



Permit# _____
Official Use Only

APPLICATION FOR OUTDOOR PRIVATE PROPERTY CAFE PERMIT

PERMIT VALID FROM JULY 1ST- JUNE 30TH

APPLICATION IS HEREBY MADE FOR A REVOCABLE OUTDOOR PRIVATE PROPERTY CAFE PERMIT TO OPERATE AN OUTDOOR PRIVATE PROPERTY CAFE IN ACCORDANCE WITH CHAPTER 5.18 OF THE CITY OF WHITEWATER, WI CODE OF ORDINANCES

BUSINESS INFORMATION

Business Name: _____

Company Name: _____

Business Address: _____
Street City State Zip

Mailing Address: _____
Street City State Zip

Business Phone: _____ Current Zoning Classification: _____

APPLICANT INFORMATION

Name: _____ Title: _____
First Middle Last

Home Address: _____
Street City State Zip

Phone: _____ E-Mail: _____ cell phone: _____

DIRECTIONS

Bring the following to the Department of Public Works window located on the second floor of the Whitewater Municipal Center on 312 W. Whitewater *Street*, Whitewater, WI 53190:

- o Completion of Application for an Outdoor Private Property Cafe Permit
- o Site Plan Layout (to be reviewed by Neighborhood Services, Fire Department and Police Department).

- o Description of items to be placed outside (standards are on next page)
- o Copy of a current certificate of commercial liability insurance in the amount of at least \$100,000 per occurrence. Original Certificate of Comprehensive General Liability Insurance for at least \$100,000 which names the City of Whitewater as additional insured and covered area includes the outdoor private property cafe
- o A copy of applicable valid Wisconsin Seller's Permit
- o A copy of applicable valid Alcohol Beverage License (only if alcohol is to be served)

BASIC INFORMATION

****WILL YOU BE SERVING ALCOHOLIC BEVERAGES?** Yes No

***If you answered "Yes" you will have to change your Alcohol Beverage License to include the outdoor private property cafe. Please contact the City Clerk to make the necessary arrangements before Alcoholic Beverages can be sold.*

SITE PLAN LAYOUT SPECIFICATIONS

- Must be to Drawn Neatly with Straight Lines and all items Labeled with sizes
- Must be on 8-1/2" X 11" paper
- Must depict existing sidewalk area and adjacent private property
- Must depict proposed outdoor private property cafe with placement of:
 - o chairs
 - o tables
 - o planters
 - o umbrellas
 - o other items to be placed in outdoor private property cafe
- Must depict existing trees, doorways, steps, parking meters, sidewalk benches, trash receptacles, light poles and any other obstructions
- Must show 4 feet of unobstructed sidewalk for public use

DESCRIPTION OF PLACED ITEMS OUTSIDE

- Must have picture or description of all proposed
 - o tables
 - o chairs
 - o umbrellas
 - o barriers (fencing, planters)
 - o all other objects to be placed on sidewalk
- Description or picture must be accompanied by dimensions

APPLICATION FOR AN OUTDOOR PRIVATE PROPERTY CAFE PERMIT

In specific consideration for the City granting an outdoor private property cafe permit to the applicant named below, the permit holder shall agree to pay, indemnify and hold harmless the City and their respective agents, guests, invitees and employees from all suits, actions, claims, demands, damages, losses and other reasonable expenses and cost of every kind and description including attorney's fees to which the City, or its officers, agents or employees may be subject to as a result of the grant of this permit.

I hereby state that I have answered all of the preceding questions and that the information contained herein is true and correct to the best of my knowledge and belief. In addition, that I have read, understand and will comply with Chapter 5.18, Outdoor Private Property Cafe Permit, and all other applicable laws.

Signature of Applicant Date

City Permit Approved By Date

Print Name

OFFICIAL USE ONLY

City Council Approval. Date _____ (circle one) Approved Disapproved

Comments: _____

To be filled out by Police Department. Date _____ (circle one) Approved Disapproved

To be filled out by Neighborhood Services Director (circle one) Approved Disapproved
Date _____

Conditions/Restrictions/Reason for Denial: _____

