

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,  
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

February 7, 2017

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Langnes, Grady, Binnie, Goettl, Singer, Allen. MEMBERS ABSENT: Wellnitz. LEGAL COUNSEL PRESENT: McDonell.

It was moved by Binnie and seconded by Goettl to acknowledge receipt and filing of the Parks and Recreation Board Minutes of 12/21/16 and 1/10/17. AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz.

**PAYMENT OF INVOICES.** It was moved by Binnie and seconded by Goettl to approve payment of city invoices in the total sum of \$95,960.16. AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz.

**CITY MANAGER UPDATE.** City Manager Clapper presented a lengthy update regarding City activities. Kristin Mickelson, new Public Communications Manager, was introduced. (Position modified from former Cable Coordinator position).

**STAFF REPORTS:** City Manager Clapper reported that a neighborhood meeting was held with Fremont Street residents on January 31<sup>st</sup>, and that City Staff will be working on installing new drainage tile in the rear of Fremont/Park Street properties during the Summer of 2017.

**HEARING OF CITIZEN COMMENTS.** Representatives of the Whitewater Family Church were present and thanked the Council for their service.

**2017 SALARY RESOLUTION.**

**City of Whitewater  
2017 Salary Resolution**

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, set forth the wage and salary schedule for employees for 2017, in which wages are established.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2017 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes: and

BE IT FURTHER RESOLVED that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning January 1, 2017.

**Schedule I**  
**Administrative Positions**

Position	# of Positions	Effective	Salary	1.0%
City Manager	1	01/01/2017	93,636.00	94,572.36
Chief of Police	1	01/01/2017	91,419.95	92,334.15
Municipal Judge	1	01/01/2017	20,571.34	20,777.05
City Attorney	1	01/01/2017	55,200.04	55,752.04

**Schedule II**  
**Administrative Positions**  
**Effective 01/01/2017**

Pay Grade	# of Positions	Classification Titles	Pay Grade	# of Positions	Classification Titles
A	3/4	Senior Coordinator (Part-Time)	F	1	City Clerk
	2	Administrative Assistant II - Records Technician	G	0	Vacant
	1	Recreation Program Coordinator	H	1	Neighborhood Services Director
	1	Administrative Assistant I - Utilities	I	1	Chief Information Officer
B	1	Accounting Technician II - Utilities	J	1	Water Superintendent
	1	Accounting Technician II - Payroll & Accounts Payable		1	Streets, Parks & Forestry Superintendent
	1	Administrative Assistant I - Neighborhood Services		1	Parks & Recreation Director
	1	Executive Assistant		1	Wastewater Treatment Plant Superintendent
	1	Deputy Clerk	K	1	Assistant City Manager
	1/2	Clerk of Court (Part-time)	L	0	Finance Director
C	1	GIS Technician	M	0	Vacant
D	1	Finance Support Services Manager	N	1	Finance & Administrative Svcs Director
	3/4	Human Resources Coordinator	O	0	Vacant
	1	CDA - Economic Development Specialist			
E	1	Public Relations and Communications Manager			
	1	Recreation & Community Events Programmer			
	1	Support Services Manager			

**Schedule II**  
**Administrative Positions**  
**Effective 01/01/2017**

Pay Grade		Steps					
		1	2	3	4	5	1.0%
A*	Hourly Wage	15.69	16.17	16.86	17.58	18.27	18.45
	2080 Hours	32,635.20	33,633.60	35,068.80	36,566.40	38,001.60	38,376.00
B*	Hourly Wage	16.81	17.58	18.33	19.09	19.86	20.06
	2080 Hours	34,964.80	36,566.40	38,126.40	39,707.20	41,308.80	41,724.80
C	Salary	37,997.67	39,724.02	41,450.63	43,178.77	44,905.38	45,354.43
D	Salary	41,035.72	42,901.58	44,764.81	46,630.41	48,497.84	48,982.82
E	Salary	45,036.56	47,083.24	49,129.65	51,177.62	53,225.30	53,757.55
F	Salary	48,556.79	50,763.76	52,969.68	55,178.21	57,383.86	57,957.70
G	Salary	52,076.76	54,444.55	56,811.02	59,175.92	61,543.71	62,159.15
H	Salary	55,596.99	58,122.72	60,651.06	63,175.23	65,705.12	66,362.17
I	Salary	59,115.92	61,803.50	64,489.53	67,176.08	69,863.66	70,562.30
J	Salary	62,634.59	65,481.43	68,329.83	71,175.37	74,023.51	74,763.75
K	Salary	66,156.12	69,162.20	72,169.87	75,174.66	78,182.30	78,964.12
L	Salary	69,675.06	72,841.70	76,009.90	79,175.50	82,344.75	83,168.20
M	Salary	73,313.65	76,136.22	79,181.67	82,483.55	86,071.58	86,932.30
N	Salary	77,345.90	80,323.71	83,536.66	87,020.14	90,805.52	91,713.58
O	Salary	81,599.92	84,741.52	88,131.18	91,806.25	95,799.82	96,757.82

\*Non-Exempt Positions

**Schedule III**  
**Library Positions**  
**Effective 01/01/2017**

Pay Grade	# of Positions	Classification Titles	Steps					
			1	2	3	4	5	1.0%
A1*	2	Customer Service Associate	12.52	13.08	13.66	13.66	13.66	13.80
A2*	5	Customer Service Specialist	13.60	14.22	14.85	15.45	16.08	16.24
A3*	3	Technical Services Specialist	15.45	16.18	16.87	17.57	18.27	18.45
	3	Outreach Services Specialist	15.45	16.18	16.87	17.57	18.27	18.45
A4	1	Youth Educational Services Librarian	37,997.67	39,724.28	41,450.63	43,178.77	44,905.38	45,354.43
A5	1	Assistant Library Director	48,556.79	50,763.76	52,969.68	55,173.21	57,383.86	57,957.70
A6	1	Library Director	62,634.59	65,481.43	68,329.83	71,175.37	74,023.51	74,763.75

\*Non-Exempt Positions

**Schedule IV**  
**Whitewater Police Department Communications Center**  
**Effective 01/01/2017**

Position	# of Positions	Steps					1.0%
		1	2	3	4		
Communications Coordinator	1	20.38	21.45	22.58	22.83	23.06	
2080 Hours		42,390.40	44,616.00	46,966.40	47,486.40	47,964.80	
Dispatch/Records Communications Aide	7	17.63	18.53	19.51	19.72	19.92	
6 @ 1947 Hours	6	34,325.61	36,077.91	37,985.97	38,394.84	38,784.24	
1 @ 976 Hours	1	17,206.88	18,085.28	19,041.76	19,246.72	19,441.92	

**Schedule V**  
**Public Works Department**  
**Effective 01/01/2017**

Pay Grade	Classification Titles	Steps						1.0%
		1	2	3	4	5	6	
		0-11 mos	12-23 mos	24-35 mos	36-47 mos	48-59 mos	60+ mos	
A	Lab Assistant	10.20	10.42	10.65	10.88	11.11	11.34	11.45
B	Custodian/Groundskeeper	15.72	16.32	16.91	17.48	18.07	18.66	18.85
	1040 Hours	16,348.80	16,972.80	17,586.40	18,179.20	18,792.80	19,406.40	19,604.00
C	Laborer II	18.37	18.96	19.55	20.13	20.74	21.31	21.52
	2080 Hours	38,209.60	39,436.80	40,664.00	41,870.40	43,139.20	44,324.80	44,761.60
D	Building Maintenance	20.56	21.17	21.73	22.35	22.92	23.51	23.75
	2080 Hours	42,764.80	44,033.60	45,198.40	46,488.00	47,673.60	48,900.80	49,400.00
	1560 Hours	32,073.60	33,025.20	33,898.80	34,866.00	35,755.20	36,675.60	37,050.00
E	Engineering Technician	23.01	23.52	24.03	24.55	25.06	25.59	25.85
	Laborer I							
	Laborer I - Mechanic							
	Code Enforcement/Building Maintenance							
	Water Operator - no certification							
	Wastewater Operator - no certification							
	Wastewater Operator/Lab Technician - no certification							
2080 Hours	47,860.80	48,921.60	49,982.40	51,064.00	52,124.80	53,227.20	53,768.00	
F	Additional \$0.20 per hour above Pay Grade E upon successful completion and receipt of Grade I certification and one sub grade.							
G	Additional \$0.79 per hour above Pay Grade E upon successful completion and receipt of Grade II and Grade II sub grades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.							
H	Additional \$1.06 per hour above Pay Grade E upon successful completion and receipt of Grade IV and Grade IV sub grades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.							
I	Additional \$1.56 per hour above Pay Grade E for the position of Lab Manager/Operator.							

## Schedule VI

### Whitewater Police Department

Position	# of Positions	Effective	Hours	Hourly Wage	Salary
Captain	1	01/01/2017	2080	-	84,308.98
Lieutenant	4	01/01/2017	2008	35.68	71,645.44
Detective Lieutenant	1	01/01/2017	2080	35.68	74,214.40
Detective	2	01/01/2017	2080	32.67	67,953.60
Juvenile Officer	1	01/01/2017	2080	32.67	67,953.60
Patrol Officer I	14	01/01/2017	2008	31.12	62,488.96
Patrol Officer II		01/01/2017	2008	29.57	59,376.56
Patrol Officer III		01/01/2017	2008	28.10	56,424.80
Patrol Officer IV		01/01/2017	2008	26.52	53,252.16

## Schedule VII

### Part-Time Employees

Position	# of Positions	Effective	Hourly Wage
Community Service Officer	2	01/01/2017	10.75
Neighborhood Services Officer	2	01/01/2017	10.75

## Schedule VIII

### Part-Time Seasonal Positions

Effective 01/01/2017

Classification Titles	Steps				
	1	2	3	4	5
Election Inspectors	10.00	10.00	10.00	10.00	10.00
Chief Election Inspectors	12.00	12.00	12.00	12.00	12.00
Cable TV Camera Operators	7.25	7.50	8.00	8.75	9.75
Activity Leaders/Lifeguards & WSI Aide	9.25	9.50	10.00	10.50	11.50
Desk Staff - Lead	10.20	10.62	10.85	11.08	11.31
Desk Staff	10.00	10.42	10.65	10.88	11.11
Program Attendants	7.25	7.50	7.75	8.00	8.25
Certified Instructors	15.00	16.00	17.00	18.00	20.00
Activity Instructors	7.75	8.00	8.25	8.50	8.75
Sports Officials	20.00	21.00	22.00	24.00	25.00
WIAA Sports Officials	35.00				
Seasonal Laborer	7.25	7.50	8.00	8.75	9.75

Resolution introduced by Councilmember Allen, who moved its adoption. Seconded by Councilmember Grady to approve the Salary Resolution, *with the understanding that an additional line item is to be added to the Aquatic Center section.* AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz. ADOPTED: February 7, 2017.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**APPOINTMENT OF CITIZEN MEMBER TO PARKS AND RECREATION BOARD.** It was moved by Allen and seconded by Goettl to approve the appointment of Mike Kilar to the Parks and Recreation Board (filling seat vacated by Rachel DePorter). AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz.

**NORTH STREET TRAFFIC CALMING DISCUSSION.** Councilmember Goettl received a request from neighbors in the North Street area asking the Common Council to consider placement of stop signs or other traffic calming measures near the intersection of North and Cherry Streets. Streets Superintendent Chuck Nass indicated that per the federal Manual for Uniform Traffic Control, stop signs should not be used to calm traffic. Residents provided examples of instances where it was obvious a driver was driving too fast down the North Street hill. It was agreed that traffic calming islands are beneficial, but that North Street is too narrow for this option. Speed bumps can be placed on the Street on a trial basis, and if it is deemed to be a successful solution to the problem, permanent bumps could be installed. Staff was directed to pursue the installation of speed bumps on North Street on a trial basis, and *direction was also given to notify the area property owners* about the pending installation of speed bumps.

**CANINE PURCHASE AGREEMENT.** With the resignation of Canine handler Joe Matteson, Matteson's family has asked to purchase the dog. Chief Otterbacher indicated that upon review of everything that would be needed to re-train Boomer for a new handler (at a cost of \$4,000 for re-training, plus the risk that the dog cannot be retrained for a new handler), her recommendation is to sell Boomer to the Matteson family for \$3,500. Concerns about terms of an agreement being entered into without Council knowing about the negotiation in advance were expressed. Chief Otterbacher indicated that she believed the dog to be owned by the fundraisers, but City Attorney McDonell indicated that it was his opinion that the dog was city-owned, and the Council would be the correct body to make the decision about the disposition of the canine. Councilmembers also expressed a desire to have the possibility of resignation addressed in future agreements with canine handlers. Council also recommended that Otterbacher notify the donors. Otterbacher indicated that the Police Department would like to obtain a replacement canine. Councilmember Langnes supported a policy being created that would address procedures when things like this occur. Councilmember Goettl expressed understanding about the best place for the dog being with the family he has lived with for the last couple of years, but Goettl felt the dog was a part of the community, too. Goettl expressed belief that there is sound logic behind selling the dog to the handler, but she is concerned about the long-term effects. Goettl indicated she has heard opposing views regarding the sale of the dog. It was agreed that the sale of the canine can take place for a fee of \$3,500. It was moved by Grady and seconded by Binnie to approve an agreement with Joe Matteson to sell Boomer for \$3,500. It was also agreed that Boomer will no longer be used as a drug-sniffing animal. AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz.

**SPRING SPLASH EVENT.** Several city employees, the City Attorney, and the City Manager met with Wisconsin Red, promoter of Spring Splash. Spring Splash is an event where the sponsor sells t-shirts and promotional materials, encouraging people to participate in the event. As a result of that conversation, Wisconsin Red indicated they will cancel the event, which is scheduled for late April. Councilmember Goettl was frustrated, indicating that the Common Council did not direct that the event be *cancelled*, and indicated that the problem did not exist with Wisconsin Red's very-well controlled event, but rather with ancillary parties. Goettl was under the impression that the City's focus was on controlling the event better, instead of cancelling it. She understands the concerns about the bad behavior of some party-goers,

but believes the cancellation will create further concerns due to rebellious behavior over the cancellation. Goettl views this as anti-student rhetoric. She noted that plans began *last year* attempting to find *solutions to the problems*. She indicated that the topic went to Parks and Recreation Board without adequate information being provided to Councilmembers. She also indicated that the students were not included in this decision.

Councilmember Singer indicated that the City did not ask Wisconsin Red to leave, but at a meeting held between City staffers and the City Attorney, Wisconsin Red decided they would cancel. City Attorney Wally McDonell indicated that it was *he* who suggested they stop the party. He noted that the party was being advertised as the “biggest, baddest party” and McDonell felt that community complaints suggested that cancellation would be appreciated by residents. McDonell noted that Police Chief Otterbacher indicated she had never seen anything like last year’s Spring Splash event as far as bad behavior and overuse of alcohol. McDonell accepted responsibility for convincing Spring Splash to eliminate Whitewater from their list.

Langnes indicated that the parties will still happen, and that Wisconsin Red was the only control point of the event. Langnes expressed concern that the misbehavior might be worse in 2017. Councilmember Grady expressed amazement that anyone would say that having a discussion with Wisconsin Red is anti-student. Grady stated that the company did play a major part in this, and believes their promotion actually incited thousands of people to come to Whitewater. He argued that Wisconsin Red’s advertising drew people to Whitewater. Grady disagreed that anti-student action occurred. Grady indicated that Wisconsin Red has to take ownership of the event.

Councilmember Singer indicated that the larger issue is about having the Police Department, UW-Whitewater and the City be prepared for this and any event. Singer would like to make sure a plan is in place for this major issue. Singer inquired about activities completed by the City and Police Department to be prepared for the next Spring Splash.

Councilmember Allen stated that this organization manipulates social media and it has resulted in the creation of a mob scene, for which they have no responsibility. Allen indicated this is not against students, as they will still have their parties, hopefully organized in such a manner that they are managed well. Allen agreed that outside people brought here by Wisconsin Red encouragement has caused this problem. Allen indicated that the City already has ordinances in place to handle the behavior issues.

City Manager Clapper indicated that the City has reviewed the possibility of a local Park being the more agreeable place to hold the party, but Parks and Recreation Board did not approve. Larry Kachel of 457 Buckingham Blvd. indicated that drinking seems to be the only activity at this event. Kachel indicated that this issue should have been dealt with on a City level last Spring, and it was now too late. Kachel indicated he spoke with Walworth County Sheriff Picknell, who informed Kachel that the County was not notified of the Spring Splash 2016 event/ asked for assistance in advance. Kachel also suggested that UWW be contacted and asked to prohibit overnight guests in the dorms that weekend. Kachel suggested that the City/PD be proactive on Facebook. Kachel expressed concern that the City has waited too long to deal with this issue. Kachel noted that the Parks and Recreation Department is holding a tournament at Starin Park that weekend, so there will be many people visiting from out of town. Kachel wondered whether provisions had been made for those people who become ill from overdrinking. Kachel also suggested contacting Landlords and creating a working partnership with them. He believes that turning the event into a pub crawl might be more beneficial. Several student residents spoke, indicating that they believe parties will still occur. City staff were encouraged to continue working to plan for management of the event. City Manager Clapper indicated that Wisconsin Red was interested in coming back to Whitewater in the future.

**BORROWING FOR NEW AMBULANCE.** The City is in need of \$287,000 to fund the purchase of a new rescue squad. Quotes were obtained from various local financial institutions. It was moved by Allen and seconded by Goettl to authorize the borrowing of \$287,000, one-half from First Citizens State Bank

and one-half from Commercial Bank, at interest rates of 2.45% and 2.46%, respectively. AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz.

**MIDWEST AQUATICS LAKE WEED HARVESTING AGREEMENT.** It was moved by Binnie and seconded by Goettl to approve an agreement with Midwest Aquatics Lake Weed Harvesting, for two 2017 harvesting sessions on Trippe and Cravath Lakes, for a cost of \$155 per hour per harvester, at a minimum contract fee of \$15,500. AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz.

**RADICOM AGREEMENT FOR 2017.** It was moved by Binnie and seconded by Goettl to approve an agreement with Radicom, for annual maintenance of dispatch radio services, for a sum not to exceed \$27,099.81. AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz.

**DEVELOPMENT AGREEMENT FOR LSP-WHITewater LIMITED PARTNERSHIP.** Brock Shealy, Director of LS Power, was present to request amendment to their Development Agreement with the City. Per the Development Agreement in existence, LSP must prove to the City that the value of the facility is greater than the cost to remove the plant. The purpose of the requirement is to make sure the City does not end up with a vacant building that has a value less than the removal cost. The requirement to provide the proof will reoccur about every five years. If followed exactly, an expensive commercial appraisal would be required to consider the cost of decommissioning. LSP is asking for the City to consider accepting copies of financial statements showing the fair market value of the property in lieu of the expensive appraisal. The figures are based out of an independent auditing firm along with an engineering report regarding decommissioning. City Attorney McDonell indicated it was clear to him that the value of the property is more than 10 times the value of decommissioning. City Attorney McDonell did discuss this proposal with the City's auditors, who indicated they would accept the financial statements vs. the appraisal. It was moved by Grady and seconded by Goettl to accept the financial reports in lieu of an appraisal of the LSP facility. AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz.

**COUNCILMEMBER REQUEST FOR FUTURE AGENDA ITEMS:** None.

**EXECUTIVE SESSION.** Adjourn to executive session, **NOT TO RECONVENE**, pursuant to Wisconsin Statutes 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1) and 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Item to be Discussed: Performance Evaluation of City Manager. AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Wellnitz. The regular portion of the meeting adjourned at 8:15 p.m.

Respectfully submitted,

Michele R. Smith, Clerk