

# MINUTES

## Whitewater Landmarks Commission Meeting and Annual Training Session

Tuesday, October 8, 2013 – 6 PM

Community Room – 1<sup>st</sup> Floor

312 Whitewater Street, Whitewater, WI 53190

### Call to Order

- Call to Order and roll call

The meeting was called to order at 6:00 PM.

Present: Carol Christ, Suzanne Haeslow, Suzanne Popke, Allan Marshall, Richard Helmick

Absent: Sarah Bregant

Staff: None

Others present: Joe DeRose, Survey and Registration Historian, Wisconsin State Historical Society

- At this time, the Landmarks Commission recognized Mr. Joe DeRose and asked him to give his presentation, to comprise the commissioners' annual training. His presentation was videotaped and will be made available on the city's web site. Topics that were addressed included the following:
  - Definitions of local, state, and national register designations.
  - Criteria for a business district seeking national and/or state district status.
  - Communities in WI that have landmark ordinances that specify recommendations and mandates for individual properties and/or districts listed on the National Register.
  - How local landmark ordinances affect landlords with student rental properties located in historic structures or districts, particularly UW campuses (i.e. Stevens Point, Oshkosh, Eau Claire, La Crosse).
  - What constitutes a "Historic Person" as it relates to a local designation.
- Approval of Agenda and possible rearrangement  
MSC Marshall/Haeslow to move "web site updates (Christ) to the top of the agenda and pass as presented.  
Ayes: Christ, Haeslow, Popke, Marshall, Helmick  
Noes: None  
Abstain: None
- Approval of Minutes – September 5, 2013  
MSC Marshall/Haeslow to approve the minutes of September 5, 2013 as presented.  
Ayes: Christ, Haeslow, Popke, Marshall, Helmick  
Noes: None  
Abstain: None
- Set date and time of next meeting – Thursday, November 7, 2013 - 6:00 PM  
The date of the next meeting will be Thursday, November 7, 2013 at 6:00 PM in the city manager's conference room.
- Election of chair, vice-chair and secretary  
Christ asked for nominations for officers. Nominations received were Kienbaum for Chairperson, Marshall for Vice-Chairperson, and Helmick for Secretary. MSC Helmick/Marshall to approve the nominations as presented.

MSC Marshall/Haeslow to approve the minutes of September 5, 2013 as presented.

Ayes: Christ, Haeslow, Popke, Marshall, Helmick

Noes: None

Abstain: None

- **Hear Citizen Comments:** No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.  
There were no citizen's comments.

### **Reports**

- Landmarks Commission website updates (Christ)
  - Christ reported that the brochure has been completed, ordered, and is in the process of being distributed.
  - The digital formatting of the brochure has been completed. There are still some minor glitches to be resolved. Once resolved, interested persons will be able to access the brochure and its maps from any digital device.
- Friends of the Mounds (Helmick)
  - The planting of prairie plants has been completed. Thanks go to Denay Trykowski, Roberta Taylor, Linda Loomer, and Nancy Dade for all of their hard work.
  - The VISTA coordinator at UW-Whitewater has suggested several ways that her organization can work with FOTEM to help improve conditions at the Whitewater Effigy Mounds Preserve. Discussions continue.
  - Research continues on learning the original dimensions of the mounds. It is hoped that these dimensions will guide the city in their reconstruction at some future date.
- Whitewater Passenger Depot (Marshall)  
The Historical Society is currently discussing which new exhibit to feature. A meeting will be held on October 10, 2013 at the depot at 6:30 PM to decide.
- Birge Fountain (Kienbaum)  
The committee is researching ways to clean the water spouts on the four cherubs. The lower basin is in need of some repairs. Hopefully, the city will do these.
- Whitewater Effigy Mounds Preserve – Preservation and Maintenance Plan (Helmick)  
No report.

### **Unfinished Business**

- Request for Landmarks Designation – 302 South Prince
  - The applicant has yet to file a completed application. MSC Haeslow/Marshall to table discussion of this request until a completed application form is received by the city.  
Ayes: Christ, Haeslow, Popke, Marshall, Helmick  
Noes: None  
Abstain: None
- Implementing 17.08.040 of Title 17 re city-owned historically significant personal property  
No report.

### **New Business**

None

### **Future Agenda Items**

- Designation of local landmarks – city or private property
- Plaques for Whitewater sites on National Register

### **Good of the Order**

Carol Christ expressed a warm “Thank you” to the commissioners for all their help and support given to her during her tenure as chairperson. She thanked Ken Kienbaum for volunteering to be the next chair.

### **Adjournment**

The meeting was adjourned at 7:50 PM

Respectfully submitted

Richard Helmick, Secretary, Landmarks Commission