

**City of Whitewater
Parks and Recreation Board
Minutes**

Wednesday, June 1, 2016 - 5:30 pm

Cravath Lakefront Room – 2nd Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Bruce Parker, Kori Oberle, Nate Jaeger, Brandon Knedler, Steve Ryan, and Chris Grady
Absent: Jen Kaina, Ken Kidd, Larry Kachel and Rachel Deporter
Staff: Matt Amundson, Debbie Oas, and Michelle Dujardin
Guests: None

Consent Agenda:

Approval of Parks and Recreation Board minutes of May 18, 2016

No items to be removed from consent agenda. Grady moved to accept the consent agenda. Second by Jaeger. Ayes: Nate Jaeger, Bruce Parker, Brandon Knedler, Steve Ryan, Chris Grady, and Kori Oberle. Noes: None. Abstain: None. Absent: Jen Kaina, Rachel Deporter, Larry Kachel and Ken Kidd.

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

No Citizen Comments

Considerations:

Discussion and possible action related to the Whitewater Aquatic Center Operations Manual

Amundson introduced the manual as a working document and invited Debbie Oas to explain the manual and ask the boards opinion on needed subjects.

Larry Kachel arrives at 5:35pm

Oas asked the board suggestions on a Inclement Weather Policy. Amundson suggested the facility be open as much as possible but making sure safety is the number one concern. Ryan suggested using staff within a certain mileage from the facility on inclement weather days. Jaeger suggested not tying any policy to the school district decisions. The board suggested keeping the facility open as much as possible, but leave program cancelations due to inclement weather at the digression of staff.

Oas asked the board suggestion on changing the word “member” to possibly; patrons, yearly pass holders, or customers. The board agreed with the changing of the word “member” and directed Oas to select the best fit word.

Knedler moved to accept the Whitewater Aquatic Center Operations Manual with the noted changes, review from the City Attorney, and that the manual will return monthly to the board for review and suggestions. Second by Grady. Ayes: Nate Jaeger, Bruce Parker, Brandon Knedler, Steve Ryan, Chris Grady, Larry Kachel, and Kori Oberle. Noes: None. Abstain: None. Absent: Jen Kaina, Rachel Deporter, and Ken Kidd.

Discussion and possible action on the creation of an ad-hoc committee for the Whitewater Aquatic Center.

Amundson introduced the topic and possibility of creating an ad-hoc committee. Knedler shared concerns that creating a committee might delay items due to the frequency of meeting times. Ryan shared concerns of the need of the committee to help look at the manual without taking up valuable time at Park & Recreation Board meetings. Grady shared concerns of the need of the committee to help focus on items such as marketing. Knedler and Parker shared concerns of creating a committee to early and not allowing staff time to start the job process.

The board directed staff to work with J-Hawks and to get rolling with the facility change over on July 1st, and the need for an ad-hoc committee will be determined after a few months.

Discussion and possible action related to the scheduling of future Parks & Recreation Board meetings.

Amundson stated that at the last meeting, the dates of the future board meetings would be the first Wednesday of each month. Amundson suggested we change this meeting date due to the ability to supply financial reports from the previous month in a timely manner.

The July & August Parks & Recreation Board Meetings dates have been set for:

Wednesday, July 6th at 6:30pm

Wednesday, August 17th at 6:30pm

Monday, August 29th at 6:30pm (This meeting is tentative and based on Aquatic Center discussion needs)

Discussion and possible action on request from “Just Bling It” to be a vendor at Starin Park and similar future requests

Amundson introduced the “Just Bling It” email that has asked to set up a table at Starin Park during a baseball tournament. The email states that the company is willing to pay a flat fee or give 20% back to the department.

The board directed Amundson to offer the company the current Tournament Sponsor package that everyone is offered at \$500. They also suggested using this same practice to any company asking in the future.

Request for future agenda items

Logo

6 Month Plan from the Aquatic Center

August Meeting- Site plans for Minneiska Park & Clay Street Nature Park

Adjourn to Park Tour

Parker moved to adjourn at 6:47 to the annual park tour. Second by Kachel. Ayes: Nate Jaeger, Bruce Parker, Brandon Knedler, Steve Ryan, Chris Grady, Larry Kachel, and Kori Oberle. Noes: None. Abstain: None. Absent: Jen Kaina, Rachel Deporter, and Ken Kidd.

Next scheduled meeting: Wednesday, July 6th, 6:30 pm

Respectfully submitted,
Michelle Dujardin