

Minutes

Whitewater Landmarks Commission
Thursday December 6, 2012 - 6 PM
City Manager's Conference Room
312 Whitewater Street, Whitewater, WI 53190

CALL TO ORDER

- I. Call to Order and roll call
Carol Christ called the meeting to order at 6:04. PM
Present: Carol Christ, Linda Loomer, Suzanne Haeslow, Allan Marshall, Richard Helmick
Absent: Common Council representative, Nancy Wendt
Staff present: Latisha Birkeland
- II. Approval of agenda and possible rearrangement
MSC (Marshall/Loomer) to approve the agenda with the following correction: Change date - Approval of minutes of October 4 and November 6, 2012 to October 4 and November 1, 2012.
Ayes: Christ, Loomer, Haeslow, Marshall, Helmick
No: None
Abstain: None
- III. Approval of minutes of October 4 and November 1, 2012
MSC (Haeslow/Marshall) to approve the minutes with the following correction to November 1 – XVI
“The term “craftsman-like” was researched by talking to 14 other professionals in the field of construction. Two terms were suggested: “professional quality” and “artesian quality.” Latisha said that this correction would be easy to make”.
Ayes: Christ, Loomer, Haeslow, Marshall, Helmick
No: None
Abstain: None
- IV. Set date and time of next meeting - Thursday, January 3, 2013 - 6:00 P.M
MSC (Marshall/Helmick) to cancel the January 3, 2013 meeting and hold the next meeting on February 7, 2013 at 6:00 PM.
Ayes: Christ, Loomer, Haeslow, Marshall, Helmick
No: None
Abstain: None
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.
There were no citizen comments.

(At this time, Dr. Susan Popke arrived.)

MSC (Christ/Haeslow) to amend the agenda to take XVIII at this point in order to allow Dr. Popke to discuss her concerns.

Ayes: Christ, Loomer, Haeslow, Marshall, Helmick

No: None

Abstain: None

Request for information on Nelson Salisbury House 404 W. North.

Dr. Popke was interested in learning about the status of the property, if there were any grants or low cost loans available for reconstruction, and what would the Landmarks Commission allow. Tincture Realty has already shown her the property. Dr. Popke and her husband have been considering turning the property into a community facility, possibly a drug and alcohol clinic. Previously, Christ had sent to Dr. Popke information on federal grants for remodeling/reconstruction. Marshall suggested Dr. Popke contact the city's CDA for advice. Birkeland reviewed permitted uses and application procedures under the city's

zoning ordinances. Christ stated that the Landmarks Commission had authority over repairs and reconstruction made only on the building's exterior, not on its interior.

REPORTS

- VI. Report from the Friends of the Mounds – FOTEM (Helmick)
 - 1. Tour of effigy mounds at Gorman Nature Preserve. It was noted that reconstruction of damaged mounds was approved by the State Historical Society.
 - 2. Correction of city web site listings of landmarks. The city's Chief Information Officer, Tim Nobling, was contacted to change the name from Effigy Mound Park to Whitewater Effigy Mounds Preserve.
- VII. Update on restoration of Whitewater Passenger Depot (Marshall)
Everything is completed except the cresting on the top of the roof. The cresting is the original, architectural detail that ran along the top of the roof. Isthmus Architect has submitted the project for a National Recognition award. April 28, 2013 is the proposed, grand opening.
- VIII. Update on Walking Tour Brochure (Wendt)
No report.
- IX. Update on Birge Fountain (Loomer)
There will not be any soda blasting as previously stated. A hot water, power wash with muriatic acid has been done. Dr. Nosek paid for this process out of his own pocket. This should be done every year in order to maintain the statue and cherubs.
- X. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)
Christ and Loomer are editing all of the wordage formally printed about the landmarks. A new map locating the landmarks has been proposed.
- XI. Update on Whitewater Effigy Mounds Preserve Preservation and Maintenance Plan (Helmick)
No report.

UNFINISHED BUSINESS

- XII. Status of FREE LIBRARY history panel for White Memorial Library (Loomer)
No report
- XIII. Implementing 17.08.040 of Title 17 re city-owned historically significant personal property.
No report.
- XIV. Corrections to Architectural and Historical Survey of Whitewater, WI 53190 (Marshall)
No report.
- XV. Status on plan review documents (Loomer was excused at this point.)
The new form was presented. MSC (Haeslow/Marshall) to accept the form as presented.
Ayes: Christ, Haeslow, Marshall, Helmick
No: None
Abstain: None
- XVI. Portman House status - 302 South Prince
The property owner is still doing research on the property.
- XVII. National Park Service Annual Products Report and Baseline Questionnaire for CLG's
The questionnaire was begun. The National Park Service has been queried on a number of points. It has not responded.

NEW BUSINESS

- XVIII. See above.
- XIX. City council representative for Landmarks
The soon to be appointed member will be the representative of the council on the Landmarks Commission.

FUTURE AGENDA ITEMS

- XX. Future designations of city-owned properties as local landmarks
- XXI. Plaques for Whitewater sites on the National Register of Historic Places

GOOD OF THE ORDER

Christ distributed a handout entitled "The Good of the Order." Discussion ensued on the definition and process

contained therein. Christ intends to add this step to all of the Landmarks Commission's agendas.

ADJOURNMENT

XXII. Call to Adjourn
MSC (Marshall/Helmick) to adjourn the meeting.
Ayes: Christ, Haeslow, Marshall, Helmick

No: None

Abstain: None

The meeting was adjourned at 7:19 PM.

Respectfully submitted

Richard Helmick, Secretary, Landmarks Commission