

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,  
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

March 21, 2017

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. MEMBERS ABSENT: Langnes. LEGAL COUNSEL PRESENT: McDonell.

It was moved by Binnie and seconded by Goettl to approve the council minutes of 2/7/17 and to acknowledge receipt and filing of the following: Financial Reports for February, 2017; Parks and Recreation Minutes of 2/15/17; and Plan and Architectural Review Commission Minutes of 2/13/2017. AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes.

**PAYMENT OF INVOICES.** It was moved by Binnie and seconded by Goettl to approve payment of City invoices in the total sum of \$136,160.31. AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes.

**FIRST READING OF ORDINANCE CREATING CHAPTER 2.45 ESTABLISHING A PUBLIC WORKS COMMITTEE.** Discussion ensued regarding the creation of Committees that would work directly with specific Departments, thereby reducing the length of regular Council meetings. Concern about the makeup of Committees (number of council members vs. number of citizens) was discussed. It was agreed that one citizen member should be on each Board. Concerns were raised as there is already difficulty getting citizens to volunteer to serve on Committees.

**FIRST READING OF AN ORDINANCE ESTABLISHING A PUBLIC WORKS  
COMMITTEE**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 2.45 – Public Works Committee is hereby created to read as follows:

2.45.010 - Established

There is hereby established a Public Works Committee for the City of Whitewater which shall have the powers granted in this Chapter.

2.45.020 – Assigned Staff

The Department of Public Works Director shall be the assigned staff person to the Committee.

2.45.030 – Membership

The Committee shall consist of two council members and one citizen member.

2.45.040 – Meetings

The Committee shall meet based on referrals from the City Council and to address standing items.

Meetings may also be held at the call of the Chairperson and shall be open to the public.

A quorum will be two members. All actions will require the approval of at least two members.

2.45.050 – Powers and Duties

The Committee shall oversee the City's Public Works Department and the development of streets, sidewalks, lighting, building maintenance and other capital projects.

The Committee shall review, evaluate and assist in the application of the City's municipal code concerning traffic, streets and sidewalks, municipal utilities and public works.

The Committee shall be involved in the recruitment of the Department of Public Works director position and all utilities superintendents.

The Committee shall have other such powers and duties as are assigned to it by the Common Council.

Ordinance introduced by Councilmember Grady. Seconded by Councilmember Binnie. AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes. FIRST READING APPROVED: March 21, 2017.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**FIRST READING OF ORDINANCE CREATING CHAPTER 2.47, ESTABLISHING A FINANCE COMMITTEE.**

**AN ORDINANCE ESTABLISHING A FINANCE COMMITTEE**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 2.47 – Finance Committee is hereby created to read as follows:

2.47.010 - Established

There is hereby established a Finance Committee for the City of Whitewater which shall have the powers granted in this Chapter.

2.47.020 – Assigned Staff

The Finance Director shall be the assigned staff person to the Committee.

2.47.030 – Membership

The Committee shall consist of two council members and one citizen member.

2.47.040 – Meetings

The Committee shall meet based on referrals from the City Council and to address standing items. Meetings may also be held at the call of the Chairperson and shall be open to the public.

A quorum will be two members. All actions will require the approval of at least two members.

2.47.050 – Powers and Duties

The Committee shall have the following powers and duties:

Review the annual executive budget and make recommendations regarding the same to the City of Whitewater Common Council.

Make recommendations concerning the overall financing of City operations, the improvement of the financial condition of the City and ways in which the City may improve its financial practices and procedures.

Investigate claims filed against the City and make recommendations for the payment or nonpayment of such claims after consideration of factors such as reports of the insurance carrier.

The Committee shall also be involved in the recruitment of the finance director position.

The Committee shall have other such powers and duties as are assigned to it by the Common Council.

Ordinance introduced by Councilmember Grady. Seconded by Councilmember Binnie. AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes. FIRST READING APPROVED: March 21, 2017.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**FIRST READING OF ORDINANCE REPEALING WHITEWATER MUNICIPAL CODE SECTION 5.64.250(D), WHITEWATER CABLE COMMITTEE.**

**AN ORDINANCE REPEALING THE ORDINANCE CREATING THE WHITEWATER CABLE COMMITTEE**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 5.64 is hereby amended as follows:

Whitewater Municipal Code subsection 5.64.250 (d) (Whitewater Cable Committee) is hereby repealed.

Ordinance introduced by Councilmember Grady. Seconded by Councilmember Binnie. AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes. FIRST READING APPROVED: March 21, 2017.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**FIRST READING OF ORDINANCE CREATING CHAPTER 2.50.010 COMMUNITY INVOLVEMENT AND CABLE COMMISSION.**

**FIRST READING OF AN ORDINANCE ESTABLISHING A COMMUNITY INVOLVEMENT COMMISSION**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 2.50.010 – Community Involvement and Cable Commission is hereby created to read as follows:

2.50.010 - Established

There is hereby established a Community Involvement and Cable Commission for the City of Whitewater which shall have the powers granted in this Chapter.

2.50.020 – Assigned Staff

Public Relations and Communications Manager.

2.50.030 – Membership

The Commission shall consist of nine members. One member shall be a member of the City Council. Eight members shall be citizen members. It shall be a goal of the City to appoint one member from each

of the following groups: The University of Whitewater Student Government; a University of Wisconsin-Whitewater Student; a Whitewater Chamber of Commerce member; and a Seniors in the Park member.

#### 2.50.040 – Meetings

The Commission shall meet quarterly.

#### 2.50.050 – Powers and Duties

The Commission shall have the following powers and duties:

Advise the City of Whitewater on coordinated community outreach and engagement activities. Its goals are to provide advice on priorities, policies and strategies related equitable civic engagement and public participation in City decision making processes. This shall include the review of initiatives, strategies and proposals brought forth by the City as well as ones identified by the Commission.

The Commission shall attempt to develop maximum community involvement in the use of cable television and other media for cultural, educational, health, social service, civic, community, and other nonprofit purposes and will assist in the administration of the public access channel in the City of Whitewater.

The Commission shall also provide feedback in the development of City departments' Community Involvement Plans with focus on implementing more equitable engagement strategies and identifying new ways to increase civic participation in City processes. This shall include assisting in the development and review of the City of Whitewater Comprehensive Community Engagement Plan.

This Commission shall also be involved in the recruitment of the Public Relations and Communication Manager position.

Ordinance introduced by Councilmember Grady. Seconded by Councilmember Binnie. AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes. FIRST READING APPROVED: March 21, 2017.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

#### **ORDINANCE ESTABLISHING A PUBLIC SAFETY AND LICENSING COMMITTEE.**

Police and Fire Commission ("PFC") Chair Jan Bilgen objected to the proposed ordinance, indicating that a committee is already in place. Council President Singer stated that the PFC handles only *personnel* matters, and that the proposal was to have a committee that assists with *administrative* matters. Bilgen suggested that the duties of the two committees be combined. The ordinance was not adopted and will be coming back to a future meeting.

**PURCHASE CATERPILLAR FRONT END LOADER.** It was moved by Allen and seconded by Goettl to authorize the purchase of a caterpillar front end loader from Fabick-Cat of Milwaukee, Wisconsin, at a cost of \$184,700. AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes.

**PURCHASE OF P25 COMMUNICATIONS SYSTEM.** Challenges with the radio communication clarity in and out of the City are occurring. Some of the issues are specific to government mandated narrow banding, distance of radio communications, density of brick facilities, and the locations of towers. It was moved by Allen and seconded by Goettl to authorize the conversion to Digital P25 (by Radicom), at a cost of \$40,516.51. Funds were approved in the 2017 budget. Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes.

**PURCHASE OF PORTABLE RADIOS.** It was moved by Allen and seconded by Goettl to approve the purchase of seven (7) extra portable radios for personnel from other jurisdictions responding to an incident in the City. This would operate using one of the Wisconsin Interoperable System for Communications frequencies. Adding the radios would ensure the department is able to provide responding agencies with a portable radio when mutual aid is needed for the community. The radios are currently in the Capital Improvement Plan for 2018 at a cost of \$11,000 for seven radios. Radicom found ten (10) used radios at a cost of \$9,540.40, which would result in a cost savings of around \$1,460. AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes.

**TOWING CONTRACT EXTENSION.** Extension of the towing contract with Fero's Automotive was removed from the agenda. The proposed contract covered only city-owned vehicles.

**SALE OF GLOCK GUN HOLSTERS.** It was moved by Binnie and seconded by Goettl to authorize the sale of Glock gun holsters (forty-four Safariland duty holsters consisting of five different styles, with an approximate value of \$40 - \$75 each. Funds from the sale would be used to purchase new Safariland duty holsters for bike patrol. The approximate cost of purchasing new Safariland bike patrol holsters through Streicher's Police Equipment is \$2,245 (sale of holsters would generate between \$1,760 - \$4,400). AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes.

**FUTURE AGENDA ITEMS:** No requests.

**EXECUTIVE SESSION.** It was moved by Singer and seconded by Allen to adjourn to Closed Session, to reconvene approximately 45 minutes after adjournment to closed session, per Wisconsin Statutes 19.85 (1) (e):

“Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session.”

**Item to be Discussed:**

Discussion concerning negotiation strategy and amount of possible investment and City involvement in a project that may result in the construction of a new library and other adjacent developments at the corner of Franklin and Main Street in the City of Whitewater. AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes. The regular portion of the meeting adjourned at 7:00 p.m. (Potential Developer Troy Hoekstra, Library Board Chair Anne Hartwick, Library Director Stacey Lunsford, CDA Chairperson Jeff Knight and CDA Coordinator Pat Cannon were invited to join the Closed Session).

AYES: Wellnitz, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: Langnes. The Council went into closed session at 7:00 p.m.

**RECONVENE INTO OPEN SESSION (9:00 p.m.)**

**Possible Action related to investment and City involvement in a project that may result in the construction of a new library and other adjacent developments at the corner of Franklin and Main Street in the City of Whitewater.** The Common Council reconvened after being in closed session approximately two hours. The Council indicated that they will continue to listen to proposals regarding the development of a Hotel/Library/Medical Center, although no action is being taken by the Council at this time.

**ADJOURNMENT.** It was moved by Allen and seconded by Goettl to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Michele R. Smith, Clerk