

**Irvin L. Young Memorial Library  
Board of Trustees Regular Meeting  
White Memorial Room  
Monday, October 12, 2009, 6:30 pm**

Present: Julie Caldwell, Sharon Knight, Rose Mary Leaver (sec.), Donna Nosek, Patty Rohrs.  
Absent: Laura Jacobs, Jim Winship.  
Administrative Staff present: Stacey Lunsford, Sally Mason.  
Also present: Bruce Parker

1. President Nosek called the meeting to order at 6:35 p.m.

Two items under #6 were moved up to accommodate Bruce Parker.

6 a) Roof replacement estimate: Since the estimated cost of of repair exceeds \$5,000 the project will have to go to bids. Parker presented a proposal from Strand Associates, Inc., to develop engineering services for the roof project. Moved to authorize Strand Associates to develop specifications for the project not to exceed their estimated costs of \$11,700.

(Rohrs/Caldwell). Ayes: Knight, Nosek, Caldwell, Rohrs, Leaver. Noes: None.

6 b) Disposition of house at 407-409 W Center Street. Because the house is empty and unrentable the City wants to proceed with demolition, which will have to go to bids because the estimated costs exceed \$5,000. Board members expressed interest in having as many usable materials salvaged as possible for potential savings in wrecking costs and/or revenue, and for responsible recycling. Moved to have staff proceed with developing print and online advertising (e.g. CRAIGSLIST) to determine interest in salvaging materials, and to proceed with bids for demolition. (Rohrs/Leaver). Ayes: Knight, Nosek, Caldwell, Rohrs, Leaver. Noes: None.

Mr. Parker left the meeting at 6:50 p.m.

2. The consent agenda was approved. (Knight/Rohrs) Ayes: Caldwell, Nosek., Knight, Rohrs, Leaver. Noes: None.
3. Circulation and service reports for September 2009 were acknowledged. (Leaver/Knight) Ayes: Caldwell, Rohrs, Nosek, Knight, Leaver. Noes: None.
4. The treasurer's report for September 2009 was acknowledged. (Leaver/Rohrs) Ayes: Caldwell, Nosek, Knight, Rohrs, Leaver. Noes: None.
5. Citizen input regarding matters not on agenda; no action at this meeting: None.
6. OLD BUSINESS
  - a) Roof replacement estimate – above.
  - b) Disposition of house at 407-409 W Center Street – above.
  - c) Feasibility study update: David Malone informed the board that McDonald Schaefer needs to interview another couple of dozen citizens for the study. Board members will contact potential interviewees to help set up interviews.
7. NEW BUSINESS
  - a) The Display Case policy was reviewed and approved with minor language changes. (Leaver/Rohrs) Ayes: Caldwell, Nosek, Knight, Rohrs, Leaver. Noes: None.
  - b) The Gifts policy was reviewed and approved; the library will no longer accept donated encyclopedias, videocassettes, music cassettes, or audio books on cassettes. (Caldwell/Rohrs). Ayes: Knight, Nosek, Rohrs, Caldwell, Leaver. Noes: None.
  - c) 2010 Goals and Objectives: The board discussed proposed goals and objectives for 2010 and will revisit them in upcoming meetings.
  - d) 2010 Budget: The city's budget review is scheduled for November 3. The budget reflects narrow increases in wages and an increase in health insurance costs; it is otherwise pretty much no-growth but meets the statutory requirement of not falling below the three-year funding average.

8. DIRECTOR'S REPORT

- a) On remaining architectural fees, in response to board member query: according to architect Rick McCarthy, there are no further fees due until funding for the expansion project is in place.
  - b) Stacey attended the PLA Turning the Page Advocacy Conference funded by The Bill & Melinda Gates Foundation in connection with her successful application to the Foundation's Opportunity Online hardware grants program.
  - c) IT issue: Some issues of computer security and access have arisen between several member libraries and the Mid-Wisconsin System. The security issues should be resolved with the update of the SirsiDynix software in December.
  - d) Energy Efficiency and Conservation Block Grants: The city manager has formed a committee to apply for an Energy Efficiency and Conservation Block Grant from the state of Wisconsin. The grant is part of the American Recovery and Reinvestment Act (ARRA) funding. It may be possible to obtain grant funding to underwrite costs of replacing the roof as long as the building is made more energy efficient with insulation.
9. Board member reports: none.
10. Board member requests for future agenda items: none.
11. The next regular board meeting is scheduled for November 9, 2009, 6:30 pm.
12. The meeting was adjourned at 8:05 p.m.