

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, February 14, 2011, 6:30 pm

Present: Vicki Santacroce, Sharon Knight, Jim Winship, Donna Nosek, Rose Mary Leaver, Julie Caldwell

Absent: Laura Jacobs

Administrative Staff present: Stacey Lunsford, Diane Jaroch

1. President Nosek called the meeting to order at 6:32 p.m.
2. The consent agenda was approved as presented. (MSC Santacroce/Knight) Ayes: Santacroce, Knight, Winship, Nosek, Jacobs, Caldwell. Noes: None.
3. The January 10, 2011 circulation and service reports were acknowledged. (MSC Leaver/Winship) Ayes: Santacroce, Knight, Winship, Nosek, Jacobs, Caldwell. Noes: None.
4. The treasurer's report for January 2011 was acknowledged. (MSC Winship/Knight) Ayes: Santacroce, Knight, Winship, Nosek, Jacobs, Caldwell. Noes: None.
5. Citizen input regarding matters not on agenda; no action at this meeting: NONE
6. **NEW BUSINESS**
 - a) Library Director's annual performance evaluation procedures ~ Schedule Motion was made to use existing employee review for the evaluation of the Library Director. The Board should complete the review and hand it in to Diane Jaroch by March 1, 2011 and the review will be conducted on March 14, 2011 following the regular Board meeting. (MSC Winship/Knight) Ayes: Santacroce, Knight, Winship, Nosek, Jacobs, Caldwell. Noes: None.
 - b) OverDrive statistics for Whitewater for FY 2010 ~ Discussion
7. **DIRECTOR'S REPORT**
 - a) The Playaways are circulating well. We have figured out the problem with the rechargeable batteries and I have not had any further complaints from patrons.
 - b) All of the e-readers are currently checked out. I will be placing an override hold on them about once a month so I can add more titles to the devices.
 - c) Our first Coffee Tuesday went pretty well. We received \$4.38 in donations.
 - d) Library Lovers Month is going well, too. Patrons are not only writing their names on the paper hearts, they are also writing messages. My favorite says that we have the best library and best staff in Walworth County.
 - e) We have had some leaking on the roof in the children's area that was supposed to have been reinforced and fixed when we had the repairs made a couple of years ago. City staff went up and cleaned snow off the roof and Bruce Parker has been in touch with the current contractors about the situation.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

**Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, February 14, 2011, 6:30 pm**

- f) As far as planning for the 20th anniversary goes, we will announce the bookmark contest on March 1.
 - 8. Board member reports. Leaver reported that the Friends of the Library Book Sale is going well; after its first day they estimate \$500 in sales.
 - 9. Board member requests for future agenda items: NONE
 - 10. Confirmation of next meeting on March 14, 2011, 6:30 p.m.
 - 11. The meeting was adjourned on a Winship/Leaver motion at 7:13 p.m.
- * Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.