

Whitewater University Technology Park Board
Whitewater Innovation Center
1221 Innovation Drive
Whitewater, WI 53190
Minutes for November 9, 2011

1. Call to Order.

The meeting was called to order at 8:10 a.m. by Vice President Stewart. Members present: Jeff Knight, Kevin Brunner, Ronald Gayhart, Jim Stewart and John Chenoweth. Peter Zaballos and Richard Telfer appeared at 8:15 a.m. Absent: None. Others present: Gary Lengyel, Denise Ehlen, Mike Vandenbosch and Nicole Barlass (CESA 2).

2. Approval of Minutes from October 12, 2011 Meeting.

It was moved by Knight and seconded by Gayhart to approve these minutes as read. Approved.

3. Report from CESA 2 Director Gary Albrecht.

Albrecht was out of town and Barlass was attending in his absence. Barlass had no items to report to the Board.

4. Report from Interim Innovation Manager Gary Lengyel.

Lengyel reported on a number of facility issues that have been addressed in the last month. He noted that there is now a dedicated PC for the main conference room. The lobby sign board that will identify all tenants has been ordered.

5. Lab Build-Out Update.

Brunner indicated that the walk through to establish a punch list took place on October 15 and currently that punch list is being completed by the contractor. It is anticipated that all work related to the lab build out will be completed so that the final payment request will be made to the EDA in late November or early December.

6. Review/Approval of October Financial Reports.

It was moved by Gayhart, seconded by Stewart to approve the October financial report for the Innovation Center as presented. Approved.

7. Update from the Tenancy and Entrepreneurship Committee (IHub and Business Incubation programs/services update).

Ehlen gave a report from the Tenancy and Entrepreneurship Committee. Ehlen reported that the student entrepreneur start-up company Renwig will be locating in Suite 222 as well as the lab Suite 122.

8. Appointment of Two Members to CDA Study Committee.

It was moved by Stewart, seconded by Knight to appoint Brunner and Telfer to serve on the CDA Study Committee. Approved.

9. Discuss University Tech Park MOU. Telfer indicated that this item needs further discussion and should be presented at the December meeting of the Board.

10. Johnson Display Dedication/Open House Planning.

The Board briefly reviewed the planning for the Johnson Display dedication and lab open house planning set for Friday, November 18th. Board members were requested to have this on their calendars for lunch followed by the dedication ceremony which will take place at 1:00 p.m. followed by the open house until 3:00 p.m.

11. Closed Executive Session. It was then moved by Chenoweth, seconded by Zaballos to convene to closed executive session pursuant to Wisconsin State Statutes 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data for any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Ayes: Knight, Brunner, Telfer, Gayhart, Stewart, Chenoweth, Zaballos. Noes: None. Absent: None. Meeting convened to closed executive session at 9:18 a.m.

During the closed executive session the Whitewater University Technology Park Executive Director Search and Screen process candidates were reviewed and the process for selection was also reviewed by the committee.

It was then moved by Zaballos, seconded by Gayhart, to reconvene to open session. Ayes: Knight, Brunner, Telfer, Gayhart, Stewart, Chenoweth, Zaballos. Noes: None. Absent: None. The meeting was reconvened to open session at 10:13 a.m.

12. Future Agenda Items.

The Board asked that the following items be included on the December agenda: 1) Resolution support of the U.S. Highway 12 Extension Environmental Impact Statement (EIS) resolution of support; 2) Review of Technology Park MOU; and 3) Review Sources and Use Document and update of same.

13. Next Meeting.

It was noted that the next meeting of the Board will take place on December 14 at 8:00 a.m. at the Whitewater Innovation Center.

14. Adjournment.

It was then moved by Gayhart, seconded by Knight to adjourn. The meeting adjourned at 10:15 a.m.

Respectfully Submitted,

Kevin Brunner, Secretary