

Irvin L. Young Memorial Library
Board of Trustees Regular Meeting
White Memorial Room
Monday, November 9, 2009, 6:30 pm

Present: Julie Caldwell, Laura Jacobs,, Sharon Knight, Rose Mary Leaver (sec.), Donna Nosek, Jim Winship. Absent: Patty Rohrs.
Administrative Staff present: Stacey Lunsford, Sally Mason.

1. President Nosek called the meeting to order at 6:35 p.m.
2. The consent agenda was approved. (Winship/Knight) Ayes: Caldwell, Jacobs, Nosek., Knight, Winship, Leaver. Noes: None.
3. Circulation and service reports for October 2009 were acknowledged. (Jacobs/Winship) Ayes: Caldwell, Knight, Nosek, Winship, Jacobs, Leaver. Noes: None.
4. The treasurer's report for October 2009 was acknowledged. A CD in the Technology Trust in the amount of \$31,091.40 will mature on 12/8/09. Moved to take sufficient money from that CD to provide matching funds for the Gates Foundation grant and reinvest the balance. (Winship/Leaver) Ayes: Caldwell, Jacobs, Nosek., Knight, Winship, Leaver. Noes: None.
5. Citizen input regarding matters not on agenda: none.
6. OLD BUSINESS:
 - a. Approval of the 2010 Budget. The budget was approved with a \$2900 decrease from 2009. (Winship/Jacobs) Ayes: Caldwell, Nosek., Knight, Jacobs, Winship, Leaver. Noes: None.
7. NEW BUSINESS
 - a) Request from fire department re house at 407-409 W Center Street: no action, since the Department has not further contacted the Library.
 - b)The board approved closing the library from 11:45 am – 1:15 pm on December 3 for the City Employee Recognition Luncheon. Cathy Bloom and Shirley Hapka will receive service awards at the luncheon. (Knight/Leaver) Ayes: Caldwell, Jacobs, Nosek, Winship, Knight, Leaver. Noes: None
8. DIRECTOR'S REPORT
 - a. At the Wisconsin Library Association Conference, Stacey attended sessions on open source library automation, the new Job Center of Wisconsin website, intellectual freedom challenges pertaining specifically to content on the library's website and the library's meeting rooms, how to communicate effectively with stakeholders and maintain enthusiasm during difficult times, creating a system of staff technology training and testing, and quick and (nearly) free promotional ideas.
 - b. Regarding the Energy Efficiency and Conservation Block Grant for replacing the roof: the roof does not qualify for the grant but installing new valves and regulating systems as part of the HVAC does qualify and is on the list of projects that the city will submit as part of the grant proposal. The city plans to borrow money to pay for replacing the roof.
 - c. In re the feasibility study interviews:
 - By November 16: The board should make any contacts they're planning in order to encourage reluctant study participants.
 - By November 30: McDonald Schaefer Group will complete any remaining interviews, ideally completing 30 if possible.
 - By December 11, McDonald Schaefer Group will complete the feasibility study report.
 - December 14: McDonald Schaefer Group will present the study findings and submit the full report at the December regular meeting.
9. Board member reports: none.
10. Board member requests for future agenda items: none.
11. The next regular board meeting is scheduled for December 14, 2009, 6:30 pm.
12. The meeting was adjourned at 7:05 p.m.