

## **DRAFT MINUTES**

**Fire Rescue Task Force**  
6:30 P.M. March 21, 2013  
Cravath Lakefront Room, 2<sup>nd</sup> floor  
Whitewater Municipal Building  
312 W Whitewater Street  
Whitewater, WI

### **1. Call to Order**

The meeting was called to order at 6:30 p.m. by Ken Kidd, Chair of the task force. Meeting attendees were Todd Lindert (Rescue), Ken Kidd (City Council), Jim Olsen (City Council), Cameron Clapper (City Manager), Don Gregoire (Fire Chief), Patrick Wellnitz (1<sup>st</sup> Assistant Fire Chief), (2<sup>nd</sup> Assistant Fire Chief) and Terry Malone (resident). Absent: Jan Bilgen (Police & Fire Commission).

### **2. Fire Rescue Task Force Goals and Responsibilities**

Each member of the task force expressed their desired outcomes and expectations for the work of the Fire/EMS Task Force. It was unanimous that there was a need to evaluate the current structure and capacity of the organization and ensure that the department is capable of meeting the service level demands of the Whitewater community.

### **3. Future Meeting Schedule and Timeline(s)**

The next meeting was tentatively scheduled for April 11, 2013 at 6:30 p.m. The purpose of that meeting would be to review proposals for professional services related to an operational study of the Fire Department (including the Rescue Squad) and make a recommendation to the Common Council.

### **4. Discuss Possible Consultants for the Operations Study**

City Manager, Cameron Clapper, provided a list of potential consulting firms to contact when soliciting proposals.

### **5. Review of Rescue Squad Rescue and Response Data**

Rescue Squad rescue and response data was provided to the task force for review.

### **6. Adjournment**

A motion was made by Olsen and seconded by Lindert to adjourn the meeting. The meeting was adjourned by unanimous consent at approximately 7:45 p.m.