

**Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Regular Meeting  
White Memorial Room  
Monday, November 8, 2010, 6:30 pm**

**AMENDED 11/5/2010 @ 9:00 AM**

**Deleting Item 6a. FY 2011 budget discussion  
Adding Item 7c. Closing the library from 11:45 am-1:15 pm for the Annual City  
Employee Recognition Luncheon in December, Date TBD**

**Present:** Julie Caldwell, Vicki Santacroce, Sharon Knight, Jim Winship, Donna Nosek,  
Laura Jacobs, Rose Mary Leaver

**Administrative Staff present:** Stacey Lunsford, Diane Jaroch

**Guest:** Tami Brodnicki

1. President Nosek called the meeting to order at 6:35 p.m.
2. The consent agenda was approved as presented. (MSC Jacobs/Knight) Ayes: Caldwell, Santacroce, Knight, Winship, Nosek, Jacobs, Leaver. Noes: None.
  - a) Approval of minutes of the October 11, 2010 regular meeting \*
  - b) Acknowledgement of receipt of financial report of special revenue fund receipts for October 2010
  - c) Approval of payment of invoices from city general, library special revenue funds and board of trustee funds for October 2010 \*
3. The October 2010 circulation and service reports were acknowledged. (MSC Winship/Caldwell) Ayes: Caldwell, Santacroce, Knight, Winship, Nosek, Jacobs, Leavers. Noes: None.
4. The treasurer's report for October 2010 was acknowledged. (MSC Jacobs/Caldwell) Ayes: Caldwell, Santacroce, Knight, Winship, Nosek, Jacobs, Leaver. Noes: None.
5. Citizen input regarding matters not on agenda; no action at this meeting: None.
6. OLD BUSINESS
  - ~~a) FY 2011 budget ~ Discussion and Possible Action~~
  - b) Library Roof Replacement Project ~ Bids have been received and recommendations of a company made. Should be replaced by the 1<sup>st</sup> of the year.
7. NEW BUSINESS
  - a) Chamber Checks ~ Discussion regarding a patron paid a fine with Chamber Checks.
  - b) Bike Racks from Downtown Whitewater ~ Tami Brodnicki was present to explain a gift of bike racks that Downtown Whitewater wanted to give for outside the library. A motion was made to accept the gift of two bike racks in the shape of books to be placed outside of the library, color to be determined later. (MSC Winship/Leaver). Ayes: Caldwell, Santacroce, Knight, Winship, Nosek, Jacobs, Leaver. Noes: None.
  - ~~c) Closing the Library from 11:45 am—1:15 pm for the Annual City Employee Recognition Luncheon in December, date TBD~~

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

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8. DIRECTOR'S REPORT—Stacey Lunsford

SUGGESTION BOX:

There were 3 suggestions this month. One was hard to decipher and the other two were requesting more computers for student use.

- a) We have always received the preliminary financial reports from the previous month for our meetings. Later in the month, Doug sends Stacey the final reports for her records. It occurred to Stacey that it would make sense to put off receiving the financial reports until they are finalized, thus we will have October's reports at the December meeting.
  - b) The Candyland children's program had over 150 attendees. This may make it the libraries most successful program ever.
  - c) The Playaways have arrived and are in the process of being cataloged.
  - d) New employee Jean Hallada started on Monday, November 1.
  - e) The scanning project of the Achen photograph collection has begun with two UWW student volunteers.
9. Board member reports: Jim Winship asked Lunsford to calculate how much money would have to be added to the library budget to add two hours back on Saturdays? After doing some analysis, Director Lunsford suggested that the library add two hours back on Saturdays from September to May, making the hours 9:00-3:00, and have summer hours from 9:00-1:00. It is being taken to the next Council meeting, thus we should have more information for our December meeting.
10. Board member requests for future agenda items: Are there other solutions to decreasing weekend library hours? Document repercussions, effects and traffic trends in library to determine most necessary hours of operation in terms of revisiting the decrease of library hours on weekends.
11. The next regular board meeting will be held on December 13, 2010, 6:30 p.m.
12. The meeting was adjourned on a Leaver/Caldwell motion at 7:15 p.m.

\* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

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