

Irvin L. Young Memorial Library
Board of Trustees Regular Meeting
Community Room
Monday, April 13, 2009, 6:30 pm

Members present: John Bauer, Sharon Knight, Rose Mary Leaver (sec.), Donna Nosek.

Absent: Lynn Binnie, Laura Jacobs, Patti Rohrs.

Administrative staff present: Stacey Lunsford, Sally Mason

Also present: Darren Schretter, Bruce Parker, Ben Rhodes

Minutes of the Meeting

1. President Nosek called the meeting to order at 6:35 p.m.
2. Darren Schretter, architect from PSA-Dewberry/Burnidge Cassell Associates, reviewed the schematic design plan for the library building project and went through the cost estimate from Construction Resources and Management. The current total cost estimate for the project is \$8.1 million. It was decided that a public hearing and opportunities for the community to look at the design boards should take place before the board votes on the project. A copy of the Schematic Design Report will be available at the Information Desk in the library for review. Announcements about meetings or design board displays will be posted. The Finance Committee will schedule a meeting in the near future to begin the process of hiring a fundraising consultant.
3. Adjourned to closed session at 7:47 p.m., to reconvene per Wisconsin Statutes 19.85(1)(e).
Item: To consider tenant request to extend tenancy and other alternative proposals for occupancy at 409 West Center Street. Discussion of options for use or disposition of the residence located at 407-409 West Center Street. Bauer/Knight. Ayes: Bauer, Knight, Nosek, Leaver. Noes: None.
Reconvened into open session at 8:17 p.m. Bauer/Knight. Ayes: Bauer, Knight, Nosek, Leaver. Noes: None.
4. The board chose not to change the tenancy agreements at 409 West Center Street and 407-409 West Center Street.
5. The consent agenda was approved. Knight/Nosek. Ayes: Bauer, Knight, Nosek, Leaver. Noes: None.
6. Receipt of circulation and service reports for March 2009 reflecting an overall increase of 10% was acknowledged.
7. The treasurer's report for March 2009 was acknowledged. Bauer/Leaver. Ayes: Knight, Nosek, Bauer, Leaver. Noes: None.
8. Citizen input regarding matters not on agenda; no action at this meeting: None.
9. OLD BUSINESS ~ None
10. NEW BUSINESS
 - a) Consideration of offer from Mary Rodriguez to purchase the library's half of the garage that sits on both her and the library's properties for \$500: Action on the request was postponed pending further development of the building project.

- b) The employee appreciation breakfast for National Library Worker Day was approved: Bauer/Knight. Ayes: Nosek, Bauer, Knight, Leaver. Noes: None.
- c) The board discussed the policy on allowing patrons to browse the Spacesaver and recommended no change.
- d) The Finance Committee will schedule a meeting to begin process of hiring a fundraising consultant.

11. DIRECTOR'S REPORT

Lunsford reported that there have been thefts of DVDs from the adult collection, so the library is implementing new security measures.

Prospective candidates for the open library assistant position were interviewed on March 17. Jennifer Yurs, who has worked at the Elkhorn public library for the past 12+ years was selected. She will begin training April 6.

Lunsford submitted her first newsletter as editor of the WLA Readers Section.

Meetings attended: Foresee (University/City) committee on March 10. The committee is looking to focus on a joint effort with the neighborhood associations and a grant proposal regarding a city-wide composting project. A Big Read organizational meeting of library partners was held on March 13. Ben Strand, Shannon Dozoryst, and Lunsford answered questions from the library representatives about support for planned events. Attended SHARE meeting in Horicon on March 19, and also on March 19, the Big Read Kick-Off event in Elkhorn with Karie Nygren, the Human Resources Director, representing the City. Thursday, April 2, met with Rick McCarthy, Darren Schretter, and Bruce Parker to discuss the roofing and parking issues.

From the suggestion box: "More computers." Also recommendations to purchase three different classical music box sets.

- 12. Board member reports: None
- 13. Board member requests for future agenda items: None
- 14. Confirmed next meeting on May 11, 2009, 6:30 pm
- 15. The meeting was adjourned at 9:05 p.m.