

City of Whitewater
Parks and Recreation Board Agenda
Tuesday, March 11, 2014 - 5:30 pm
Community Room – 1st Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Jen Kaina, Bruce Parker, Brandon Knedler, Rachel DePorter and Ken Kid (5:43pm). Absent: Nate Jaeger, Sarah Hansberry and Kim Gosh

Presentation of Donation by UW-Whitewater Community Optimist Club

UW-Whitewater Community Optimist Club members including Kim Adams, (President) Jan Olson and Jeanine Fassl presented their second check to the Park and Recreation Board for \$5,000 for the Turtle Mound playground. The club has one more \$5,000 payment due in 2015.

Consent Agenda

Approval of Park and Recreation Board minutes of February 11, 2014.

No items to be removed from consent agenda. Kaina moved to accept the consent agenda. Second by DePorter. Ayes: Jen Kaina, Bruce Parker, Brandon Knedler, and Rachel DePorter. Noes: None. Abstain: None. Absent: Nate Jager, Sarah Hansberry and Ken Kidd

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda

Matt spoke on behalf of Richard Helmick about the Effigy Mounds Preserve. Matt presented the Effigy Mounds brochure to the board. There will also be an electronic copy of it on our website.

Staff Reports

Sports Coordinator, Abby Schultz

Discussed how the youth basketball season finished and how the league was fun and competitive. Also, noted that her two basketball coaches will be helping out with youth baseball this summer. Let's Move Girls program is new and will be partnered up with W3 to run it.

Parks & Recreation Director, Matt Amundson

Before and After School Program- Amundson discussed a meeting held last week with the elementary school principals and Eric Runez. There will be a formal presentation to the school board on April 28th by the Parks and Recreation Department. Discussed a meeting with the College of Education to promote the program and maybe work together for volunteer/job positions and tutors. Amundson will be presenting the program in April to the city council and will identify a draft budget.

Ice Rink- Officially closed the week of March 3rd and will remain closed until this winter. It was opened a total of 80 days and had a record amount of skaters. Amundson received good feedback on the new rink and feels it was a good investment.

Sponsorships- Sponsorship emails were sent out to current and past sponsors. Amundson has a number of meetings established including a potential field naming rights sponsor.

Treyton's Field of Dreams- Plans are being developed by the Design Alliance for the dugouts and footings for the back stop. Amundson is close to a public announcement for the new scoreboard for the field. Start date for field turf is in the works.

Award of Services for recreation program photography

Park and Recreation presented memo for recreation program photography request. There were a total of 4 companies that sent back the request form; La Belle Studio, Sport Pics, Visual Image Photography, and Inter-State Studio. The staff recommends La Belle Studio of Whitewater. The term of the agreement resulting from the request for proposal shall begin on April 1, 2014 and end on March 31, 2015. The agreement may be extended by mutual agreement for two additional program years commencing April 1, 2017 for a total of 3 years. DePorter moved to approve La Belle Studio of Whitewater as stated in the memo. Second by Kaina. Ayes: Kaina, Parker, Knedler, DePorter, and Kidd. Noes: None. Absent: Jager, Hansberry, and Gosh. Motion passed.

Discussion and possible award of services for contractual mechanical harvesting of Cravath and Trippe Lakes

Amundson refers to pages 8-13 in the packet. Clearwater did not meet the requirements of the request and Midwest Aquatics did. Total amount of acreage was discussed to see how much the total amount would cost from each company. The board also discussed the East Gate project and how that would affect the mechanical harvesting and Ski Show for the 4th of July weekend. Knedler states that both companies are very similar. Amundson wants the board to select one of the companies so the process can begin. Kidd moved to approve Midwest Aquatics as mechanical harvesting contractor unless Amundson can provide facts that Clearwater would cost substantially less depending on acreage. Second by Parker. Ayes: Kaina, Parker, Knedler, DePorter and Kidd. Noes: None. Absent: Jager, Hansberry and Gosh. Motion passed.

Discussion and possible action of facility rental & reservation policy related to damage

Amundson recommends reducing the facility damage deposit to \$200 for community buildings. The facility policy currently states the damage deposit is \$500. Amundson refers to page 17 in packet (red wording). Amundson states that there is an annual review of policy and it gets updated yearly. DePorter moves to approve the \$200 deposit policy change. Second by Parker. Ayes: Kaina, Parker, Knedler, DePorter and Kidd. Noes: None. Absent: Jager, Hansberry and Gosh.

Discussion and possible action related to Emerald Ash Borer public education efforts

Amundson refers to page 19 in packet for the Emerald Ash flyer. There was concern from the urban forestry commission that the flyer title is inappropriate and the information might be inaccurate. The flyer was made by Kaylea Kau, approved and verified by Chuck Naas before it was given to the public. Kidd states the flyer is a little misleading and the title should be changed. Amundson agrees to make changes to the title as well as changing the wording in some of the tips on the flyer. Amundson will make the changes and send an updated copy to the board and forestry commission and will add it to the council agenda for April 18th.

Discussion and work session related to the Park and Open Space Plan/ Parks and Recreation Strategic Plan

Parks discussed were: Mill Race, Minneiska, Moraine View, Optimist/Turtle Mound, Ray Trost, Skyway, Starin, Trail Head, Trippe Lake, Walton Oaks, Ward, and Whitewater Creek Nature Preserve. Amundson referred to pages 39-62 of packet.

Request for future agenda items

No requests were made by the board.

Adjourn

7:30 pm. Motion by Kidd. Second by DePorter. Affirmed by voice vote.

Next scheduled meeting: Tuesday, April 8, 2014 at 5:30 pm.

Respectfully submitted,

Abby Schultz
Sports Coordinator