

**City of Whitewater
Parks and Recreation Board
Minutes**

Wednesday, October 19, 2016 – 6:30 pm

Cravath Lakefront Conference Room

2nd Floor, Whitewater Municipal Building

312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Bruce Parker, Brandon Knedler, Jen Kaina, Ken Kidd, Chris Grady, Larry Kachel, Steve Ryan, and Kori Oberle. Absent: Nate Jaeger and Rachel Deporter

Staff: Matt Amundson, Deb Weberpal, Deb Oas, Jenna Stine

Consent Agenda:

CA-A Approval of Parks and Recreation Board minutes of September 21, 2016

No items to be removed from consent agenda. Kidd moved to accept the consent agenda. Second by Grady. Ayes: Bruce Parker, Brandon Knedler, Jen Kaina, Ken Kidd, Chris Grady, Larry Kachel, Steve Ryan, and Kori Oberle. Noes: None. Abstain: None. Absent: Nate Jaeger and Rachel Deporter

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

No Comments

Staff Reports:

Aquatic and Fitness Programmer

Oas handed out the status report and reviewed.

Parks & Recreation Director

Walton Oaks: Amundson and City Manager Clapper had a positive meeting with the property owners adjacent to Walton Oaks and a letter with guidelines is being drafted.

Aquatic center: HVAC is fixed, preventative maintenance will be on the boilers next. Amundson showed the board the mock up of the new fitness equipment which will be delivered on Friday. He is presenting on the Aquatic Center and the budget at the next school board meeting. The staff is positive and proud as are the passholders which is good for marketing. Amundson and Stine will be taking information on the Aquatic Center and membership to corporate entities in the area.

Considerations:

Discussion and possible action related to demolition of pit toilet building at Starin Park

Amundson referred to the packet and feels Community Building and Concession stand are adequate capacity for the park. Parker commented that the electrical for the ball field is in the hill bathroom. He questioned capacity for the park and code. Current bathrooms on site lock at 10 pm. Amundson will check on any codes for bathroom capacity in a park.

Presentation related to Aquatic Center financials including

- September 2016 financial report – Amundson referred to the packet and discussed the loss in July/August. This is middle of the road compared to previous years. Ryan noted that WAC still has funds to turn over to the city which will be approximately \$30,000.
- Pass holder report – Silver Sneakers has leveled off and there is a new Silver and Fit, which is a new program with WPS and Aspiris. Concessions are going over very well on soccer and tennis match nights. Hot beverages were suggested, as it gets colder. Is there a serving window to the outside? Can tables and chairs go in the “Bull Pen”?

Discussion and possible action related to pool schedule

Amundson referred to the packet. Board consensus was there has not been enough time to make a decision and with winter months coming, the attendance may change. Debbie will keep tracking usage through December.

(Knedler left at 7:20. Kidd took over running the meeting)

Discussion and possible action related to corporate pass holder recruitment

Amundson referred to the packet. There was much discussion around corporate sponsors and partners, what perks could be offered to corporate members including giving out free passes and after hours private parties. Staff will present options presented on corporate visits for feedback and the options will likely evolve over the next year with input from possible partners and the Board.

Discussion and possible action or direction regarding requests for donations to local charitable efforts

Amundson referred to the packet. There was discussion regarding marketing potential with free passes. Ryan moved to give out a maximum of 5 free passes to entities such as schools who request donations for fundraisers. Second by Parker. Ayes: Bruce Parker, Jen Kaina, Ken Kidd, Chris Grady, Larry Kachel, Steve Ryan, and Kori Oberle. Noes: None. Abstain: None. Absent: Brandon Knedler, Nate Jaeger and Rachel Deporter

Discussion and possible action related to 2017 Parks & Recreation Budget

Amundson referred to the packet. There were a few questions on the Aquatic Center. There is very little change to the budget for from 2017. Grady moved to approve the budget as presented. Second by Kaina. Ayes: Bruce Parker, Jen Kaina, Ken Kidd, Chris Grady, Larry Kachel, Steve Ryan, and Kori Oberle. Noes: None. Abstain: None. Absent: Brandon Knedler, Nate Jaeger and Rachel Deporter

Discussion and possible action related to scheduling a planning meeting for the Aquatic & Fitness Center

Is there interest in a separate meeting? What would the topic be? Board consensus is to keep discussion at current board meeting. We will look at Aquatic Center Goals in December.

Request for future agenda items

Lake Dredging, Bike Corrals, Bike Wayfinding, Hill bathrooms in Starin

Adjourn

Kachel moved to adjourn at 8:15 pm. Second by Kaina. Ayes: Bruce Parker, Jen Kaina, Ken Kidd, Chris Grady, Larry Kachel, Steve Ryan, and Kori Oberle. Noes: None. Abstain: None. Absent: Brandon Knedler, Nate Jaeger and Rachel Deporter

Next scheduled meeting: Wednesday, November 16

Respectfully submitted,

A handwritten signature in cursive script that reads "Debra Weberpal". The signature is written in black ink on a light-colored background.

Debra Weberpal