

## WHITEWATER LANDMARKS COMMISSION MINUTES

City Manager's Conference Room  
312 Whitewater Street, Whitewater, WI 53190  
Wednesday, March 7, 2012 - 5 PM

### CALL TO ORDER

- I. Call to Order and roll call  
At 5:15 P.M. Chair Christ called the monthly meeting of the Whitewater Landmarks Commission to order in the City Manager's Conference Room of the Whitewater Municipal Building. Roll call was taken. Members present: Carol Christ, Richard Helmick, Marilyn Kienbaum, Mariann Scott. Members absent: Linda Loomer (arrived 5:20 PM), Alan Marshall, Nancy Wendt. :
- II. Approval of agenda and possible rearrangement  
Scott moved the agenda be approved. Kienbaum seconded the motion. Vote taken. AYES: Christ, Helmick, Kienbaum. NOES: None. Absent: Loomer, Marshall, Wendt. Motion passed.
- III. Approval of minutes of January 4, 2012 and February 1, 2012.  
Helmick moved and Christ seconded the January 4, 2012 minutes be approved as written. Vote taken. AYES: Christ, Helmick, Kienbaum, Scott. NOES: None. Absent: Loomer, Marshall, Wendt. Motion passed. Helmick moved and Kienbaum seconded the February 1, 2012 minutes be approved as written. Vote taken. AYES: Christ, Helmick, Loomer, Kienbaum, Scott. NOES: None. Absent: Marshall, Wendt. Motion passed. Helmick moved and Marshall seconded that the January 4, 2012 minutes be approved as corrected. Vote taken. AYES: Christ, Helmick, Loomer, Marshall, Scott, Wendt. NOES: None. Absent: Kienbaum. Motion passed.
- IV. Set date of next meeting - Wednesday, April 4, 2012 at 5 PM in City Manager's Conference Room
- V. Hear Citizen Comments:  
No citizens present.

### REPORTS

- VI. Report from the Friends of the Effigy Mounds - FOTEM (Helmick)
  - A. Helmick reported DenayTrykowski went with him to the Oak Opening Workshop. They enjoyed the three presentations by the DNR, Nature Conservancy and Waukesha Savanna
  - B. FOTEM met at the Starin Park Community building on February 18th to view the *Informational Presentation on the Whitewater Effigy Mounds Preserve* DVD followed by a discussion led by Christ and Helmick. A UW-W student Caleb Hansen joined the small group.
  - C. The Park and Recreation Board did not discuss the plants to be planted around the Effigy Mounds Preserve sign. Park and Rec Director Matt Amundson suggested FOTEM contact the Boy Scout Eric Tabaka who is organizing his Eagle Project at the Effigy Mounds Preserve.
  - D. Christ showed the February issue of the FOTEM newsletter which was emailed at the end of February. See attached copy.
- VII. Update on James and Ella Rockefeller (Christ)  
No report - Christ
- VIII. Update on Restoration of the Passenger Depot (Marshall)  
Helmick reported that at last night's City Council meeting the city manager commented that the bids for the Passenger Depot Restoration are coming in closer to what was projected.
- IX. Update on upcoming Starin Park Historic Neighborhood Assn. meeting - Jan.16th (Helmick)  
No report - Helmick
- X. Update on Walking Tour brochure (Wendt)  
No report.
- XI. Update on Birge Fountain (Loomer)
  - A. The Julius Birge papers are now stored at the Irvin L. Young Public Library.
  - B. One new LED light has been installed at the fountain and the security camera has a better lens. DPW Supervisor Chuck Nass has instructed that snow be removed from around the fountain.
- XII. Update on Landmarks Commission Annual Report to Wisconsin Historical Society (Christ)  
Christ showed a copy of the completed report. See attached copy.

- XIII. Report Historical & Archaeological Month (May) Planning
  - A. Effigy Mound Preserve tours planned for May 5th & 26th
  - B. Downtown Whitewater Walking brochure at printer. Tour being planned. ( Helmick)
  - C. Posters will be done by Christ. Need to explore using other media for publicity.
  - D. TV Infomercial & past video presentations on Whitewater PEG TV station during May.
  - E. The display in the large case at Young Library will be done by Loomer and Scott.
  - F. May 3rd Appreciation reception at City Hall. Program possibly a PowerPoint
  - G. Proclamation of Historic Preservation Month by city manager.
- XIV. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall)  
Christ reported discussing with Neighborhood Director Birkeland details for the brochure, such as drawings of the buildings, font style, etc.
- XV. Update on Resolution delegating Management & Control of EMP to Park & Rec. Board  
The Jefferson County Daily Union
- XVI. Update on Whitewater Effigy Mounds Preserve (WEMP) Maintenance & Preservation Plan (Christ)  
Christ reported that the City Council passed the plan with a few changes. We will receive a copy of the final plan.

#### **UNFINISHED BUSINESS**

- XVII. Status of the exterior maintenance of the Nelson Salisbury House - 404 W. North St. (Christ)  
Christ reported that the Neighborhood Director said all city violations have been addressed.
- XVIII. Status of City Council Process on Fence Encroachments at the Effigy Mound Preserve (WEMP)  
See attached report of the City Council's action as recorded in the minutes of the February 7, 2012 City Council meeting.
- XIX. Update on the FREE LIBRARY history panel for White Memorial Building (Scott)  
No report.
- XX. Status of Title 17 Amendment - Certificate of Approval (COA) (Scott)  
Scott will contact City Attorney McDonell to ask the status of the Title 17 amendment and for clarification of the COA process for private/city-owned Local Landmarks.
- XXI. Implementing Title 17.08.040 re: city-owned historically significant personal property  
No report.

#### **NEW BUSINESS**

- XXII. Petition for rescission of Landmark designation on Nelson Salisbury House - 404 W. North (Christ)  
A question arose over which date was used for measuring the start of the six month waiting period.  
Posponed until we receive clarification from city attorney.
- XXIII. Vacancies on Landmarks Commission  
The terms of three commissioners are ending. Helmick and Marshall are reapplying but one position will be vacant because Scott has termed out..

#### **FUTURE AGENDA ITEMS**

- XXIV. Future designations of city-owned properties as Local Landmarks
- XXV. Certified Local Government Grants (July 2012)
- XXVI. Plaques for Whitewater sites on the National Register of Historic Places

#### **ADJOURNMENT**

- XXVII. Call to Adjourn  
Chair Christ adjourned the meeting at 6:32 P.M.

Respectfully submitted,

Mariann Scott, Secretary