



Board of Trustees Meeting Agenda
Irvin L. Young Memorial Library
Community Room
431 W. Center Street
Whitewater, WI 53190
Monday, March 21, 2022, 6:30 p.m.

Our Mission: We will have the space and the stuff to do the things that you want
Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;
Service excellence

This will be a hybrid in-person/virtual meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/87126653158?pwd=c21MNGc1Z2hreENSQ3BiYTVJWVAXZz09>

Meeting ID: 871 2665 3158

Passcode: xn3M4cD1

One tap mobile

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 871 2665 3158

Passcode: 05966906

Find your local number: <https://us02web.zoom.us/j/kdTkO4Gi4x>

1. Call To Order And Roll Call

2. Consent Agenda

2.I. Approval Of Minutes

Documents:

[MINUTES FEBRUARY 21, 2022 - DRAFT.PDF](#)

2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[BALANCE SHEET - FEBRUARY 2022.PDF](#)
[BUILDING EXPENSES - FEBRUARY 2022.PDF](#)
[CASH RECEIVED - FEBRUARY 2022.PDF](#)
[OPERATING INCOME AND EXPENSES - FEBRUARY 2022.PDF](#)

2.III. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[BOARD TREASURER REPORT - FEBRUARY 2022.PDF](#)
[AMERICAN DEPOSIT MANAGEMENT STATEMENT - FEBRUARY 2022.PDF](#)
[AMERICAN DEPOSIT MANAGEMENT STATEMENT - JANUARY 2022.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - FEBRUARY 2022.PDF](#)

2.V. Approval Of Payment Of Invoices

Documents:

[PAID INVOICES - FEBRUARY 2022.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Library Building Project

Approve recommendation of the Library Expansion and Renovation Steering Committee for The Sweeney Group to lead the capital campaign.

5. New Business

5.I. Approval Of Purchase Of Three Book Display Carts

In order to have more flexibility for book displays we would like to purchase three Atlantis End-of-Range Oak Book Trucks for \$734.95 each. These will be used to display the new non-fiction books. They will replace the larger unit we are currently using.

Documents:

[BOOK TRUCKS.PDF](#)

5.II. Discussion And Possible Action On Security Gates

The current security gates are out of warranty and parts are no longer manufactured for them. The desensitizer blocks that staff use to "turn off" the security strips in items are starting to fail. Discussion about next steps and actions to be taken.

5.III. Approval To Closed The Library On Friday, April 29 For A Staff Training Day

Staff will complete the annual tornado and fire drills, First Aid/CPR training, and other training identified as goals for staff for the year.

6. Staff & Board Reports

6.I. Library Director's Report

The report includes: facility maintenance, budget updates, if any; staff updates, if any; collection maintenance updates; public and community relations activities; library board relations, if any; meetings/webinars/trainings attended; strategic plan activities updates, if any.

Documents:

[LIBRARY DIRECTOR REPORT - MARCH 2022.PDF](#)

6.II. Adult Services Report

The report includes upcoming programs, programs already presented, attendance at said programs, and what meetings/trainings/webinars were attended.

Documents:

[ADULT SERVICES REPORT MARCH 2022.PDF](#)

6.III. Youth Educational Services Report

The report includes programs presented, attendance at said programs, and meetings/webinars/trainings attended

Documents:

[YOUTH EDUCATIONAL SERVICES REPORT MARCH 2022.PDF](#)

6.III.i. Programming & Makerspace Librarian Report

The report includes upcoming programs, programs already presented, attendance at said programs, and meetings/webinars/trainings attended.

Documents:

PROGRAMMING AND MAKERSPACE LIBRARIAN REPORT - MARCH
2022.PDF

6.IV. Bridges Library System Staff Report

Documents:

BRIDGES LIBRARY SYSTEM STAFF REPORT - MARCH 2022.PDF

7. Board Member Requests For Future Agenda Items

If the board has any questions they want to put to the community through the City's Polco online survey system, they will be collected at this time.

Polco is a civic engagement, survey and polling platform.

8. Confirmation Of Next Meeting

April 18, 2022, 6:30 p.m.

9. Adjournment

*Items on the Consent Agenda will be approved on one vote unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.