



Police and Fire Commission Meeting Minutes – November 19, 2015

ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE POLICE COMMISSION OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN

Video and audio of this meeting can be viewed on the City of Whitewater web site at <http://www.whitewater-wi.gov/multimedia/police-fire-commission>

- I. Call to Order, Roll Call – Commission President Jan Bilgen called the meeting to order at 6:30 pm.  
Members present: Jan Bilgen, Dr. Glenn Hayes, Common Council Rep Patrick Wellnitz, Dave Haberman, Dennis Knopp  
Members absent: None  
Also present: Chief Lisa Otterbacher and Support Service Manager Kathy Boyd.
- II. Approval of Minutes of August 20, 2015, September 22, 2015, and October 27, 2015  
On a motion by Dr. Hayes with a second by Knopp the minutes were approved by unanimous voice vote.  
AYES: Bilgen, Knopp, Haberman, Dr. Hayes, Wellnitz  
NOES: None  
ABSENT: None
- III. Citizen Comments - Bilgen read the following disclaimer: *“No formal Police Commission action will be taken during this meeting although issues raised may become part of a future agenda. Participants are allotted a three to five minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens may speak to those issues at the time the Police Commission discusses that particular item.”* There were no citizen comments.
- IV. Old Business – There was no old business.
- V. New Business
  - A. Adjournment to Closed Session, to Reconvene per Wisconsin State Statute §19.85(1) (c) *“Considering employment, promotion, compensation or performance evaluation data of any public employee over which governmental body has jurisdiction or exercises responsibility.”*
    1. Item To Be Discussed: Interview of Captain Candidates  
On a motion by Bilgen with a second by Dr. Hayes, the Commissioners unanimously voted to adjourn to closed session.  
AYES: Bilgen, Dr. Hayes, Wellnitz, Haberman, Knopp  
NOES: None  
ABSENT: None  
The Commissioners adjourned to closed session at 6:31 pm.
  - B. Reconvene into Open Session at Approximately 7:15 p.m. - The Commissioners reconvened into open session at 7:40 pm.

- C. Announcement of Recommendation to Chief of Police Concerning Captain Candidates -  
A motion was made by Dr. Hayes that the Commission certify the appointment of Dan Meyer to the rank of Captain in the Whitewater Police Department. There was a second from Knopp. The motion was passed by a unanimous voice vote.

AYES: Bilgen, Dr. Hayes, Wellnitz, Haberman, Knopp  
NOES: None  
ABSENT: None

Bilgen offered the Commissions congratulations and said that they were please with the opportunity that the Whitewater Police Department has to have Captain Meyer as part of the leadership team. Captain Meyer thanked the Commissioners.

- VI. Future Meeting Dates – Bilgen stated that the Commission would get back to future meeting dates as there may be some position openings in the future and the Commission would need to meet at that time.
- VII. Future Agenda Items – There was no discussion about future agenda items.
- VIII. Adjournment - On a motion by Dr. Hayes with a second by Knopp the Commissioners unanimously voted to adjourn.

AYES: Bilgen, Dr. Hayes, Wellnitz, Haberman, Knopp  
NOES: None  
ABSENT:

The Commissioners adjourned at 7:43 pm.

Respectfully submitted,



Kathy Boyd  
Support Services Manager

# **City of Whitewater Police and Fire Commission**

## **Closed Session Meeting**

**Thursday, November 19, 2015**

Call to order: Police and Fire Commission President Jan Bilgen called the closed session meeting to order at 6:35PM.

Members present: Jan Bilgen, Dennis Knopp, David Haberman, Glenn Hayes, and Patrick Wellnitz.

Also Present: Chief Otterbacher.

The purpose of the meeting was to interview a candidate for the promotion to Captain of Police. At the completion of the interview it was agreed that the candidate would be certified for promotion.

At 7:35PM the closed session was adjourned and the commission returned to open session.

Respectfully Submitted,

David Haberman, Secretary