

City of Whitewater
Parks and Recreation Board
Minutes
Monday, January 7, 2013 - 5:00pm
Cravath Lakefront Room - 2nd Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Nathan Jaeger, Ken Kidd, Jen Kaina, Bruce Parker, Rachel Deporter, and Kim Gosh. Absent: Teri Smith and Brandon Knedler.

Staff: Matt Amundson, Deb Weberpal

Guests: Sara Goldbeck, Seniors Intern; Richard Helmick, David Stone

Consent Agenda: Approval of Parks and Recreation Board minutes of December 3, 2012

No items to be removed from consent agenda. Kidd moved to accept the consent agenda. Second by Deporter. Ayes: Jaeger, Parker, Kidd, Deporter, and Gosh. Noes: None. Abstain: None. Absent: Knedler, Kaina, Smith. Motion passed.

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Richard Helmick asked about the \$6000 budget transfer project for the Whitewater Effigy Mounds. It was explained that this was budgeted for in 2012 but the work has not been completed and rather than lose the funding it was carried over to 2013.

Staff Reports:

Parks & Recreation Director

- Big Brick Park Ice Rink: Opened on New Years Day. This week may be a problem with high temps. Furnace in warm shelter was replaced. Staff works and maintains the ice. Ben McReady has continued his excellent volunteer service at the rink.
- Discover Whitewater Series: Half marathon/5K/Fun Run on Sunday, September 22. Committee has been established and is moving forward with plans. W3 is involved with the 5K and Fun Run as they have in the past with the Taste/Pig in the Park.
- Cravath Lakefront Park: In reference to agenda request concerning tree planting in the park. Amundson has been researching design and origin of park. Should have all needed info in February.

Senior Coordinator

Weberpal introduced intern, Sara Goldbeck.

Considerations:

Approval of contract extension with LaBelle Studios for recreation program photography services.

Amundson referred to the information provided by Dujardin in the packet. LaBelle had contract last year and there was mutual agreement clause to extend the contract. Staff recommended it be extended an additional year.

Kaina arrived 5:09 pm

Parker moved to renew the contract. Second by Deporter. Ayes: Jaeger, Parker, Kidd, Deporter, and Gosh. Noes: None. Abstain: Kaina. Absent: Knedler, Smith. Motion passed.

Approval of recreation program weather policy

Amundson referred to packet and reviewed changes/clarifications in red. Discussed and reviewed changes with Dujardin. If board is interested, they can have to look at another policy affecting rentals or other groups using our facilities. Kidd: copied and passed out heat related information for the board. Most items Kidd could find were inline with our policies. Amundson referred to item from AAP about children and heat in the packet. Hydration is key in the heat for all ages. Amundson will make sure the UWW weather site is current and continually updated. Coaches are trained on heat related issues and how to address with youth annually at their training meeting.

Kidd moved to accept the policy with the changes in red, brought to the board. Second by Kaina. Ayes: Jaeger, Parker, Kidd, Deporter, Kaina and Gosh. Noes: None. Abstain: None. Absent: Knedler, Smith. Motion passed.

Approval of youth sports policy to include expectations for youth baseball and softball coaches

Amundson referred to packet and the changes. Largest concern is that these policies may put our teams on an uneven playing field with other out of town teams. But, these policies will benefit our youth in the long run. The expectation for coaches is added to the last page of the policy as an Addendum. Amundson read the addendum and discussed the reasoning.

Gosh: concern that some kids 14u may be a safety issue while playing the infield if required to play there.

Amundson: That is why this is an expectation rather than a policy.

Requirements and accountability #2: The Assistant City Manager is currently listed. Amundson has noted it needs to be replaced and wants to talk to City Manager to decide. Kidd recommended the Parks and Recreation Director in conjunction with the city manager and police chief make the decision.

Other communities in the league do not have to follow this and it may give them an advantage. Whitewater Parks and Recreation staff feels that in the long run this will benefit our programs.

(Gosh & Jaeger left the meeting)

Kidd moved to approve the sports policy and addendum with the revision of the Requirements and accountability section #2: Replacing the Assistant City Manager to : the Parks and Recreation Director in conjunction with the city manager and police chief to make the decision. Ayes: Parker, Kidd, Deporter and Kaina. Noes: None. Abstain: None. Absent: Jaeger, Knedler, Smith. Motion passed.

Review and approval of updated site plan for Treyton's Field of Dreams

Amundson referred to the design in packet. He discussed additional parking, and the trail extensions throughout the park, the detention basins are dry basins until heavy rain. Field design includes dugouts, fencing, bullpens and batting cages. Bleachers will be similar to those on the UWW softball field. Marker is for the concession/restroom facility which will be brought to board at later date.

Parker: walking/trail area needed from community building to field area for safety so people don't have to walk through the parking lot. Helmick inquired where the pavilion would be. It will be directly behind home plate with two over hangs off either side as covered pavilion space with picnic tables for families/teams to meet/eat. Weberpal requested more handicapped parking closer to the community building.

Parker moved to approve the plan. Seconded by Deporter. Ayes: Parker, Kidd, Deporter, and Kaina. Noes: None. Abstain: None. Absent: Jaeger, Knedler, Smith. Motion passed.

Discussion and direction related to progress of Treyton's Field of Dreams

Amundson reported there will be contribution announcements soon. There have been many positive meetings recently. Taking plan to UFC end of January and the city council the first meeting in February. Hoping to have contracts in early April with parking lots to be completed by early June. Park gets very busy after beginning of June.

Identify interview team for Sports Coordinator position and interview process

The closing date for the position is January 23. The interview committee is listed in packet. Amundson reviewed committee recommendations and reasoning behind choices and would like a member of the park board to be on the committee. Deporter is willing. Knedler will if no one else is interested. Dujardin will do park tours for the applicants. Looking at February 12 and /or 13 for the interviews.

Kaina moved to approve the interview team. Second by Kidd. Ayes: Parker, Kidd, Deporter, and Kaina. Noes: None. Abstain: None. Absent: Jaeger, Knedler, Smith. Motion passed.

Request for future agenda items

Long range plan for lakes management
Parker asked about dirt being leveled at Minneiska Park.

Adjourn

Motion to adjourn at 6:15pm by DePorter, seconded by Kaina.

Next meeting: Monday February 4, at 5:00 pm

Respectfully submitted,



Debra Weberpal