

**City of Whitewater**  
**Parks and Recreation Board Agenda**  
**Monday, May 2, 2011 - 4:00pm**  
Starin Park Community Building  
504 W Starin Road. Whitewater, WI 53190

**Call to Order and Roll Call and Board Introductions**

Vance Dalzin, Rick Daniels, Prudence Negley, Brandon Knedler, Ken Kidd and Kim Gosh. Absent: Javonni Butler and Jen Kaina (excused).

Staff: Matt Amundson, Michelle Dujardin, Deb Weberpal, and Rashelle Keener, P/R Intern, Chuck Nass

Guests: Richard Helmick, Ben Cooper, Tom Grosinske, Tiuu Gray-Fow, Sue Savignac

**Election of Parks and Recreation Board Chairperson**

Dalzin nominated Brandon Knedler as Parks and Recreation Board Chairperson, Negley seconded the nomination. Knedler accepted. Ayes: Daniels, Dalzin, Negley, Knedler, Kidd, and Gosh . Noes: None. Abstain: None. Absent: Kaina and Butler. Nomination passed.

**Election of Parks and Recreation Board Vice-Chairperson**

Negley nominated Rick Daniels as Parks and Recreation Board Vice-Chairperson, Knedler seconded the nomination. Daniels accepted. Ayes: Daniels, Dalzin, Negley, Knedler, Kidd, and Gosh . Noes: None. Abstain: None. Absent: Kaina and Butler. Nomination passed.

**Appointment of Parks and Recreation Board Members to the following commissions and boards**

- Plan & Architectural Review Commission: Brendon Knedler
- Urban Forestry Commission: Prudence Negley
- Whitewater Aquatic Center Board: Vance Dalzin

Kidd made the motion to accept appointment of Brendon Knedler to the Plan & Architectural Review Commission, Prudence Negley to the Urban Forestry Commission and Vance Dalzin to the Whitewater Aquatic Center Board. Daniels seconded the motion. Ayes: Daniels, Dalzin, Negley, Knedler, Kidd, and Gosh . Noes: None. Abstain: None. Absent: Kaina and Butler. Appointments passed.

**Consent Agenda**

**Approval of Parks and Recreation Board minutes of April 4, 2011 & Approval of request for recreation program refund.**

Negley moved to accept the consent agenda. Second by Knedler. Ayes: Daniels, Dalzin, Negley, Knedler, Kidd, and Gosh . Noes: None. Abstain: None. Absent: Kaina and Butler. Motion passed.

**Hearing of Citizen Comments**

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no citizen comments.

**Presentation by Tom Grosinske and Ben Cooper regarding the Whitewater Youth Football League (WYFL) and possible approval of agreement between WYFL and City of Whitewater**

Amundson referred to the memo. At the April 4<sup>th</sup> meeting this agreement was discussed by the Board. Tom Grosinske and Ben Cooper representing the WYFL gave presentation of program. Negley made the motion to approve partnership between WYFL and City of Whitewater for youth football. Ayes: Daniels, Dalzin, Negley, Knedler, Kidd, and Gosh . Noes: None. Abstain: None. Absent: Kaina and Butler. Motion passed.

**Approval of Whitewater Urban Forestry Commission Management Policy**

Amundson introduced the policy and explained that this policy has been prepared and approved by the Urban Forestry Commission and needs Parks and Recreation Board approval prior to going to the Common Council.

Nass presented the current Urban Forestry Commission Management Policy with suggested changes. Negley made a motion to accept the Urban Forestry Commission Management Policy submitted by the Urban Forestry Commission be forwarded onto Council with the understanding that the City Forester and Tiuu Gray-Fow meet with the City Attorney to take care of three concerns, these include; A. Under reconstructed and widened streets: the developer adheres to the 2% appropriation for forestry related items in the project area, B. Under tree placement, the addition of a \$200 cost per inch at DVH, to be reviewed annually, and C. Meet compliance with city attorney. Knedler seconded the motion. Ayes: Daniels, Dalzin, Negley, Knedler, Kidd, and Gosh . Noes: None. Abstain: None. Absent: Kaina and Butler. Motion passed.

Daniels left meeting (5:25)

**Request by CrossePointe Community Church to conduct fundraiser at Starin Park**

Amundson introduced request stating this group would like to sell concession items at youth baseball and softball games including Tee-ball and Rookie Ball in Starin Park till July for a fundraiser. Negley made a motion to grant CrossePointe Community Church's request with the understanding a policy will be formulated for future requests and a schedule of selling times, menu, and prices must be submitted to the parks and recreation director. Kidd seconded the motion. Ayes: Dalzin, Negley, Knedler, Kidd, and Gosh . Noes: None. Abstain: None. Absent: Kaina, Daniels and Butler. Motion passed.

**Discussion and recommendation to Council regarding Phase II of Cravath Lakefront Electrical Improvements**

Council has directed the Parks and Recreation Board to review the project and make a recommendation on whether to proceed in 2011 with this project. Amundson indicated that Downtown Whitewater is working to fund half of the project and that Council would determine the remaining funding source. Kidd made the motion to approve phase II of the Cravath Lakefront Electrical Improvements with the acceptance of wraps to beatify the electrical boxes now to maintain the aesthetics of our premier park and to create an implementation plan for landscaping as proper screening. Negley seconded the motion. Ayes: Dalzin, Negley, Knedler, Kidd, and Gosh . Noes: None. Abstain: None. Absent: Kaina, Daniels and Butler. Motion passed.

**Discuss possible opportunities regarding beverage services in City Parks**

The Board directed Matt Amundson to explore opportunities regarding beverage services in the City Parks and bring findings back for June meeting.

**Request for long term rental discount agreement by Brandon Downs to conduct concerts at Downtown Armory and Cravath Lakefront Park**

Brandon is a Whitewater resident who has ran some concerts at the Armory. He held an event recently that Parks and Recreation Director Amundson was on site during set-up and take-down. Brandon has identified security at these events, upholds the rules of facility use, and provides a good example of how

these events should be ran in city facilities. He would like to plan several shows this summer and has asked for a reduced rental rate. In being consistent with other similar requests, Amundson has asked to offer him the hourly rate of \$30 for his rental requests.

Dalzin made the motion to grant Brandon Downs a long term reduced rate for the Armory for concerts. Kidd seconded the motion. Ayes: Dalzin, Negley, Knedler, Kidd, and Gosh . Noes: None. Abstain: None. Absent: Kaina, Butler, and Daniels. Motion passed.

#### **Possible action regarding Starin Park playground complaint**

Amundson introduced a complaint included in the packet. The swings referenced in the complaint are extremely popular and we have no reported accidents in the approximately 8 years they have been installed.

The Board encouraged Matt to let them know there are inherent risks at parks.

#### **Approve Board Calendar for the next year**

Meetings will take place at 4pm on June 6<sup>th</sup>, July 11<sup>th</sup>, August 1<sup>st</sup>, and September 12<sup>th</sup>

Meetings will take place at 5pm on October 3<sup>rd</sup>, November 7<sup>th</sup>, December 5<sup>th</sup>, January 3<sup>rd</sup>, February 7<sup>th</sup>, March 7<sup>th</sup>, April 4<sup>th</sup>, and May 16<sup>th</sup>

#### **Staff Reports**

Parks & Recreation Director:

- Make A Difference Day: Friday, April 29<sup>th</sup>. Approximately 550-600 students volunteered to accomplish 65 listed projects.
- Tour de Triangle: Saturday, May 7<sup>th</sup>. 10am-1pm Participants will have the opportunity to talk with Bicyclewise, Quiet Huts Sports, Whitewater Police Department and the Bike Federation at Cravath Lakefront Park after taking a riding tour of the new bike racks purchased by Downtown Whitewater.
- Field of Dreams Benefit: Saturday, May 14<sup>th</sup>. 3pm-12am at Trippe Lake Park & Capn's. Kids games, silent auction, live auction, and live music will be fundraising for the Treyton Kilar Field of Dreams.
- Effigy Mounds Preserve Restoration Plan:
- Lake Protection Plan: The lakes protection plan

#### **Request for future agenda items**

Nothing requested.

#### **Park Tour was postponed to June Meeting.**

#### **Adjourn**

6:50pm Motion by Knedler . Second by Kidd. Affirmed by voice vote.

Respectfully submitted,

*Michelle Dujardin*

Recreation and Community Events Programmer