

City of Whitewater
Parks and Recreation Board Agenda
Monday, September 20, 2010 – 4:00 pm
Community Room – 2nd Floor City Municipal Building
312 Whitewater St, Whitewater WI 53190

Minutes

Call to Order

Stone called meeting to order at 4:02 pm. Present: Negley, Daniels, Knedler, Stone, Dalzin (4:08 pm) and Kaina (5:17 pm). Absent: None. Excused: Olsen.

Staff: Matt Amundson, Chuck Nass, Michele Dujardin and Deb Weberpal

Guest: Richard Helmick

Consent Agenda

Knedler moved to accept the consent agenda which included the August 9, 2010 Parks and Recreation Board minutes. Second by Daniels. Ayes: Daniels, Negley, Knedler, Stone. Noes: None. Abstain: none. Absent: Dalzin, Olsen, Kaina. Motion passed.

Hearing of Citizen Comments

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no citizen comments.

Discussion and review of proposed Transparency Ordinance

Amundson referred to the packet. Would eliminate board and commission reports. Amundson will share concerns with council. Daniels questioned why 72 hours in advance? Negley liked the idea of meeting being recorded but questioned why board and commission reports would be taken off the agenda. Consensus of group is it is not necessary to video or audio tape every meeting.

(Dalzin arrived 4:08 pm)

Approval of special rental rate agreement with Tara Troemel for use of Downtown Armory

Amundson referred to the packet, this is similar to past agreements for long term rentals. Knedler Motioned to approve the long term rental fee for the Armory as presented in the packet. Second by Daniels. Ayes: Daniels, Negley, Knedler, Stone and Dalzin. Noes: None. Abstain: none. Absent: Olsen & Kaina. Motion passed.

Presentation of Summer 2010 Financial Report

Amundson referred to the informational piece in the packet and asked if Board had any questions. There were none.

Discussion and direction regarding need for increased lighting in Starin Park

Amundson referred to the packet. Corridor along the sidewalks to the building is dark. Not interested in lighting the playground but in lighting the sidewalk with a twelve to fourteen foot decorative streetlight utilizing LED technology. Is it needed with daylight hours in the summer? Ball games often

end after 10:00 pm. Do we ask Council to fund it? Funding is an issue as the Board will have to prioritize the project within the park development fund. Negley moved to approve the lighting for the sidewalk with the request that City Council assist in finding funding. Second by Knedler. Ayes: Daniels, Negley, Knedler, Dalzin and Stone. Noes: None. Abstain: none. Absent: Olsen & Kaina. Motion passed.

Review and approval of park signage for Whitewater Effigy Mounds Preserve and Ray Trost Nature Preserve

Amundson referred to the packet concerning the quote and the artwork. Amundson received a request that wording be changed from "The Native American People" to just "Native Americans". The board feels what is currently proposed for the sign is an accurate referral to Native Americans. The sign is unique and the park is very special. Is Ho Chunk contributing to the sign? They contributed \$500. Trost is spelled wrong on the sign. Nass: Sign will be placed in consideration and with input from the family. Negley moved to accept the signage as presented in the memo, keeping the Whitewater Effigy Mounds Preserve as presented and correcting the spelling of Trost and adding park hours of 6 am to 12 am to that sign. Second by Dalzin. Ayes: Daniels, Negley, Knedler, Dalzin and Stone. Noes: None. Abstain: None. Absent: Olsen & Kaina. Motion passed.

Review and approval of 2011 Parks and Recreation Budget

Amundson presented an informational power point on the budget. Negley asked about prairie maintenance contracting for the Mounds Park. Amundson commented in 2011 it will be contracted with RFPs and that a current member of the parks/streets crew will be trained in prairie maintenance. Stone: page 4 supplies and services question on dollar amount for supplies and trees seems low. Acct 295 and acct 213 tree accounts are split. There is also another account for trees for new subdivisions. Amundson feels that hanging baskets will be scrutinized by City Council because of the cost. Amundson brought proposal from Jenka Blossoms. Negley complimented Nass on the "classy" look of the city. \$2500 provided by Downtown Whitewater and for 2011 a request will be sent to them for a larger donation. Budget process: Council reviews; they may ask questions in specific areas, they then decide if there will be cuts. Amundson: tried to get more detailed included in the budget. Amundson answered questions on prairie maintenance and DOT grant/Bike plan/Safe Routes to Schools Plan

(Kaina arrived 5:17 pm.)

Park Fund Budget: Stone asked about bench and kiosk for Trost Park. 2011 are potential projects if funding becomes available with bike trail plan being the priority if grant comes through. Dalzin moved to accept the Parks and Recreation 2011 budget as presented. Second by Knedler. Ayes: Daniels, Negley, Knedler, Dalzin and Stone. Noes: None. Abstain: Kaina Absent: Olsen. Motion passed.

Review and discuss Police Department's concerns regarding Halloween Party

Amundson referred to the packet. Halloween Party is 6-8 pm at the Armory and from 4-6 pm is Downtown Halloween event with street closure in front of Ketterhagen (2 pm to 8 pm). Negley: suggested that the UWW police be aware of the event. Consensus of the board that it is too late to make changes this year and the party should remain as scheduled. The Parks and Recreation Board appreciates the concerns of the police department.

Request by Alcoholics Anonymous to be considered as a partner organization in Facility Rental and Reservation policy

Amundson referred to the packet comments. Negley moved to designate AA as a partner organization in the rental policies and procedures. Motion seconded by Dalzin. Ayes: Daniels, Negley, Knedler, Dalzin, Kaina, and Stone. Noes: None. Abstain: none. Absent: Olsen. Motion passed.

Approve meeting date and time for future Board meetings

Consensus for first Monday meeting at 5:00 pm

Request for future agenda items

Stone requested agenda item for naming Treyton Kilar field. Dalzin and Olsen also received a phone call.

Staff Reports:

Parks & Recreation Director

- Treyton Kilar Field – Treyton was actively involved in parks and recreation programs; family was active in volunteering/assisting with programs. The hope is to create a project that will honor Treyton but also as an education piece against drunk driving. Hope to have a plan for discussion at the October meeting.
- Working for Whitewater's Wellness (W3)-joint effort with UWW and school district based on a similar project in Albert Lea, Mn, and website is www.w3wellness.org. Kick off at Taste of Whitewater with the Taste Trot and Kids Fit Run.
- Trail Construction Update – going full speed at Innovation Center.
- Youth Soccer is now playing games at Moraine View Park. Will be doing site work to get back four fields ready for play next fall.

Recreation & Community Events Programmer

- Taste of Whitewater – Dujardin handed out schedules. Safety Fair also occurring in conjunction with the Taste.
- Fitness Class Punch Cards & Complaint-handed out a letter in regards to the punch cards. This session there are 13 signed up with 3 punch cards. Feels those not happy are outweighed by those liking the program. There are now punch cards for Saturday morning.

Senior Coordinator

- WASC Conference Attendance
- Special Events: September is Senior Center Month. New activities include Zumba Gold, Tai Chi, UWW lecture series. Tai Chi demo at Taste of Whitewater. Global Gala October 14, desserts 6:00 pm and entertainment by UWW International students at 7:00 pm. Submitting for WPRA Silver Star Award. One Stop Shop fundraiser will be Saturday, November 20.

Board & Commission Reports:

Plan & Architectural Review Commission (Stone) –Jessica's expansion, request for changing zoning on campus to R-3. Community concerns with size of project. Group has pulled their project for the time being. Property owner still interested in change of zoning.

Urban Forestry Commission (Negley)-Working on ordinance to come to next meeting. Working on tree planting policy.

Whitewater Aquatic Center Board (Dalzin)-Waiting for a renewable energy audit with a proposal for cost reduction. Will meet this Thursday. New rates went into effect.

Indian Mounds Park Task Force (Kaina)-Matt working on RFP to do a restoration proposal and grant.

WPRA Legislative Advocacy (Knedler)-No report

Daniels moved and Negley seconded to adjourn. Motion carried by voice vote.

Respectfully submitted

A handwritten signature in cursive script, reading "Debra Weberpal", is enclosed in a light gray rectangular box.

Debra Weberpal