

City of Whitewater
Parks and Recreation Board
Monday, July 2, 2012 - 4:00pm
Cravath Lakefront Room- 2nd Floor, City Hall Municipal Building
312 W Whitewater St. Whitewater, WI 53190

MINUTES

Call to Order and Roll Call and Board Introductions

The meeting was called to order in the City Managers Conference Room at 4:12pm

Present: Ken Kidd, Teri Smith, Rachel DePorter and Nathan Jaeger

Absent: Kim Gosh, Jen Kaina, Brandon Knedler, and Bruce Parker

Staff: Matt Amundson, Michelle Dujardin, Deb Weberpal, Nicole Golden (Parks & Recreation Intern)

Guests: Richard Helmick

Consent Agenda

No items to be removed from consent agenda. Kidd moved to accept the consent agenda consisting of approval of Parks and Recreation Board minutes of June 14, 2012, Receipt and acknowledgment of Urban Forestry Commission minutes of April 24, 2012 and May 22, 2012, and expedited approval of request for shelter reservation refund request by Rich Gudeyon and recreation program (tee-ball) refund request by Kellie Agen. Seconded by Smith. Ayes: Kidd, Smith, DePorter and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Parker, Knedler and Kaina. Motion passed

Hearing of Citizen Comments

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no comments

(Knedler Arrived)

Staff Reports:

Parks & Recreation Director:

- Armory Doors & Gym Floors: Armory North End doors have been purchased and waiting for a rainy day for installation. Dwight Slocum (Building Maintenance) will be attending training for future in house treatment and care of the Armory gym floor.
- Minneiska Park Drainage & Playground RFP: Staff is currently waiting for Strand's plan to address the drainage concern. Playground RFP's will be sent out with finalist being judged by park neighbors to establish preferred playground equipment.
- Youth Baseball & Softball Tournaments: The last three weekends in July, Whitewater will be hosting an array of Tournaments.
- Bicycle & Pedestrian Master Plan: On June 12 there was a public meeting held, June 13 the steering committee met. Draft documents are currently being prepared.

Recreation & Community Events Programmer:

- Ray Trost Nature Preserve Dedication: Saturday, July 28th at 11am, the Ray Trost Nature Preserve will be officially dedicated to the City by Jean Trost.

Approval of amendments to restoration plan for Whitewater Effigy Mounds Preserve

Amundson referred to page 13 of current plan. Kidd moved to amend the plan to begin the process of removing the turf cover and to restore with a short-stature, native seed mix. City staff will identify two smaller mounds to convert in this manner in 2012. Seconded by DePorter. Ayes: Kidd, Smith, DePorter, Knedler and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Parker and Kaina. Motion passed

Request for free facility use (Armory Gym) by AWANA

Agenda item postponed to August.

Discussion and action related to park hours

The Police Department was asked to increase patrol at Big Brick Park after 10pm due to a concern. Knedler suggested bringing the topic back to the board if concerns continued. No action was taken.

Approval of revised site plan for Treyton's Field of Dreams

Amundson presented current site plan from Strand. The revised plan no longer shows a large parking lot expansion in the northeast corner of the park. The revised plan reconfigured the existing entrance drive off of Starin Road and expanded both the current parking lots off the entrance drive.

Kidd moved to approve the revised site plan for the Treyton Field of Dreams. Seconded by Smith. Ayes: Kidd, Smith, DePorter, Knedler and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Parker and Kaina. Motion passed

Approval of revised construction schedule for Treyton's Field of Dreams

Amundson stated the plan is to move forward with Strand to develop a grading plan for the site at a cost not to exceed \$21,000 and pay a down payment not to exceed \$29,000 to the selected turf company. These funds will be paid for from the Pepsi Refresh Funds.

The construction plan is to work with a selected turf company on the installation of the turf as the initial step of the constructions process. The second phase of construction would include backstop and dugout construction, fence installation, and construction of fan areas. The third phase would include site restoration and pathway/plaza construction. Future phases would include construction of restroom's/shelter/concessions facility and installation of lighting.

DePorter moved to approve the revised construction schedule for Treyton's Field of Dreams. Seconded by Jaeger. Ayes: Kidd, Smith, DePorter, Knedler and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Parker and Kaina. Motion passed

Presentation and possible action related to Sunshine Fund Policy

Amundson presented current policy and program usage statistics from March 2010 – June 2012
Smith suggested contacting service groups for program fund support and promotion.
Parks and Recreation Staff will contact suggested groups for fund support. Upon adequate support, program promotion will be increased.

Approval of request by Jamie Gwaltney for use of East Gate Park

Amundson presented the request submitted by Jamie Gwaltney and Jeff Bierman for the use of East Gate Park all day for a formal reception on August 4, 2012. Park use would include the positioning of party tents within the park.

Kidd moved to approve the request to include a fee of \$50 for park rental. Seconded by Smith. Ayes: Kidd, Smith, DePorter, Knedler and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Parker and Kaina. Motion passed

Approval of request for discounted rental of Starin Park Community Building by Brenda Schumacher

Amundson presented the request submitted by Brenda Schumacher for the use of the Starin Park Community Building for an AdvoCare Informational Meeting on July 16, 2012 at a discounted rate.

Jaeger moved to deny the request for a discounted rental rate for Starin Park Community Building for an Advocare Informational Meeting. Seconded by Smith. Ayes: Kidd, Smith, DePorter, Knedler and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Parker and Kaina. Motion passed

Request for future agenda items

- Renting Park Space Policy
- AWANA Facility Rental
- Detailed plan on Oak Savanna

Adjourn

A motion to adjourn was made at 5:42pm by Knedler. Second by Jaeger. Affirmed by voice vote.

Respectfully submitted,

Michelle Dujardin

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