

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, January 9, 2012, 6:30 pm

Present: Richard Helmick, Sharon Knight, Donna Nosek, Rose Mary Leaver, Vicki Santacroce, Julie Caldwell

Absent: Jim Winship

Administrative Staff Present: Stacey Lunsford, Diane Jaroch

1. President Nosek called the meeting to order at 6:32 p.m.
2. The consent agenda was approved as presented. MSC Hemlick/Leaver Ayes: Helmick, Knight, Nosek, Leaver, Santacroce, Caldwell. Noes: None.
3. The circulation, service, and Mango statistics reports for December 2011 were acknowledged and accepted.
4. The treasurer's report for December 2011 was accepted as presented.
5. Citizen input regarding matters not on agenda; no action at this meeting.
6. OLD BUSINESS
 - a) Library Building Expansion Project ~ Discussion
 1. Dahlgren Proposal—Anders Dahlgren will be present at February meeting. Prepare questions. Stacey will have original plans available throughout the day on February 13 in Board room for Board of Trustees to view prior to meeting.
 - b) Council and Community Communications ~ continue communications.
7. NEW BUSINESS
 - a) Field trips to other libraries ~ Suggestions Fort Atkinson, Shorewood, Fitchburg, Hartford libraries. Wait to see if Dahlgren has suggestions before scheduling actual visitations.
 - b) Approval of holidays and special closings schedule for 2012. MSC Leaver/Knight Ayes: Helmick, Knight, Nosek, Leaver, Santacroce, Caldwell. Noes: None.
 - c) 2012 Annual Goals and Objectives ~ Change first sub-goal under final Goal: *Increase usability of existing library space* to read: Research eliminating the use of Dewey in the library, replacing it with the BISAC headings and shelving. Motion to accept the annual goals and objectives with changes noted above. MSC Santacroce/Caldwell Ayes: Helmick, Knight, Nosek, Leaver, Santacroce, Caldwell. Noes: None.
 - d) Motion was made to approve the Staff Development Policy as presented. MSC Hemlick/Caldwell Ayes: Helmick, Knight, Nosek, Leaver, Santacroce, Caldwell. Noes: None.
 - e) New furniture ~ Need for new bookcases that lock in the Whitewater Room that ideally fit plat books. Other idea, move plat books to secure area where patrons have to ask for them and get two locked cases for the rest of the Whitewater collection. Stacey was given direction by the Board to bring back examples of two locked book cases for the Whitewater Room to accommodate the Whitewater collection with exception of plat books.
8. SUGGESTION BOX: None.

DIRECTOR'S REPORT (As submitted by Stacey Lunsford)

 - a) I was invited to join the local Rotary Club and was inducted on December 27.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

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9. Board member reports: Hemlick--discussion of Chamber of Commerce membership and future renewal.
10. Board member requests for future agenda items: Research furniture possibilities for Whitewater room, prepare for Dahlgren presentation next month including review of original plans on February 13, and library visitations.
11. Confirmation of next meeting on February 13, 2012, 6:30 p.m.
12. The meeting was adjourned at 7:38 p.m. MSC Leaver/Santacroce

* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Minutes submitted by Vicki Santacroce, Board of Trustees Secretary

Vicki Santacroce