

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, April 11, 2011, 6:30 pm

Present: Donna Nosek, Vicki Santacroce, Sharon Knight, Jim Winship, Rose Mary Leaver, Laura Jacobs, Julie Caldwell

Administrative Staff present: Stacey Lunsford, Diane Jaroch

1. President Nosek called the meeting to order at 6:30 p.m.
2. The consent agenda was approved as presented. (MSC Caldwell/Winship) Ayes: Nosek, Santacroce, Knight, Winship, Leaver, Caldwell, Jacobs. Noes: None.
3. The March 2011 circulation and service reports were acknowledged. (MSC Knight/Leaver) Ayes: Nosek, Santacroce, Knight, Winship, Leaver, Caldwell, Jacobs. Noes: None.
4. The treasurer's report for March 2011 was acknowledged. (MSC Jacobs/Winship) Ayes: Nosek, Santacroce, Knight, Winship, Leaver, Caldwell, Jacobs. Noes: None.
5. Citizen input regarding matters not on agenda: NONE.
6. OLD BUSINESS
7. NEW BUSINESS
 - a) Motion was made to approve the return of the TapeChek to RTI for a \$200 credit toward DiskCheck supplies as the library is phasing out the videocassette collection which this equipment is required for. (MSC Leaver/Caldwell) Ayes Nosek, Santacroce, Knight, Winship, Leaver, Caldwell, Jacobs. Noes: None.
 - b) Motion was made to approve the Staff Sick Leave Policy as presented. (MSC Winship/Leaver) Ayes: Nosek, Santacroce, Knight, Winship, Leaver, Caldwell, Jacobs. Noes: None.
 - c) Lending the Sony Reader~will continue discussion and possible action at next meeting after we learn more about the situation.
 - d) Motion was made to approve the serving of food on "Mango Day" as a means to publicize the new Mango product. Staff will wear t-shirts and serve mango salsa and tortilla chips in the lobby. (MSC Leaver/Winship) Ayes: Nosek, Santacroce, Knight, Winship, Leaver, Caldwell, Jacobs. Noes: None.
8. DIRECTOR'S REPORT
SUGGESTION BOX:
NONE
DIRECTOR'S REPORT
 - a) Big Read 2011 – The library gave away 60 free Edgar Allan Poe books on Friday, April 1, including four Spanish language copies of his poems. They also drew a winner for four tickets to the Young Auditorium Tales of Terror performance on April 6. The winner was Janelle Roe. You should be able to see her picture on the library's Flickr page.
 - b) The new photocopiers were installed on April 4. They are waiting for Patrick Rice to network them to the staff PCs and then they will have a trainer come from the copier company to instruct staff in the finer points

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

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of the machines. Xerox will be picking up their machines sometime after the 12th.

- c) Stacey attended the Lakeshores Library System Library Advisory Committee meeting in Waterford on April 5 and took notes which she distributed to the other Mid-Wisconsin Federated Library System directors.
 - d) Stacey attended an eBook Roundtable Discussion at MWFLS headquarters in Horicon on April 6. There were representatives from libraries currently circulating e-readers and those who are interested in doing so, including some people from Eastern Shores and Waukesha Library Systems. They discussed training sessions for the public, the best way to catalog the devices, patron forms to be signed as contracts acknowledging how much the replacement cost of the devices would be, etc.
 - e) The library had a router upgraded by AT&T on April 7 so that we will have a faster connection to BadgerNet for our Internet.
 - f) Many of the staff are participating in the Whitewater Walks Physical Activity Challenge. UW-Whitewater, the Whitewater Unified School District and the City of Whitewater staff are competing to win the Golden Shoe award. Participants wear pedometers which were provided and they report their weekly step counts, which are based on personal goals set by the individuals. The program runs April 4-April 29.
 - g) The library launched Mango Languages on the website on March 30. Since then they have registered 13 users who have completed 24 sessions for a total of 6.1 hours of instruction.
9. Board member reports:
- a) Representative Evan Wynn is willing to hold a discussion on the impact of library maintenance effort as presented in Walker's budget proposal. Irvin L. Young Memorial Library is being considered as a place to hold the discussion.
 - b) Santacroce will be attending the eBook Summit at DPI on May 4, 2011.
 - c) Jacobs's term is ending on the Board and she will not be running for the Board again.
10. Board member requests for future agenda items: Sony eReaders lending and eBooks.
11. Confirmation of next meeting on May 9, 2011, 6:30 p.m.
12. The meeting was adjourned on a Leaver/Winship motion at 7:06 p.m. into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Item to be discussed: (1) Annual evaluation of the library director

Roll Call: Present: Jim Winship, Laura Jacobs, Julie Caldwell, Rose Mary Leaver Sharon Knight, Donna Nosek, Vicki Santacroce,

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* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Minutes submitted by Vicki Santacroce, Board of Trustees Secretary

Vicki Santacroce

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