



Police and Fire Commission Meeting Minutes – 05/18/2017

ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE POLICE COMMISSION OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN

Video and audio of this meeting can be viewed on the City of Whitewater web site at <http://www.whitewater-wi.gov/multimedia/police-fire-commission>

- I. Call to Order, Roll Call – Support Services Manager Kathy Boyd called the meeting to order at 6:30 pm.

Members Present: Dr. Glenn Hayes, Dennis Knopp, Jerry Grant, Stephanie Goettl, Beverly Stone

Members Absent: None

Also Present: Chief Lisa Otterbacher, Records Technicians Cathy Swartz and Angela Sahr

- II. Oath of Office – Boyd administered the oath of office to Commissioner Beverly Stone
- III. Election of Commission President, Vice President & Secretary – Boyd called for nominations of the chair of the Police and Fire Commission. Goettl nominated Dr. Hayes with a second from Stone. Boyd called for any other nominations and Knopp nominated Grant with a second from Grant. Boyd called for any other nominations.

Boyd polled each commissioner to indicate who they were voting for:

Knopp – Grant

Hayes – Hayes

Grant – Grant

Stone – Hayes

Goettl – Hayes

The vote reflected that Dr. Hayes was the next Chair of the Police and Fire Commission. Boyd turned the meeting over to Dr. Hayes.

Dr. Hayes asked for nominations for the Vice Chair of the Police and Fire Commission. Goettl nominated Grant with a second from Knopp. Stone moved to close the nominations with a second from Goettl.

Dr. Hayes asked if all were in favor and the motion was passed by unanimous voice vote.

AYES: Dr. Hayes, Knopp, Grant, Goettl, Stone

NOES: None

ABSENT: None

Dr. Hayes asked for nominations for the Secretary of the Police and Fire Commission. Grant nominated Goettl with a second from Knopp. The motion was approved by unanimous voice vote.

AYES: Dr. Hayes, Knopp, Grant, Goettl, Stone

NOES: None

ABSENT: None

- IV. Review of PFC Code of Conduct, Responsibilities and Expectations, Complaint Process, and Hiring Process – Dr. Hayes asked if Chief Otterbacher had comments. Chief Otterbacher recommended some changes. Dr. Hayes asked Chief Otterbacher to contact the City Attorney and/or the Wisconsin League of Municipalities for clarification and bring it to the next meeting.

- V. Approval of Minutes of February 22, 2017 and March 30, 2017 – Dr. Hayes asked for a motion to approve the minutes. Grant made the motion to approve with a second from Goettl. Stone abstained from the vote due to being new to the PFC. The motion was approved by voice vote.

AYES: Dr. Hayes, Knopp, Grant, Goettl,

NOES: None

ABSTAINED: Stone

ABSENT: None

- VI. Citizen Comments - There were no citizen comments.

- VII. Old Business – There was no old business

- VIII. New Business

- A. Outgoing PFC Chair Appreciation – Boyd stated the Jan Bilgen indicated that she would not be available to attend the meeting. Dr. Hayes thanked Bilgen for her work on the commission and mentioned putting together a draft a resolution for her work on the Commission

- B. Chief of Police Report

1. Personnel Updates – Chief Otterbacher updated the Commission on the various personnel issues. There are two open patrol officer positions. Officer Brandl graduating from the academy on May 19<sup>th</sup>. Two patrol officer candidates were moved to the background phase. The new canine, Ruso, is to be sworn in at the June Common Council meeting and is training with Officer Stuppy. Dispatcher Tlougan is in her second week of training. CSO Miller was offered a deputy position with the Dane County Sheriff's Office. CSO Griebel is at Marine training until August. He was a CSO with UW-W Police Services and a Whitewater Police cadet. The Chief discussed the challenges with hiring due to the political climate and the extension of the police academy to 720 hours, candidates not putting themselves through the academy, loss of some benefits from Act 10, and the dynamics of policing a university community.

- IX. Future Meeting Date – The commission discussed possible meeting dates to interview prospective candidates for the open patrol officer positions.

- X. Future Agenda Items – Review changes to the complaint and hiring processes.

- XI. Adjournment - On a motion by Knopp with a second by Goettl the Commissioners unanimously voted to adjourn to closed session.

AYES: Dr. Hayes, Knopp, Grant, Goettl, Stone

NOES: None

ABSENT: None

The Commissioners adjourned at 7:15 pm.

Respectfully submitted,



Kathy Boyd  
Support Services Manager