

Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Regular Meeting  
White Memorial Room  
Monday, October 17, 2011, 6:30 pm

Present: Julie Caldwell, Richard Helmick, Sharon Knight, Donna Nosek, Rose Mary Leaver (sec.), Jim Winship

Absent: Vicki Santacroce

Administrative Staff present: Stacey Lunsford, Diane Jaroch

Also present: Connie Meyer, Director, Dwight Foster Public Library, Fort Atkinson WI

1. President Nosek called the meeting to order at 6:30 p.m.
2. The consent agenda was approved. Knight/Winship. Ayes: Caldwell, Helmick, Knight, Nosek, Leaver, Winship. Noes: None.
3. The circulation, service and Mango statistics reports for September 2011 were acknowledged. Leaver/Caldwell. Ayes: Helmick, Knight, Nosek, Winship, Caldwell, Leaver. Noes: None.
4. The treasurer's report for September 2011 was accepted as presented. Caldwell/Leaver. Ayes: Helmick, Knight, Nosek, Winship, Caldwell, Leaver. Noes: None.
5. Citizen input regarding matters not on agenda: none.
6. Old Business:
  - a) Library Building Expansion Project: Connie Meyer reviewed the planning process and development of the Dwight Foster Public Library's recently completed building expansion program and provided a timeline of the project spanning a 10 year period from initial community survey to completion in 2011. Following discussion, the board decided to review ILY's timeline in November 2011, review our current expansion plan in December 2011, and meet with a consultant about the project in January 2012.
  - b) Council and Community Communications: Lunsford will provide monthly reports on library services and activities to the Council.
  - c) FY 2012 Budget: approval moved by Winship/Knight. Ayes: Caldwell, Helmick, Knight, Nosek, Winship, Leaver. Noes: None.
7. New Business
  - a) Mid-Wisconsin Federated Library System 2012 Annual Plan was reported to the board.
8. Director's Report:
  - All staff completed three separate sessions of online OverDrive training on the basics of using OverDrive, their mobile apps, and patron assistance.
  - Lunsford spoke to the Rotary Club on Tuesday, October 4, about Playaways, OverDrive, e-readers, Mango, and elimination of the print reference section to provide more seating and emphasized the continued need for a library addition.
  - The last of the computers purchased with the Gates Hardware Opportunity Grant has

been received and the final survey for the grant was completed on Friday, October 7.

• Lunsford attended the Chancellor's Literary Award dinner and reading on Monday, October 10. She thanked the board for changing the meeting date so that she could attend.

9. Board member reports: None
- 10.. Board member requests for future agenda items: None
11. Confirmation of next meeting on November 14, 2011, 6:30 p.m.
12. The meeting was adjourned at 8:30 p.m.