



Police and Fire Commission Meeting Minutes – 07/14/2017

ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE POLICE COMMISSION OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN

Video and audio of this meeting can be viewed on the City of Whitewater web site at <http://www.whitewater-wi.gov/multimedia/police-fire-commission>

- I. Call to Order, Roll Call – Commission President Glenn Hayes called the meeting to order at 6:02 pm.
Members Present: Glenn Hayes, Jerry Grant, Beverly Stone, Stephanie Goettl
Members Absent: Dennis Knopp
Also Present: Chief Lisa Otterbacher, Captain Dan Meyer, Records Technician Angela Sahr

- II. Approval of Minutes from 05/18/17 – On a motion by Grant with a second by Goettl the minutes were approved by unanimous voice vote with correction of section III second paragraph “poled” to be changed to “polled”

AYES: Hayes, Grant, Stone, Goettl

NOES: None

ABSENT: Knopp

- III. Citizen Comments - There were no citizen comments.

IV. Old Business

- A. Outgoing PFC Chair Appreciation to Jan Bilgen – Bilgen not present
- B. Revisions to Police & Fire Commission Complaint and Hiring Process – Revisions marked in red by Chief Otterbacher.

Action delayed upon this until new business finished.

V. New Business

- A. Adjournment to Closed Session, to Reconvene per Wisconsin State Statute §19.85(1) (c)
“Considering employment, promotion, compensation or performance evaluation data of any public employee over which governmental body has jurisdiction or exercises responsibility.”

1. Item To Be Discussed: Interview of Patrol Officer Candidate Jennifer Arndt

On a motion by Goettl with a second by Grant, the Commissioners unanimously voted to adjourn to closed session at 6:12 pm

AYES: Hayes, Grant, Stone, Goettl

NOES: None

ABSENT: Knopp

- B. The Commission Reconvene into Open Session at 6:45 pm
- C. Announcement of Recommendation – Motion by Goettl for conditional offer of employment in the City of Whitewater Police Department be made Jennifer Arndt. Grant second the motion.

AYES: Hayes, Grant, Stone, Goettl

NOES: None

ABSENT: Knopp

Recess – 10 minute recess on motion by Grant and second by Goettl at 6:46 pm

Reconvene from recess at 7:00 pm

D. Discussion on Update to Patrol Officer Hiring Process

3 handouts given by Captain Meyer – Polygraph screening, Assessment Scoring Worksheet, City of Whitewater Patrol Officer Job Description

Motion by Grant to adopt the police and fire commission processes as presented. Goettl second the motion.

AYES: Hayes, Grant, Stone, Goettl

NOES: None

ABSENT: Knopp

VI. Future Commission Meeting Dates – Thursday August 17, 2017 at 6:30pm

VII. Future Agenda Items – None

VIII. Adjournment - On a motion by Grant with a second by Goettl the Commissioners unanimously voted to adjourn.

AYES: Hayes, Grant, Stone, Goettl

NOES: None

ABSENT: Knopp

The Commissioners adjourned at 7:20 pm.

Respectfully submitted,

Angela Sahr

Records Technician