statutes 19.85(1)(E) 'Deliberating Or Negotiating The Purchase Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session; AND 19.85(1)(C) "Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Any Public Employee Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility." Items To Be Discussed: 1) Possible Purchase Of Vacant Land Near The Southeast Portion Of The City, Near The Intersections Of Highway 12, Hwy P, And Willis Ray Road AND 2) City Manager Performance Evaluation. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None. Being no further business to come before the regular portion of the meeting, the meeting adjourned at 7:26 p.m.

Respectfully submitted,

Michele R. Smith, Clerk