

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,  
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

October 3, 2017

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Schulgit, Grady, Binnie, Goettl, Singer, Allen. MEMBERS ABSENT: McCormick. LEGAL COUNSEL PRESENT: Wallace McDonell.

It was moved by Allen and seconded by Goettl to approve payment of City invoices in the total sum of \$94,120.11, and to acknowledge receipt and filing of the following: Parks and Recreation Minutes of 8/16/17 and Finance Committee Minutes of 8/17/17. AYES: Schulgit, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: McCormick.

**STAFF REPORTS.** City Manager Clapper distributed a paper copy of the State of Wisconsin Budget Report.

**CITIZEN COMMENTS:** Resident Jeff Knight, who also serves on the Greater Whitewater Committee, thanked all in the community for their contributions to the annual race. An award banquet is scheduled, and final information regarding donations will be forthcoming.

**AMENDING OFFICIAL DEPOSITORY RESOLUTION.** Due to the sale of Commercial Bank to PremierBank, the Official Depository Resolution must be amended.

**AMENDED RESOLUTION AUTHORIZING OFFICIAL DEPOSITORIES**

**WHEREAS,** it is deemed necessary and expedient to designate official depositories for the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, and

**WHEREAS,** the Common Council of the City of Whitewater adopted their annual Resolution authorizing their Official Depositories on April 18, 2017, and

**WHEREAS,** it is necessary to amend the official depositories due to the sale of Commercial Bank.

**NOW, THEREFORE,** it is hereby resolved by the Common Council of the City of Whitewater that PremierBank, the First Citizens State Bank, Associated Bank, all in said City, be and the same hereby are, designated the official depositories for the City, as well as the State of Wisconsin – Local Government Investment Pool, and Fort Community Credit Union.

Resolution introduced by Council Member Allen, who moved its adoption.

Seconded by Council Member Goettl. AYES: Schulgit, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: McCormick ADOPTED: October 3, 2017.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**FIRST READING OF ORDINANCE AMENDING CH. 17.12.040 TO ADD REQUIREMENT FOR ADVANCE NOTICE TO COUNCIL**

**AN ORDINANCE REQUIRING ADVANCE COMMON COUNCIL REVIEW OF PROPOSED LANDMARK DESIGNATIONS FOR CITY OF WHITEWATER OWNED PROPERTY**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 17.12, Designation of Landmarks, Landmark Sites and Historic Districts is hereby amended as follows:

Sub-Section 17.12.040 (e) is created to read:

Before the Landmarks Commission explores a city owned property as a potential landmark, the Commission shall notify the City Manager with a notice of intent. The City Manager shall then include the notice of the requested designation on a Common Council meeting agenda, that is held within 30 days of the notice, and provide the Common Council with its option to object to the designation under Whitewater Municipal Code Section 17.12.020(5).

The Common Council shall not be required to act on the proposed designation; however, if at the meeting, a majority of the voting Common Council members vote to object to the designation, the Landmarks Commission shall dismiss the proposal.

Ordinance introduced by Councilmember Grady, who moved its adoption. Seconded by Councilmember Allen. AYES: Schulgit, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: McCormick  
FIRST READING APPROVED: October 3, 2017.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**ORDINANCE AMENDING CHAPTER 17.12.040 TO CREATE SECTION AUTHORIZING COUNCIL AUTHORITY TO RESCIND LANDMARKS DESIGNATION FOR CITY-OWNED LANDMARKS.** An ordinance proposing that authority be granted to the Common Council to rescind the Landmark designation from any city-owned Landmark was presented. It was moved by Councilmember Grady to adopt the proposed ordinance. Motion died for lack of a second. No further action was taken.

**SECOND READING OF ORDINANCE APPROVING CHANGE IN ZONING MAP FOR 713 W. HIGH STREET TO IMPOSE R-2A RESIDENTIAL OVERLAY ZONING DISTRICT (254 PRAIRIE LLC – MARCUS TINCHER).**

**ORDINANCE No. 1946A  
SECOND READING OF AN ORDINANCE IMPOSING THE R-2A RESIDENTIAL OVERLAY DISTRICT ZONING CLASSIFICATION FOR CERTAIN PROPERTY IN THE CITY OF WHITEWATER**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do pursuant to Municipal Code Chapter 19.19, hereby impose the R-2A Residential Overlay District Zoning Classification (19.19) on the below properties:

Section 1. The R-2A Residential Overlay District Zoning Classification is hereby imposed upon:

Property Address:  
713 High Street

Tax ID#:  
/A 55600001

Property Owner:  
Marcus Tincher

Section 2. The official zoning map of the City of Whitewater is hereby amended to show the above action.

Section 3. This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Council Member Allen, who moved its adoption.

Seconded by Council Member Goettl. AYES: Schulgit, Grady, Binnie, Goettl, Singer, Allen.

NOES: None. ABSENT: McCormick. ADOPTED: October 3, 2017.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**OVERVIEW OF PROPOSED 2018 MUNICIPAL BUDGET.** City Manager Clapper, along with Finance Director Steve Hatton, presented the City's proposed 2018 budget. Clapper presented a short overview, indicating that the operating budget for 2018 is \$9,174,846, actually down from the 2017 operating budget of \$9,204,722. The City's debt service payment will increase from \$754,413 in 2017 to \$815,818 (8% increase). Employee wage rates were increased by a total of 1.5%. Instead of the City contributing 88% of the cost for employee health insurance, beginning in 2018 the City will contribute 85%. Worker's compensation premiums have increased by approximately \$19,685. The Payment for Municipal Services received annually from the State will be reduced by \$7,307 in 2018. This \$250,000 payment is provided annually by the State of Wisconsin in recognition of costs associated with providing services to a large public institution (in this case, UWW). The proposed budget includes a property tax levy increase of 1.83%. Proposed employee position changes include increasing the .75 Human Resources Coordinator position to a full-time position (cost increase of \$13,885). The current Finance Support Services Manager position is proposed for an upgrade to a City Comptroller, increasing wages by \$7,472 for the operating budget. Proposed updates for the website will result in additional fees of \$5,700 per year. City Manager Clapper indicated that Finance Committee meetings are being scheduled. The Finance Committee will make recommendations to the Common Council in November. Further information will be forthcoming.

**UW-W STAFF PRESENTATION REGARDING UWW PARKING RULES AND ENFORCEMENT, PARTICULARLY ON PRINCE AND PRAIRIE STREETS.** Chancellor Beverly Kopper, Vice Chancellor Grace Cricket, and UWW Campus Police Chief Matt Kiederlen were present to discuss the parking regulations on Prince and Prairie Street. Chancellor Kopper indicated that the University wants to work in concert with the City, and if in fact the desire of the City is to renegotiate the Memorandum of Understanding or parking regulations, the University is open to that. Chief Kiederlen read an excerpt from the 2012 Memorandum of Understanding between the City and University, which gave authority to the University to regulate the parking on these Streets. In exchange, the University pays the City \$45,000 per year. This past August, the parking meters, which could be used by the general public as well as University attendees, were removed and the university installed signs announcing that a commuter-permit for parking in the stalls now was required. The commuter permits range from \$90 to \$180, depending on lot or stall location. Vice-Chancellor Cricket explained that parking needs to be self-sustaining. She indicated that the campus has been working toward a self-sustained model, and also stated that the \$45,000 paid to the City is a higher rate than what the meters would generate, indicating that if all previously metered spots were filled every day, revenue of approximately \$25,000 per year would be generated.

UWW Police Chief Kiederlen explained that the change was made in part to address the shortage of parking on the south end, or academic area, of parking. Also, in part, the change addresses what is known will be a shortfall of approximately 200 spaces when construction of a new residence hall begins.

In response to questions related to disabled stalls on campus, Kiederlen said the campus provides 163 disabled stalls on campus, and that the campus grants disabled permits to anyone who requests one.

Goettl followed up by asking whether members of the public could buy permits and use them on the public streets. Kiederlen indicated that “In trying to gain control of our current parking system — and for many years, we were selling permit after permit without solid tracking in place — I had to go back and look at what we actually had.” Kiederlen said they locked down campus and decided they would sell permits only to faculty and students until they knew what their lot counts were. Kiederlen indicated that some restrictions have already been loosened.

Councilperson Lynn Binnie expressed concern with the impact on the larger public in terms of their own accessibility to visiting campus to attend special public lectures as well as parking in adjacent streets in residential areas. He indicated there is quite a bit of increased parking in the public lot at Starin Park.

“I cannot give you an absolute,” Kiederlen responded. “As our parking assets get more stretched, I think there will be more people turning to city parking assets. I am not sure how to avoid that. We encourage people to use our northern parking areas. We are usually at 90-percent capacity in our southern lots. We’re usually at 50- to 60-percent (in the northern lots). We encourage people to use those areas, but if they are not willing to, I am not sure what we can necessarily do.”

A question as to whether this was “double taxation” was raised and Councilmember Schulgit requested information as to how much revenue is anticipated from parking tickets. Kiederlen indicated that the parking citations are not viewed as a revenue source and those fees are not budgeted for.

Resident Anne Zarrinia encouraged Council to renegotiate the agreement with the University and to make changes to allow residents to be able to park on city-owned streets without the requirement of obtaining a parking permit from the University.

**AGREEMENT WITH SHPC – UNIVERSITY GARDENS LLC, (370 N. TRATT), RELATING TO USE OF CITY RIGHT-OF-WAY FOR A FIRE LANE.** An addition is being planned for Garden Apartments at 370 N. Tratt Street. The addition will provide an area for service and property management on site and will provide a small community room for residents. In order for the construction to occur, a fire lane needs to be constructed on the north side of the building. Requirements are for the fire lane to be a minimum of 6” deep and 10’ wide. Truck access points need to be added at the Northwest end of the parking lot and along Tratt Street to give the Fire Department adequate access. It was moved by Allen and seconded by Singer to approve the agreement with SHPC – University Gardens, LLC relating to use of city right-of-way. AYES: Schulgit, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: McCormick.

**CONTRACT WITH EHLERS & ASSOCIATES FOR FINANCIAL ADVISING SERVICES.** It was moved by Binnie and seconded by Allen to approve use of financial advising services through Ehlers & Associates, Inc. and Ehlers Investment Partners of Waukesha, Wisconsin. AYES: Schulgit, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: McCormick.

**COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS AND POLCO CITIZEN POLLING SOFTWARE QUESTIONS.** Councilmember Goettl suggested that a POLCO question be crafted around residential parking areas, obtaining feedback as to what residents would like to see. Councilmember Allen requested a discussion regarding crosswalks on Main Street. Councilmember Schulgit suggested additional officer ticketing for violators. Councilmember Singer suggested that the City Clerk provide City staff members with information relating to past discussions.

**EXECUTIVE SESSION.** It was moved by Binnie and seconded by Allen to Adjourn to Closed Session, **TO RECONVENE**, pursuant to Wisconsin Statutes 19.85(1) (e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Items to be Discussed: Contract/Agreements relating to parking on city streets on Prairie St. and Prince St., Discussion concerning The City of Whitewater’s contribution to the City of Whitewater Fire Department account and Negotiation of employment agreement with Wisconsin Professional Police Supervisors (“WPPSA”)

group. AYES: Schulgit, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: McCormick. The Common Council went into closed session at 7:40 p.m.

**RECONVENE INTO OPEN SESSION.**

**EMPLOYMENT AGREEMENT BETWEEN CITY AND WISCONSIN PROFESSIONAL POLICE SUPERVISORS (“WPPSA”) (Whitewater Police Department Supervisors group).**

Council President Singer indicated that no action was to be taken on the proposed agreement.

**ADJOURNMENT.** It was moved by Allen and seconded by Goettl to adjourn the meeting. AYES: Schulgit, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: McCormick. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Michele R. Smith, Clerk