



Police and Fire Commission Meeting Minutes – 08/17/2017

ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE POLICE COMMISSION OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN

Video and audio of this meeting can be viewed on the City of Whitewater web site at <http://www.whitewater-wi.gov/multimedia/police-fire-commission>

- I. Call to Order, Roll Call – Dr. Glenn Hayes called the meeting to order at 6:30 pm.
Members Present: Dr. Glenn Hayes, Dennis Knopp, Jerry Grant, Beverly Stone
Members Absent: Stephanie Goettl excused
Also Present: Captain Dan Meyer, Records Technician Cathy Swartz
- II. Approval of Minutes of February 22, 2017 (revised) – Dr. Hayes asked for a motion to approve the minutes. Grant made the motion to approve with a second from Knopp. Stone abstained from the vote. The motion was approved by voice vote.
AYES: Dr. Hayes, Knopp, Grant
NOES: None
ABSTAINED: Stone
ABSENT: Goettl

Approval of Minutes of July 14, 2017 – Dr. Hayes asked for a motion to approve the minutes. Stone made the motion to approve with a second from Grant. The motion was approved by voice vote.
AYES: Dr. Hayes, Knopp, Grant, Stone
NOES: None
ABSTAINED: None
ABSENT: Goettl
- III. Citizen Comments - There were no citizen comments.
- IV. Old Business
 - A. Previous PFC Chair Appreciation – Jan Bilgen did not attend this meeting. Dr. Hayes read the wording on the plaque for the record. Dr. Hayes also stated that Bilgen served the commission in a very profession and dignified manner. Dr. Hayes stated he would give to Bilgen at a later date.
- V. New Business
 - A. Chief of Police Report
 1. Personnel Updates – Captain Meyer updated the Commission on the various personnel issues. WPD closed the application process for the open patrol officer position and 20 individuals are invited to the Field Training Officer Interviews on October 5th and 6th. Anticipated date of hire will be sometime in November. Most recent hire, Officer Arndt is attending WCTC law enforcement academy and is scheduled to graduate on December 8th. She had a minor injury which didn't affect her academy training. Part time Dispatcher Mike Wasielewski put in his letter of resignation and his last day will be September 25th. We are working budget justifications to back fill the position as a full time dispatcher. Officer Tim Swartz has knee injury and he'll have surgery on it, return date won't be until October or November. Detectives are working the background of our 2nd CSO, Parker Griebel. He has been at Marine training all summer.

Dr. Hayes asked how the canine unit is doing. Captain Meyer stated Ofc. Stuppy and Ruso have been very active in the community, as portrayed on Facebook. He didn't have any figures on how many sniffs Ruso has completed thus far.

2. Active Shooter Training – WPD will be hosting the training on August 23, 2017, at the Whitewater High School. This is a culmination of the Active Shooter trainings that have been completed in the school district using the Run/Hide/Fight model and the small scale scenarios that the teachers have completed. There will be 50 first responders and 80 school district members participating in this 1 ½ hour scenario. The training will have actors portraying the active shooter and there will be law enforcement and EMS response during this warm extraction exercise. The training is scheduled for 5 hours.

Dr. Hayes asked how the community will be made aware of this training. Meyer stated the press is invited (as observers) and a press release is going to be released on Friday August 18th. Dr. Hayes asked if there will be any help for students or school district personnel that need physiological decompression needs after the training. Meyer stated that all will participate are voluntary and all will be in the debrief meeting after the training and if there are any needs, they will be addressed at that time.

- VI. Future Meeting Date – The commission discussed possible meeting date, November 15th at 6:30pm.
- VII. Future Agenda Items – Open the discussion on the search and screening process for the hiring of a new Chief of Police. Chief Lisa Otterbacher plans on retiring within 12 months. Dr. Hayes wished to be proactive in this process. No other future agenda items by then.

Dr. Hayes entertained a motion that the next meeting be held on November 15th, 2017 at 6:30pm, moved by Grant with a second by Knopp. The motion was approved by voice vote.

AYES: Dr. Hayes, Knopp, Grant, Stone

NOES: None

ABSTAINED: None

ABSENT: Goettl

- VIII. Adjournment - On a motion by Knopp with a second by Grant the Commissioners unanimously voted to adjourn to closed session.

AYES: Dr. Hayes, Knopp, Grant, Stone

NOES: None

ABSTAINED: None

ABSENT: Goettl

The Commissioners adjourned at 6:43 pm.

Respectfully submitted,

Cathy Swartz

Records Technician