

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, June 13, 2011, 6:30 pm

Present: Donna Nosek, Vicki Santacroce, Sharon Knight, Jim Winship, Julie Caldwell
Absent: Laura Jacobs, Rose Mary Leaver
Administrative Staff present: Stacey Lunsford, Diane Jaroch
Guest: Richard Helmick (new Board member begins July 1, 2011)

1. President Nosek called the meeting to order at 6:30 p.m.
2. Items were approved in the consent agenda as presented. (MSC Santacroce/Winship) Ayes: Nosek, Santacroce, Knight, Winship, Caldwell. Noes: None.
 - a) Approval of minutes of the May 9, 2011 regular meeting *
 - b) Acknowledgment of receipt of financial reports from city general and library special revenue funds for April 2011 *
 - c) Acknowledgement of receipt of financial report of special revenue fund receipts for May 2011*
 - d) Approval of payment of invoices from city general, library special revenue funds and board of trustee funds for May 2011.
3. The May 2011 circulation, service and Mango statistic reports were acknowledged. (MSC Winship/Knight) Ayes: Nosek, Santacroce, Knight, Winship, Caldwell. Noes: None.
4. The treasurer's report for May 2011 was acknowledged (MSC Caldwell/Santacroce) Ayes: Nosek, Santacroce, Knight, Winship, Caldwell. Noes: None.
5. Citizen input regarding matters not on agenda; no action at this meeting. Richard Helmick pointed out and discussed caulking problem on front window; may be discoloration or mold as a result. Attention should be given to this problem.
6. **OLD BUSINESS**
 - a) Library Building Expansion Project~Discussion: Lunsford sent out figures via e-mail. Winship expressed concern of rate increase. Need to keep high awareness of building expansion needs in the forefront of city council members. Need to take a more active role in advocating for building needs. Board will need to make a decision of final building plans, as well.
 - b) 20th Anniversary Open House ~ Discussion: Plans for the celebration were presented. Highlights will include local musicians sharing their talents, storytelling, DVD of 100th celebration, opening of time capsule, creation of new time capsule, bookmark winners, etc.
7. **DIRECTOR'S REPORT**
SUGGESTION BOX: None

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

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DIRECTOR'S REPORT (as submitted by Stacey Lunsford)

- a) We made \$233.07 working at Culver's this year during National Library Week.
 - b) State Budget Update: I wanted to leave this in here in case there was any "breaking" news by the time the meeting rolled around.
 - c) Whitewater Glass will be installing the windows in the Whitewater Room.
 - d) We have received a quote from Delta Electric for the work to be done in the current print reference area. We are waiting for one from Sta-Lite.
 - e) The roof replacement is done except for some shoring up that needs to be done to some of the plywood in the area above my office. It continues to buckle a little.
8. Board member reports:
- a) Winship shared information regarding the "Free Library" ceremony at the White Memorial Building on June 17 at 1:00 p.m.
 - b) Jaroch shared information about the adult reading program they started this year for the summer. Over 40 adults had signed up.
9. Board member requests for future agenda items: Review of current library expansion plans in August; caulking of window and replacement of dead trees and shrubs.
10. Confirmation of next meeting on July 11, 2011, 6:30 p.m. Motion was made to cancel the July meeting and reschedule for August 15, 2011, 6:30 p.m. (MSC Winship/ Santacroce) Ayes: Nosek, Santacroce, Knight, Winship, Caldwell. Noes: None.
11. The meeting was adjourned on a Winship/Santacroce motion at 7:30 p.m.

* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Minutes submitted by Vicki Santacroce, Board of Trustees Secretary

Vicki Santacroce