

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,  
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

November 15, 2016

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Wellnitz, Langnes, Grady, Binnie, Goettl, Singer and Allen. MEMBERS ABSENT: None.

It was moved by Goettl and seconded by Allen to acknowledge receipt and filing of the October, 2016 Financials and the Report of Manually-Produced checks for October, 2016. AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Singer and Allen. NOES: None. Motion approved

**PAYMENT OF INVOICES.** It was moved by Goettl and seconded by Allen to approve payment of municipal invoices processed thru 11/9/16 in the total amount of \$304,644.87. AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Singer and Allen. NOES: None. Motion approved.

**STAFF REPORTS:** None.

**CITIZEN COMMENTS.** City Manager Clapper expressed appreciation to **Parks and Recreation Director, Matt Amundson**, for his 10 years of service with the City of Whitewater. This will be Amundson's last Whitewater Common Council meeting as he has accepted a position with the City of Middleton. Councilmember Allen expressed appreciation to the Whitewater Fire Department for the safe rescue of residents in the recent fire at the University Garden Apartments on Tratt Street. Councilmember Binnie expressed appreciation to city staff and other election workers for their recent work at the 11/8/2016 presidential election.

**PUBLIC HEARING ON 2017 CITY OF WHITEWATER BUDGETS.** City Manager Clapper and Finance Director Doug Saubert presented the proposed 2017 budget for the City of Whitewater in the total sum of \$9,204,722. Saubert pointed out a small change since the council's last review of the budget. Due to citizens' prior communications, City Manager Clapper noted alternate cable TV fund revenue sources will be reviewed in detail after the new department head is hired. Hearing no public comment, President Singer closed the public hearing.

**RESOLUTION ADOPTING 2017 CITY OF WHITEWATER BUDGETS.**

**RESOLUTION ADOPTING THE CITY OF WHITEWATER 2017 BUDGETS**

**WHEREAS**, the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, has considered the detailed estimates of the money which will be required for the ensuing year for local, county, and state purposes; and

**WHEREAS**, the Common Council considered said estimates and those estimates have been submitted to a Public Hearing to be held on November 15, 2016, as required by § 65.90 of the Wisconsin Statutes;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that there is hereby levied upon all taxable property in said City, the following amounts for the ensuing year:

**FOR THE PURPOSES, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN:**

**\$3,347,620**

**BE IT FURTHER RESOLVED** by the Common Council of the City of Whitewater that there is hereby appropriated out of the receipts of the City of Whitewater for 2017, including monies received from the general property tax levy, to the various purposes set forth in the budget for the purposes stated herein, the following amounts:

<b>EXPENDITURES-</b>		<b>Fund</b>	<b>REVENUES-</b>	<b>Fund</b>
General Government	1,542,070		General Revenues	5,857,102
Public Safety	3,314,171		Unrestricted Revenue	-
Public Works	1,000,669		Property Tax	3,347,620
Culture/Recreation	1,195,764		<b>TOTAL</b>	<b><u>9,204,722</u></b>
Conserv/Development	291,074			
Debt Service	754,413			
Sinking Funds	400,294			
Solid Waste/Recycling	382,198			
Capital Projects	232,069			
Fund Balance-Reserve	-			
Contingencies	92,000			
<b>TOTAL</b>	<b><u>9,204,722</u></b>			

**BE IT FURTHER RESOLVED** that the following *Utility Budgets* were authorized for 2017:

Wastewater Utility	<b>11,214,732</b>
Water Utility	<b>1,967,697</b>
Stormwater Utility	<b>1,601,566</b>

**BE IT FURTHER RESOLVED** that the **2017 tax increments** have been calculated to be as follows:

TID #4	<b>1,783,729</b>
TID #5	<b>2,806</b>
TID #6	<b>59,975</b>
TID #7	<b>-</b>
TID #8	<b>791</b>
TID #9	<b>529</b>
<b>TOTAL</b>	<b><u>1,847,830</u></b>

**BE IT FURTHER RESOLVED**, that the tax levy increases for tax increment districts as calculated are added to the various tax levies for all taxing jurisdictions, except 'State', as follows:

	<u><b>Walworth County</b></u>	<u><b>Jefferson</b></u>	<u><b>Total</b></u>
<b>County</b>	248,804	115,600	364,404
<b>City</b>	329,144	156,073	485,217
<b>Unified School</b>	629,730	298,604	928,334
<b>Technical College</b>	44,494	25,380	69,874
<b>TOTAL</b>	<b><u>1,252,172</u></b>	<b><u>595,657</u></b>	<b><u>1,847,829</u></b>

**BE IT FURTHER RESOLVED**, the expenditures for marketing expenses, land purchase, construction costs, professional services, and debt service have also been calculated to total the following for the 2017 budget:

TID #4	<b>2,385,813</b>
TID #5	<b>300</b>
TID #6	<b>52,328</b>
TID #7	<b>150</b>
TID #8	<b>150</b>
TID #9	<b>150</b>
<b>TOTAL</b>	<b><u>2,438,891</u></b>

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Whitewater that the Finance Director /City Treasurer is authorized to transfer sufficient funds from the City General Fund, if necessary, to the TID accounts to cover the expenditures not covered by the tax increments, and that an interest rate shall be added to the amount due the General Fund at the rate of one percent (1%) per annum for all funds owed the General Fund.

RESOLUTION introduced by Councilmember Allen, who moved its adoption. Seconded by Councilmember Grady. AYES: Langnes, Grady, Binnie, Goettl, Singer, Allen and Wellnitz. NOES: None. ABSENT: None. ADOPTED: November 15, 2016.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**SECOND READING OF ORDINANCE REPEALING CHAPTER 14.15, KEY LOCK BOX ORDINANCE.**

**ORDINANCE No. 1930A  
ORDINANCE REPEALING CHAPTER 14.15  
CITY OF WHITEWATER KEY LOCK BOX ORDINANCE**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1. Whitewater Municipal Code Title 14 is hereby amended by repealing Chapter 14.15 which is the City of Whitewater Key Lock Box Ordinance.

Section 2. This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Council Member Goettl, who moved its adoption. Seconded by Council Member Langnes. AYES: Goettl, Singer, Wellnitz and Langnes. NOES: Grady, Binnie, and Allen. ABSENT: None. ADOPTED: November 15, 2016.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**SNOW AND ICE REMOVAL POLICY.** Chuck Nass, Streets, Parks and Forestry Superintendent, answered questions from council members regarding the snow and ice policy that has been in effect since 2011. Specific questions included overtime for workers, removal of snow piles in the middle of downtown streets, and the overall balancing of fiscal responsibility with clear streets. Superintendent Nass noted after January 1, 2017, the City will have two loaders rather than one, which will help in case of breakdowns. No public comment occurred.

**DISCUSSION OF CITY-OWNED PARKING LOT MAINTENANCE.**

Chuck Nass, Streets, Park and Forestry Superintendent also spoke to recent maintenance of unfractured pea gravel overlay on thirteen City parking lots, which will help protect the oxidation of asphalt over the course of the next 10-15 years. Mr. Nass also noted that the Wisconsin Department of Natural Resources found no water contamination from the runoff that occurred during heavy rains right after the parking lot

project was completed. Nass stated that the pea gravel wears down and will be much smoother come Spring.

Councilmember Allen asked whether any costs incurred due to the runoff have been recouped from the contractor. City Manager Cameron Clapper noted that review and resolution of the parking lot project was put on hold by city staff because of the immediate need for budget preparation. The City Manager and Assistant City Manager will be following up on this issue.

**APPROVAL OF STRAND ASSOCIATES TASK ORDER FOR DESIGN OF CLAY STREET RECONSTRUCTION.** Assistant City Manager, Christopher McDonell presented information to council regarding the Task Order for reconstruction of Clay Street, including stormwater improvements of Clay Street from Dann to Rice Street. It was moved by Goettl and seconded by Councilmember Binnie to approve the Task Order, for a sum not to exceed \$263,000. AYES: Binnie, Goettl, Singer, Allen, Wellnitz, Langnes, Grady. NOES: None. ABSENT:

**RECONSIDERATION OF SEWER BACKUP CLAIMS DENIED FROM 2016.** Councilmember Lynn Binnie moved for city finance department/staff to review sewer backup damage claims filed by both the landlord and tenant of 351 Summit Street, as the original denial of the claim was prior to the policy allowing for no fault reimbursement in certain circumstances. Seconded by Councilmember Grady. City staff was requested to bring back recommendation for possible full or partial reimbursement of claims. AYES: Singer, Allen, Wellnitz, Grady, Binnie. NOES: Goettl and Langnes. NOES: None . ABSENT: None. Motion carried.

**TERMINATION OF AGREEMENT WITH PER MAR FOR KEYLESS ENTRY SYSTEM.** Parks and Recreation Director Matt Amundson noted the desire to terminate the agreement with Per Mar Security and Research Corporation. This item will come back to council after working with the second highest bidder on a proposal. Motion for approval of termination was made by Councilmember Allen, and seconded by Councilmember Goettl. AYES: Singer, Allen, Wellnitz, Langnes, Grady, Binnie and Goettl. NOES: None. ABSENT: None.

**DISCUSSION REGARDING COUNCIL COMMITTEE STRUCTURE.** Council President Singer requested that the subject of Council Committee structure be reviewed before the Council. He asked for input from other members regarding council meeting time, (which he suggested could be moved from 6:30 p.m. to 6:00 p.m.), review of the suggestion that the Council representative serve as Chairperson for most of the Committees, and review variations of council structure and additional committees. Topics included: creating public works and finance committees; and changing the alcohol licensing committee to a public safety and licensing committee. Discussion may continue at a future meeting.

**CANCELLATION OF JANUARY 3, 2017 COUNCIL MEETING.** It was moved by Goettl and seconded by Allen to cancel the January 3, 2017 council meeting. AYES: Singer, Allen, Wellnitz, Grady, Binnie, Goettl, Langnes. NOES: None. ABSENT: None.

**FUTURE AGENDA ITEMS:** Councilmember Goettl asked for discussion and options regarding Whitewater municipal towing on private property.

**EXECUTIVE SESSION.** It was moved by Singer and seconded by Allen to adjourn to Closed Session, NOT TO RECONVENE, pursuant to Chapter 19.85(1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Items to be discussed: Annual performance review for City Manager (City Manager Request) and performance review for Finance Director. Being no further business to come before the regular portion of the meeting, the meeting adjourned at 8:04 p.m. AYES: Singer, Allen, Wellnitz, Langnes, Grady, Binnie and Goettl. NOES: None. ABSENT: None.

Respectfully submitted,

Michele R. Smith,  
City Clerk