



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, March 20, 2017, 6:30 pm

Minutes from March 20, 2017 Meeting of the Library Board of Trustees

1. Call to Order by President Hartwick at 6:30 pm

Present: Chris Grady, Anne Hartwick, Richard Helmick, Cory Pepler

Absent: Brienne Diebolt-Brown, Julie Caldwell, Jim Winship

Staff: Stacey Lunsford, Diane Jaroch, Deana Rolfsmeier

Guests: Patrick Singer, Pat Blackmer, Kori Oberle, Terre Golembiewski

2. Consent Agenda

- a) Approval of minutes of the February 20, 2017 regular meeting*
- b) Acknowledgment of receipt of financial reports for January and February 2017*
- c) Acknowledgment of receipt of financial report of special revenue fund receipts for February 2017*
- d) Approval of payment of invoices for February 2017*
- e) Acknowledgment of receipt of statistical reports for February 2017*
- f) Acknowledgment of receipt of treasurer's reports for February 2017*

MSC Helmick/Grady to move item a) to Old Business and approve the remainder of consent agenda

Ayes: Grady, Hartwick, Helmick, Pepler

Nays: None

3. Hearing of Citizen Comments

- a) No citizen comments made

4. Old Business

- a) Approval of minutes of the February 20, 2017 regular meeting*
 1. Under Old Business, a), item 2, should reflect that Hoekstra was not present, but his update was given by Lunsford and Hartwick after a conversation with Hoekstra
 2. Old Business, a), item 4, add that Board wished to delay financial consideration pending more information from the developer requested by the City
 3. Old Business, b), item 4, Final statement should read: "All of the objectives *were* met."

MSC Helmick/Grady to approve the minutes for February 20, 2017 regular meeting

Ayes: Grady, Hartwick, Helmick, Pepler

Nays: None

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.



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- b) Library Building Expansion Project ~ Discussion
 - 1. Hoekstra will meet with the City Council in closed session. Hartwick and Lunsford will be in attendance.
 - 2. The subject will focus on the financial commitment from the city
 - 3. Patrick Singer expressed need to communicate with and educate the public, as much as possible, regarding the project. City is planning this campaign. The need for transparency and engaging all stakeholders was stressed.
 - 4. Singer outlined the requests that were made by the City to the developer.
 - 5. Comments from guests were invited.
 - 1. A suggestion was made to independently verify agreements between developer and all property owners.
 - 2. Anecdotal reports given about lack of clear information in the community.

- c) Council and Community Communications ~ Discussion
 - 1. Nothing additional at this time

5. New Business

- a) Review of 2017 Goals and Objectives ~ Action
 - 1. The recommendation for an Outreach Programming and Maker Space Librarian is in response to a growing need and staffing changes.
 - 2. Other items explained and clarified.

MSC Grady/Helmick to approve the 2017 Staff Goals and Objective
Ayes: Grady, Hartwick, Helmick, Peppler
Nays: None

6. Staff & Board Reports

- a) Director's Report (see attached)
- b) Adult Services Report (see attached)
- c) Youth Educational Services Report (see attached)
- d) Board member reports
 - 1. Suggestion for a volunteer to do a quick repaint of the little free library in front
 - 2. Hartwick gave a quick report on her experience running a table at the Wellness Fest, and encouraged Board members to get involved more in that form of outreach.

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7. Board member requests for future agenda items
 - a) Grady requested that we review the needs and wants of the new library, in preparation for when the architect begins conceptual design.
8. Confirmation of next meeting on April 17, 2017, 6:30 pm
9. Adjournment into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Items to be discussed:

1. Review of performance evaluation for the Library Director

MSC Pepler/Grady to adjourn to Closed Session NOT TO RECONVENE
Grady, aye
Hartwick, aye
Helmick, aye
Pepler, aye

Meeting adjourned to closed session at 7:36 p.m.

Closed session adjourned at 7:56 pm.

Respectfully submitted,

Cory Pepler, Secretary and School District Representative