

**City of Whitewater
Parks and Recreation Board
Draft Minutes**

Wednesday, February 10, 2016 – 7:00 pm

Community Room – 1st Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Bruce Parker, Nate Jaeger, Jen Kaina (7:02), Ken Kidd, Brandon Knedler, Rachel Deporter (7:09) and Kori Oberle. Absent: None.

Staff: Matt Amundson, Deb Weberpal

Guests: Karen Coburn, UFC; Larry Kachel

Consent Agenda:

Approval of Parks and Recreation Board minutes of January 12, 2016 and receipt and acknowledgement of Urban Forestry Commission minutes of November 11, 2015.

No items to be removed from consent agenda. Jaeger moved to accept the consent agenda. Second by Kidd. Ayes: Bruce Parker, Nate Jaeger, Ken Kidd, Brandon Knedler and Kori Oberle. Noes: None.

Abstain: None. Absent: Rachel Deporter and Jen Kaina.

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no citizen comments

Staff Reports:

Parks & Recreation Director – Open Positions and Recruitment Update

The Athletic Program Coordinator received a total of 68 applicants. A total of 12 phone interviews were conducted with 4 finalists receiving a tour and panel interview. Position has been offered to top choice. The Facility Maintenance position currently has 17 applications and closes February 14. The Aquatic Center position currently has 20 applications and closes February 21.

Considerations:

Presentation by Urban Forestry Commission on 2015 activities

Karen Coburn reported on the 2015 activities which included: turning in criteria for Bird City status, displays at the ILY library, Native Seed Library, High School Biology class tour of the Effigy Mounds, Birds of Whitewater presentation, participated in the Downtown celebration, installed a swift tower at Cravath Lakefront Park, did a Park Bench interview, working with the Plan Board on landscape plans, formed ad hoc committees for a tree survey and a butterfly garden. They plan to look at Minneiska Park this month. The Parks and Recreation Board's (PRB) direction to the UFC is to plan for park plantings starting with Minneiska Park in 2016. Check with Chuck Nass which quadrant will be planted in 2017 and start looking at and planning for 2017 planting this year.

Discussion and possible action related to a butterfly and pollinator garden located at the Clay Street Nature Park (UFC request)

The PRB would like to see a trial garden by the park sign by the sidewalk. There is a possibility of doing this in other parks. THE UFC is to bring official plans to the next PRB meeting for PRB approval.

Presentation of Summer & Fall recreation program financial report

Amundson referred to the packet and explained how the new fund works and how monies are transferred within the city. He explained recovery numbers. Funds generated by Treyton's Field of Dreams are placed into a special account for turf replacement. Amundson will be working with Finance to produce a monthly financial report to be reviewed by the Parks & Recreation Board generated for Funds 246 (Treyton's), 248 (Recreation) and 249 (Aquatic & Fitness).

Discussion and direction related to timeline related to Whitewater Aquatic Center

Amundson referred to the timeline and explained the schedule. There was discussion of addition of the additional board members, hiring at the Aquatic Center, and branding. Amundson asked for input from the board on the timeline and other subjects discussed.

Request for future agenda items

Minneiska plans

Adjourn

Parker moved to adjourn at 8:45 pm. Second by Deporter. Ayes: Bruce Parker, Ken Kidd, Brandon Knedler, Nate Jaeger, Rachel Deporter, Jen Kaina and Kori Oberle. Noes: None. Abstain: None. Absent: None

Next scheduled meeting: Wednesday March 9 at 7:00 pm

Respectfully submitted,



Debra Weberpal