

**City of Whitewater**  
**Parks and Recreation Board**  
**Monday, September 12, 2011 - 4:00pm**  
Cravath Lakefront Room - 2nd Floor, City Municipal Building  
312 W. Whitewater St. Whitewater, WI 53190

**MINUTES**

**Call to Order and Roll Call**

Brandon Knedler, Rick Daniels, Jen Kaina, Nate Jaeger, and Ken Kidd Absent: Javonni Butler (excused) and Kim Gosh.

Staff: Matt Amundson, Michelle Dujardin, Deb Weberpal, Michele Smith and Sam Peterson

Guests: Bruce Parker

**Consent Agenda Approval of Parks and Recreation Board minutes of August 1, 2011, Receipt and acknowledgement of Urban Forestry Commission minutes of May 10, 2011 and June 21, 2011, Expedited approval of the following items, per staff recommendations: Approval of request by Whitewater Fiber Guild to be included as partner organization in Facility Reservation Policy**

Kidd moved to accept the consent agenda. Second by Daniels. Ayes: Kaina, Jager, Daniels, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler and Gosh. Motion passed.

**Hearing of Citizen Comments**

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no citizen comments

**Staff Reports**

Parks & Recreation Director:

- Youth Football started off strong with 10 tackle teams and 3 flag teams. Punt, Pass, and Kick is scheduled for Sept 24<sup>th</sup> at Perkins Stadium
- Bicycle & Pedestrian Master Plan RFP is currently on the city website and are due back Oct 3rd
- Multi-Use Trail Extension is moving along, no timeline for project has been set
- Prohibiting Weapons in City Building's first reading has been approved by council, second reading scheduled for September 27<sup>th</sup>.

Recreation & Community Events Programmer:

- Pork In The Park is scheduled for Saturday, October 1<sup>st</sup>. The partnership with Downtown Whitewater Inc, the University, and Work for Whitewater's Wellness has been wonderful and the event is hoping for a great one day of success.
- Take off your training wheels is a new program starting Sunday, October 2<sup>nd</sup>. It will be the first time cycling is being offered as a program through the recreation department. Jen Kaina and UW Rec Sports have partnered to make this class available to the public.

Senior Coordinator

- Wisconsin Association of Senior Centers Conference is being chaired by Deb and will take place September 22nd- 24<sup>th</sup>.
- Global Gala event is scheduled for Thursday, October 13<sup>th</sup>.

**Appointment of Parks and Recreation Board member to Plan Commission**

Daniels moved to wait until board was fully seated before appointing the position. Second by Kidd. Ayes: Kaina, Jager, Daniels, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler and Gosh. Motion passed

**Discussion and direction related to car parking area on Starin Road.**

Amundson referred to the letter included in the packet and photo of location. The board directed Amundson to follow up with concerned community member and encourage use of other available parking locations to access trail.

Daniels left meeting (4:45pm)

**Discussion and direction on multi-use trail naming.**

Amundson introduced topic and suggestion from Dr. Kidd that we take a look at naming for our trail system.

Kidd commented on the beauty of the trails and the need for signage and naming. Bruce Parker asked about land easements and donations regarding naming under the current policy. Kidd moved to include Trails as part of the Park Naming Policy and directs staff to reach out for names. Second by Kaina. Ayes: Kaina, Jager, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler, Daniels and Gosh. Motion passed

**Discussion and direction related to Fort Health Care request to partner on programming opportunities**

Amundson introduced topic that Fort Health Care has been contacting local Parks and Recreation Departments in an effort to co-promote their EDGE Training program. Kaina- Are we committed to marketing in everything? Knedler-Are other communities doing it? Kidd moved to work with Fort Health Care on co-promoting their EDGE Training under staff discretion on promotion location and without taking kick back offered from Fort Health Care. Promotion within the Parks & Recreation brochure will follow price guidelines. Second by Knedler. Ayes: Kaina, Jager, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler, Daniels and Gosh. Motion passed

**Update, discussion and further direction regarding scoreboard replacement at Starin Park**

Amundson referred to memo on installation of Starin Park South Diamond replacement scoreboard and new addition of North Diamond scoreboard financially supported by sponsors. Kidd moved to accept the North Diamond scoreboard sponsors with the understanding that sponsors know what they are purchasing. Second by Jager. Ayes: Kaina, Jager, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler, Daniels and Gosh. Motion passed

**Presentation of 2011 Summer Recreation Program Financial Report**

Amundson presented 2011 Summer Recreation Program Financial Report

**Discussion and direction related to 2012 Parks & Recreation Budget  
(Entire 2012 budget will be presented at October meeting for approval)**

- **Direction related to implementation of non-resident recreation programs**

Amundson introduced the topic and definition of non-resident and resident in regards to payments for programs. Amundson suggested four options to the board; 1. Continue as is with no charge, 2. Charge Non-resident fees to anyone outside WWUSLD boundary, 3. Charge Non-resident fees to anyone outside City Limits, and 4. Charge Non-resident fees to anyone outside City Limits, however, if the recreation program uses School District facilities (basketball, baseball, softball, flag football) only charge non-resident fees to those who live outside WWUSD.

The Parks and Recreation Board directed Amundson to bring back real numbers of what revenue would be brought in from people outside the school district and what expenses would be to put this system into place.

- **Direction regarding 2012 park improvement projects**

Amundson asked the board to prioritize projects for possible funding in 2012. Projects listed by the board include; Minneiska Park Playground, Starin Park North Diamond Improvements, and Relocation of Bark Park.

- **Direction related to 2012 Department Staffing**

Amundson presented 2012 department staffing budget. All city departments have been asked to reduce their budgets by 4%. Presented budget changes include; Deb Weberpal moving full time, adjusted due to retirement one full time building maintenance position, and adjustment of additional hours for building maintenance position. The board requested information regarding figures on the creation of a graduate assistant position with UW-Whitewater.

**Request for future agenda items**

Treyton Kilar field of dreams

**Adjourn**

6:50 pm. Affirmed by voice vote.

**Next meeting October 3, 4:00 pm.**

Respectfully submitted,

*Michelle Dujardin*

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