



Board of Trustees Meeting Agenda  
Irvin L. Young Memorial Library

**VIRTUAL**

431 W. Center Street  
Whitewater, WI 53190

Mon, Jun 15, 2020 6:30 PM - 8:00 PM (CDT)

*Our Mission: We will have the space and the staff to do the things that you want*  
*Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;*  
*Service excellence*

**Please join the meeting from your computer, tablet or smartphone.**

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1. Call To Order And Roll Call
2. Election Of Officers

Documents:

[BOARD OF TRUSTEES BY-LAWS - 2017 REVISION.PDF](#)

3. Review Of Committee Charters And Appointment Of Members For 2020-2021  
The board will review the charters and appoint new members for the upcoming year.

Documents:

[BOARD DEVELOPMENT COMMITTEE CHARTER.PDF](#)  
[EVALUATION COMMITTEE CHARTER.PDF](#)  
[MARKETING COMMITTEE CHARTER.PDF](#)

4. Consent Agenda
  - 4.I. Approval Of Minutes

Documents:

[LIBRARY MINUTES - MAY 18 2020.PDF](#)

- 4.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[BALANCE SHEET - MAY 2020.PDF](#)  
[BUILDING EXPENSES - MAY 2020.PDF](#)  
[CASH RECEIVED - MAY 2020.PDF](#)  
[OPERATING INCOME AND EXPENSES - MAY 2020.PDF](#)

4.III. Approval Of Payment Of Invoices

Documents:

[INVOICES PAID - MAY 2020.PDF](#)

4.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - MAY 2020.PDF](#)

4.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[BOARD TREASURER REPORT - MAY 2020.PDF](#)

5. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

6. Old Business

6.I. Discussion On Adding Wi-Fi Hotspots To The Library Collection

Information from other libraries in Bridges on costs are that they spend \$120 per year per hotspot for data. We would be able to get some initial hotspots through a grant.

Over the years that other libraries have had them, these are the most commonly mentioned pros and cons:

Pros: Very popular. They are always checked out

Cons: Some patrons try to work the system so that the hotspots are continually being checked out to the same handful of people in a given community. Some of the hotspots were catching on fire a few years ago. If a patron refuses to return a hotspot, Mobile Beacon/Sprint must be contacted and the data turned off for that unit's contract.

The cost per circulation is \$2.40. In comparison, an extremely popular DVD's cost per circulation is about \$0.53.

7. New Business

7.I. Review And Re-Approval Of Patron Privacy And Confidentiality Policy

Documents:

[POLICY PRIVACY AND CONFIDENTIALITY.PDF](#)

8. Staff & Board Reports

8.I. Library Director's Report

Documents:

[LIBRARY DIRECTOR REPORT - MAY 2020.PDF](#)

8.II. Adult Services Report

Documents:

[ADULT SERVICES REPORT - MAY 2020.PDF](#)

8.III. Youth Educational Services Report

Documents:

[YOUTH EDUCATIONAL SERVICES REPORT - MAY 2020.PDF](#)

8.IV. Programming & Makerspace Librarian Report

Documents:

[PROGRAMMING AND MAKERSPACE REPORT - MAY 2020.PDF](#)

9. Board Reports

10. Board Member Requests For Future Agenda Items

11. Confirmation Of Next Meeting

July 20, 2020, 6:30 p.m.

12. Adjournment

\*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the

Library Director (473-0530) 72 hours prior to the meeting.