

City of Whitewater
Parks and Recreation Board
Monday, January 16, 2012 - 5:00pm
Cravath Lakefront Room - 2nd Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

MINUTES

Call to Order and Roll Call

Brandon Knedler, Bruce Parker, Rick Daniels, Stephanie Abbott and Ken Kidd Absent: Jen Kaina, Nathan Jaeger and Kim Gosh Staff: Matt Amundson, Michelle Dujardin, Deb Weberpal, Megan Hagerty (Parks & Recreation Intern). Guests: Beverley Stone

Consent Agenda

No items to be removed from consent agenda. Kidd moved to accept the consent agenda approving the minutes of the December 5, 2011 Parks and Recreation Board meeting and the expedited approval of the request for free use of the Armory for "Zumbathon" to benefit The Leukemia and Lymphoma Society. Second by Parker. Ayes: Knedler, Abbott, Kidd, Parker, Daniels. Noes: None. Abstain: None. Absent: Jen Kaina, Nathan Jaeger, and Kim Gosh. Motion passed.

Hearing of Citizen Comments

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Beverly Stone inquired on the past event called Messy Fest.

Staff Reports:

Parks & Recreation Director:

- Bicycle & Pedestrian Master Plan-Steering committee met in early November. The firm selected for the plan was Alta design.
- Youth Baseball- Whitewater Parks & Recreation was approached to take over 14 & Under Baseball and accepted.
- Treyton's Field of Dreams- Fundraisers are continuing with the next being held at Culvers on Wednesday January 25th from 5-8pm, 10% of all sales will be donated to the field.
- Special Events Policy- The Department is currently working with the Police Department and City Clerk to form a Special Events Policy that involves a check list, specific point person, and develops an electronic version everyone has access to.

Recreation & Community Events Programmer:

- Freeze Fest- 2012 Plunge numbers are on the rise. Events scheduled include: Pancake Breakfast, Snow Dogs Presentation, Hands on activities, Open skate at Big Brick, Chili Cook-off, and Polar Plunge.

Senior Coordinator

- New Programs- Programs added this year include; Civil War Lecture, Gadget Guru, and Red Carpet
- Chili Cook-off: Seniors In the Park will be running the Freeze Fest Chili Cook-off; forms are available on the website.

Direction regarding future recreation program brochure and distribution

Amundson referred to memo on current practices and production costs. Three options were proposed;

1. Reduce a brochure and print two expanded brochures annually (January-July; August-December).
2. Print two brochures (January-April; May-August) and do an electronic only 3rd brochure.
3. Reduce two brochures and print one annual program guide.

Daniels moved to print two brochures (January-April; May-August) and do an electronic only 3rd brochure. Second by Parker. Ayes: Knedler, Abbott, Kidd, Parker, Daniels. Noes: None. Abstain: None. Absent: Jen Kaina, Nathan Jaeger, and Kim Gosh. Motion passed.

Direction regarding storage at Starin Park Community Building

Amundson referred to the memo and diagram in packet. Weberpal commented that the Senior Forum met and voted to pay for supplies with approximate costs of \$500-\$700 with Parks and Recreation maintenance staff completing the work.

Daniels moved to accept the proposal. Second by Parker. Ayes: Knedler, Abbott, Kidd, Parker, Daniels. Noes: None. Abstain: None. Absent: Jen Kaina, Nathan Jaeger, and Kim Gosh. Motion passed.

Discussion and possible direction on park shelter deposit fee

Amundson commented that park shelter deposits are possibly unnecessary. Shelters are not inspected after use and often used by multiple groups per day.

Daniels moved to eliminate park shelter deposits. Second by Parker. Ayes: Knedler, Abbott, Kidd, Parker, Daniels. Noes: None. Abstain: None. Absent: Jen Kaina, Nathan Jaeger, and Kim Gosh. Motion passed.

Presentation of 2011 Fall Recreation Program Financial Report

Amundson referred to the memo and presented the 2011 Fall Recreation Program Financial Report

Request for future agenda items

Messy Fest

Adjourn

6:05 pm Motion by Daniels. Second by Abbott. Affirmed by voice vote.

Next meeting: February 20th at 5:00

Respectfully submitted,

Michelle Dujardin

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