

Irvin L. Young Memorial Library Board of Trustees Regular Meeting White Memorial Room Monday,
December 14, 2009, 6:30 pm

Present: Laura Jacobs., Sharon Knight, Rose Mary Leaver (sec.), Donna Nosek, Patti Rohrs,
Jim Winship. Absent: Julie Caldwell Administrative Staff present: Stacey Lunsford, Sally Mason Also
present: David Malone

1 President Nosek called the meeting to order at 6:35 p.m. Under old business, a) Report from
McDonald Schaefer Group was moved up so that David Malone could discuss the executive summary
and its conclusions with the board.

2 The consent agenda was approved. (Winship/Knight) Ayes: Jacobs, Nosek., Rohrs, Knight,
Winship, Leaver. Noes: None.

3 Receipt of circulation and service reports for November 2009 reflecting a 10% increase
over November 2008 was acknowledged. (Leaver/Jacobs) Ayes: Knight, Nosek, Winship, Rohrs, Jacobs,
Leaver. Noes: None.

4 Treasurer's report for November 2009 was acknowledged. (Jacobs/Rohrs)
Ayes: Nosek, Winship, Knight, Rohrs, Jacobs, Leaver. Noes: None.

5 Citizen input: On behalf of Fred Kraege, who was unable to attend the meeting, Lunsford voiced
his concern that more space should be allocated to the local history room in the planned library
expansion, and that Kraege hopes to make a contribution to support a larger local history room.

6 OLD BUSINESS a) Report from McDonald Schaefer Group ~ Discussed above. b) The
amended 2010 Budget reflecting a slight increase from Jefferson County was approved on a roll call
vote. (Leaver/Knight) Ayes: Jacobs, Nosek, Rohrs, Winship, Knight, Leaver. Noes: None. c) 2009
Annual Goals and Objectives were reviewed. All were worked on and most were accomplished during
the 2009 calendar year. d) 2010 Annual Goals and Objectives for quality and service were
approved. (Winship/Leaver) Ayes: Knight, Nosek, Rohrs, Jacobs, Winship, Leaver. Noes: None.

7 NEW BUSINESS a) The Jefferson County Library Services Contract for 2010 was approved.
(Winship/Jacobs) Ayes: Knight, Nosek, Rohrs, Jacobs, Winship, Leaver. Noes: None. b) The schedule of
Holiday and Special Closings for 2010 was approved. (Rohrs/Knight) Ayes: Jacobs, Nosek, Winship,
Knight, Rohrs, Leaver. Noes: None. c) Reimbursement for a college course in Managing Library
Collections was approved for Sue Johnson according to board policy. (Leaver/Jacobs) Ayes: Knight,
Nosek, Rohrs, Winship, Jacobs, Leaver. Noes: None. d) Appointment of trustee to Irvin L. Young
Memorial Library Endowment Board: Leaver volunteered to serve. Winship moved to close
nominations.

e) Submission of Delinquent Patrons to Tax Interception Program according to the
TRIP program the City has begun was approved. (Winship/Jacobs) Ayes: Knight, Nosek,
Rohrs, Jacobs, Winship, Leaver. Noes: None.

f) The Inclement Weather Policy requires some modification. Lunsford will bring a draft policy to the
upcoming meeting. DIRECTOR'S REPORT

1. The Jefferson County library directors met on November 10 to discuss the county funding and
determine support for the county leaving Mid-Wisconsin Federated Library System to join another
system. Since then, two of the Mid-Wisconsin trustees from Jefferson County have asked that we
schedule a meeting with the Jefferson County Library Council after the first of the year to discuss
such a move and how it might benefit the county financially. The trustees think that now is a perfect
time to review how we do things and see if we can't make changes to improve. The MWFLS
Directors' Council held their regular meeting on November 12. MWFLS will no longer be printing
routing slips for van delivery to the different libraries. Libraries now must use a red marker to write

a 2-4 character library code at the top of the receipt that comes out of the printer.

1 Board member reports: None.

2 Board member requests for future agenda items: None. The next regular meeting of the library board is scheduled for January 11, 2010, 6:30 pm. The meeting was adjourned at 8:25 p.m. on a Leaver/Rohrs motion.