

City of Whitewater
Parks and Recreation Board
Minutes
Monday, December 3, 2012 - 5:00pm
Community Room – 1st Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Nathan Jaeger, Ken Kidd, Jen Kaina, Brandon Knedler, Bruce Parker, and Kim Gosh. Absent: Rachel Deporter, Teri Smith.

Staff: Matt Amundson, Michelle Dujardin, Deb Weberpal

Guests: None

Consent Agenda: Approval of Parks and Recreation Board minutes of November 5, 2012

No items to be removed from consent agenda. Kidd moved to accept the consent agenda. Second by Jaeger. Ayes: Jaeger, Parker, Kidd, Knedler and Gosh. Noes: None. Abstain: None. Absent: Kaina, Smith, Deporter,. Motion passed.

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no comments.

Staff Reports:

Parks & Recreation Director

- Youth Baseball : meeting with Fort Atkinson and Milton. Looking at how to limit travel. Milton now has a recreation department through the school district, so is better organized. All 3 are discussing forming their own league. Jefferson may or may not become involved. Staying with Quad county league for softball.

Kaina arrived 5:05

- Starin North Diamond: work completed for dugout fencing which will provide the structure to add a roof.
- WPRA Park Design Award of Merit: Roy Trost Nature Preserve. Three awards are presented every year based on money spent. Presentation at council tomorrow night. Very important to this project was that Jean Trost was involved in the project and keeping it moving. Great example of private/public partnership.
- Ice Rink: Current staff given first opportunity to be rink manager.
- FOTP Donation: \$1600 to go toward safety release bases for youth baseball/softball.

Recreation and Community Events programmer

- Holiday Parade: Senior van and gingerbread house were in the parade. Walked and handed out candy with fliers for freeze fest.
- Winter-Spring Brochure: Finished and will be on the website in the next few days. Registration started on Saturday.

Senior Coordinator

Holiday Dinner: There are approximately 65 people signed up and entertainment will be provided by Magician, Tim Glander.

Approval of job description for new Sports Coordinator position

Amundson referred to the job description. He will look at staff job description after the first of the year as they have not been updated in the past 5 years. Main need for this position is youth sports. We have seen the most growth in this area. The job description is very detailed. May eventually handle a lot of Field Of Dreams events/concessions. Counter time for activity registration and rentals, will be limited hours with a kiosk in the lobby for online registration. Knedler moved to accept the position description with changes. Second by Kidd. Ayes: Jaeger, Parker, Kaina, Kidd, Knedler and Gosh. Noes: None. Abstain: None. Absent: Smith, Deporter. Motion passed.

Approval of recreation program weather policy

Amundson referred to packet and reviewed changes in red. Board questioned snow closings for traveling groups. They are not our program and it is up to them to cancel. Add "if the city declares" a snow emergency, to clarify. D. take out "should be taken at site". Care should be taken on what weather site is used so it shows weather in Whitewater. UWW would be favorable, if they have a weather site. Question: Can we tell a rental group what is safe or not? Are we liable? Age ranges are needed for the policy. There should be guidelines available for age groups. Tabled.

Approval of 2013 Trick or Treat Hours

Board member received letter from a constituent with concerns of Trick or treating being on Halloween. Halloween activities/party will remain on the Saturday prior. Parker moved to keep trick or treat hours on Halloween, October 31st from 4-7 pm. Second by Kaina. Ayes: Jaeger, Parker, Kaina, Kidd, Knedler and Gosh. Noes: None. Abstain: None. Absent: Smith, Deporter. Motion passed.

Discussion and possible action on plans for public education and mitigation related to the Emerald Ash Borer (EAB)

Provide education for the options homeowners have for treating their terrace trees by the city that the city is not going to treat. This needs to go through UFC first and Park Board needs back for the February 4 meeting Knedler moved: We request the UFC to come up with a policy by January 31, to enact an educational programming plan for EAB for private home owners. Second by Kidd. Ayes: Jaeger, Parker, Kaina, Kidd, Knedler and Gosh. Noes: None. Abstain: None. Absent: Smith, Deporter. Motion passed.

Request for future agenda items

Use of Cravath Lakefront Park related to tree plantings and location.

Adjourn

6:15 pm. Motion by Kaina. Second by Parker . Affirmed by voice vote.

Next meeting: Monday January 7, at 5:00 pm

Respectfully submitted,



Debra Weberpal