

**Irvin L. Young Memorial Library
Board of Trustees Regular Meeting
White Memorial Room
Monday, December 13, 2010, 6:30 pm**

Present: Laura Jacobs, Donna Nosek, Sharon Knight, Rose Mary Leaver (sec.), Jim Winship

Absent: Julie Caldwell, Vicki Santacroce

Administrative Staff present: Stacey Lunsford, Diane Jaroch

1. President Nosek called the meeting to order at 6:30 p.m.
2. The consent agenda was approved. Winship/Knight. Ayes: Jacobs, Nosek, Knight, Winship, Leaver. Noes: None.
3. The November 2010 circulation and service reports reflecting a 2% circulation increase over November 2009 were acknowledged. Jacobs/Knight. Ayes: Nosek, Winship, Knight, Jacobs, Leaver. Noes: None.
4. The treasurer's report for November 2010 was acknowledged. Jacobs/Leaver. Ayes: Winship, Nosek, Knight, Jacobs, Leaver. Noes: None.
5. Citizen input regarding matters not on agenda; no action at this meeting: None.
6. OLD BUSINESS
 - a) Bike Racks to be provided by Downtown Whitewater: Stacey reported that the racks would be bronze in color and designed as open books.
 - b) FY2011 Budget Report: There were no changes in the final budget and fiscal restraints will require a cut in library hours beginning in January 2011. The library will close at 1 p.m. on Saturdays in 2011. Copies of the City of Whitewater 2011 Salary Resolution were distributed to the board.
7. NEW BUSINESS
 - a) Coffee Day @ the Library: The board approved a "coffee day in the library" once or twice a week. The Friends will be asked to donate necessary supplies and a donation jar may be used for those wishing to help with costs. Winship/Knight. Ayes: Nosek, Jacobs, Winship, Knight, Leaver. Noes: None.
 - b) Library 20th Anniversary Celebration: Planning for a celebration in June will begin in early 2011. Some possibilities include a weekday reception (Saturdays will be unavailable because of early closing); a bookmark contest for school children (Santacroce may coordinate); video or Power Point presentation on the library's history. Lunsford will meet in January with Friends of the Library and others who have agreed to help with planning.
 - c) The Lakeshores Library System Agreement for 2011 was approved. Winship/Jacobs. Ayes: Nosek, Knight, Jacobs, Winship, Leaver. Noes: None.
 - d) The Jefferson County Library Services Contract for 2011 was approved. Leaver/Knight. Ayes: Nosek, Winship, Knight, Jacobs, Leaver. Noes: None.
 - e) Dates of holidays and special closings for 2011 were approved. Leaver/Winship. Ayes: Jacobs, Nosek, Knight, Winship, Leaver. Noes: None.
8. DIRECTOR'S REPORT
 - Directors Council Meeting: Lunsford attended the Directors Council meeting on Thursday, November 11, in Horicon. Among the items discussed was the recommendation of the New Technologies Committee to stay with SirsiDynix for the ILS and obtaining further training and demonstrations on features not currently used. There will be a software upgrade and libraries will soon be changing to the Enterprise interface or the OPACs.
 - Jefferson County Regional Meeting: Lunsford also attended the Jefferson County Regional Meeting on November 11. One of the main topics was the need for libraries to be proactive in offering e-content to patrons. Connie Meyer, from the Fort Atkinson library, stated that they have several e-readers available for their patrons, and that many people are coming in with their own e-readers and asking for digital content to download.

Currently, OverDrive, the vendor that supplies our downloadable ebooks, audiobooks, and videos, is compatible with the Barnes & Noble NOOK and the Sony e-Reader as well as other mp3 devices.

- UW-W book discussion: Lunsford and Jaroch attended a book discussion on November 15 sponsored by the political science department of UW-Whitewater. The book was *The Beautiful Struggle* by Ta-Nehisi Coates. Lunsford and Jaroch were also invited to dinner and a talk given by the author on Monday, November 29.
- Friends of the Library Program: Thirty-five people attended the “Amish Potpourri” program sponsored by the Friends on Tuesday, November 16. Richard Dawley, author, was the program presenter.
- SHARE consortium meeting: Lunsford attended the SHARE meeting on November 18 in Waterford. One of the items discussed was Lakeshores’ desire to change the way libraries reimburse each other for lost or damaged items. Currently, if one of our patrons loses or damages an item that is owned by another library, we collect the money and send it to the owning library, usually by having a check issued by the finance department. Sometimes, if the item is inexpensive, such as a children’s paperback, the check can be quite small. Racine’s finance department does not want to keep issuing small checks through the year. They have instituted a procedure whereby the library system keeps track of all the transactions throughout the year, then cuts one check at the end of the year for all its libraries. For example, perhaps Elkhorn collects \$250 for lost and damaged items that are owned by Racine and Racine collects \$400 for lost and damaged items that re owned by Elkhorn. Lakeshores will cut a check to Elkhorn for \$150, the difference between what is owed to Racine and what is owed to Elkhorn in total. Lakeshores would like Mid-Wisconsin libraries to join them in this system. Several Mid-Wisconsin directors objected to this so it will be up for more discussion at the next Directors Council meeting in Horicon on January 20.
- Ebook readers: The library has purchased an Amazon Kindle and a Barnes & Noble NOOK for circulation to our patrons. The staff is familiarizing themselves with the devices before cataloging, loading, and making them available for circulation. They will only circulate to people who pick them up at our library. They must be returned to the front desk, not in any of the drop bins, and only to our library. We will not be sending them out on the van to other libraries. We will have to use a paper system for patrons to place their names on a hold list, because we can’t limit holds through the ILS on items that can only be picked up at our library.
- Lunsford attended the Jefferson County Organizational Audit meeting in Jefferson on Wednesday, December 1. This was the last of five meetings scheduled to analyze the county library service. It was decided that an implementation committee would be formed and their first order of business would be to invite someone from the Department of Public Instruction to a meeting of the library service board to discuss what a county library service is mandated and/or allowed to do in Wisconsin.
- From the Suggestion Box: Request to order the book, *We Were There*.

12. Board reports: Winship will be out of the country at the time of the January meeting. Leaver suggested that board members plan a tour of the newly expanded Dwight Foster Library (Fort Atkinson) when it opens.
10. Board member requests for future agenda items: None
11. The next regular board meeting will be held on January 10, 2011, at 6:30 pm
12. The meeting was adjourned on a Knight/Leaver motion at 7:25 p.m.