

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

September 1, 2015

The regular meeting of the Common Council was called to order at 6:30 p.m. MEMBERS PRESENT: Binnie, Abbott, Kidd, Singer, Grady, Langnes. MEMBERS ABSENT: None.

CITY INVOICES: It was moved by Binnie and seconded by Abbott to approve payment of city invoices in the total sum of \$150,742.03. AYES : Binnie, Abbott, Kidd, Singer, Grady, Langnes. NOES: None. ABSENT: None.

STAFF REPORTS: None.

CITIZEN COMMENTS. Jeff Knight reminded the community about the Greater Whitewater Committee event scheduled for 9/20/15. Signs are available for those willing to place them in their yards.

REQUESTING EXEMPTION FROM JEFFERSON COUNTY LIBRARY TAX.

RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX.

WHEREAS, the Jefferson County Board has established a county library service and levies a county library tax as authorized under Section 43.57(3) of the Wisconsin Statutes; and

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides that a village or city is exempt from the county library tax if it levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52(1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of the property in the city or village for the current year, and

WHEREAS the City of Whitewater will, in 2016, appropriate and expend an amount in excess of that calculated above.

NOW THEREFORE BE IT RESOLVED that the City of Whitewater hereby requests of the Jefferson County Board of Supervisors that the City of Whitewater be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64(2).

BE IT FUTHER RESOLVED that copies of this resolution be forwarded by the City Clerk to the following parties:

ADMINISTRATOR
Jefferson County Library Council
Dwight Foster Public Library
209 Merchants Avenue
Ft. Atkinson, WI 53538

COUNTY CLERK
311 S. Center Ave., Room 109
Jefferson, WI 53549

FISCAL NOTE: Estimated 2016 Library Appropriation: \$575,386.

Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Langnes, Grady, Binnie, Abbott, Kidd, Singer. NOES: None. ABSENT: None. ADOPTED: September 1, 2015.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

AMENDMENT NO. 6 TO 2015 SALARY RESOLUTION. City Manager Cameron Clapper explained the salary changes being made to the Support Services Manager and Communications Coordinator positions. Councilmember Binnie noted that there was a conflict in the dates of September 1. September 1 was incorrect. Police Chief Lisa Otterbacher explained the changes in the police officers' duties. It was moved by Binnie and seconded by Abbott to approve the Amendment No. 6 to the 2015 Salary Resolution.

City of Whitewater

2015 Salary Resolution

Amendment 6

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, set forth the wage and salary schedule for employees for 2015, in which wages are established.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2015 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes: and

BE IT FURTHER RESOLVED that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning September 1, 2015.

Schedule I

Administrative Positions

Position	# of Positions	Effective	Salary
City Manager	1	01/01/2015	93,636.00
Chief of Police	1	01/01/2015	91,419.95
Municipal Judge	1	01/01/2015	20,571.34
City Attorney	1	01/01/2015	55,200.04

**Schedule II
Administrative Positions
Effective 08/24/2015**

Pay Grade	# of Positions	Classification Titles	Pay Grade	# of Positions	Classification Titles
A	3/4	Senior Coordinator (Part-Time)	E	1	Community TV/Media Services Manager
	2	Administrative Assistant II - Records Technician		1	Recreation & Community Events Programmer
	1	Recreation Program Coordinator		1	Support Services Manager
	1	Administrative Assistant I - Utilities	F	1	City Clerk
B	1	Accounting Technician II - Utilities	G	0	
	1	Accounting Technician II - Payroll & Accounts Payable	H	1	Neighborhood Services Director
	1	Administrative Assistant I - Neighborhood Services	I	1	Chief Information Officer
	1	Executive Assistant	J	1	Water Superintendent
	1	Deputy Clerk		1	Streets, Parks & Forestry Superintendent
	1/2	Clerk of Court (Part-time)		1	Parks & Recreation Director
C	1	GIS Technician		1	Wastewater Treatment Plant Superintendent
D	1	Finance Support Services Manager	K	1	Assistant City Manager
	3/4	Human Resources Coordinator	L	1	Finance Director
	1	CDA - Economic Development Specialist			

**Schedule II
Administrative Positions
Effective 01/01/2015**

Pay Grade		Steps				
		1	2	3	4	5
A*	Hourly Wage	15.69	16.17	16.86	17.58	18.27
	2080 Hours	32,635.20	33,633.60	35,068.80	36,566.40	38,001.60
B*	Hourly Wage	16.81	17.58	18.33	19.09	19.86
	2080 Hours	34,964.80	36,566.40	38,126.40	39,707.20	41,308.80
C	Salary	37,997.67	39,724.02	41,450.63	43,178.77	44,905.38
D	Salary	41,035.72	42,901.58	44,764.81	46,630.41	48,497.84
E	Salary	45,036.56	47,083.24	49,129.65	51,177.62	53,225.31
F	Salary	48,556.79	50,763.76	52,969.68	55,178.21	57,383.86
G	Salary	52,076.76	54,444.55	56,811.02	59,175.92	61,543.71
H	Salary	55,596.99	58,122.72	60,651.06	63,175.23	65,705.12
I	Salary	59,115.92	61,803.50	64,489.53	67,176.08	69,863.66
J	Salary	62,634.59	65,481.43	68,329.83	71,175.37	74,023.51
K	Salary	66,156.12	69,162.20	72,169.87	75,174.66	78,182.30
L	Salary	69,675.06	72,841.70	76,009.90	79,175.50	82,344.75

*Non-Exempt Positions

Schedule III
Library Positions
Effective 01/01/2015

Pay Grade	# of Positions	Classification Titles	Steps				
			1	2	3	4	5
A1*	2	Customer Service Associate	12.52	13.08	13.66	13.66	13.66
A2*	5	Customer Service Specialist	13.60	14.22	14.85	15.45	16.08
A3*	3	Technical Services Specialist	15.45	16.18	16.87	17.57	18.27
	3	Outreach Services Specialist	15.45	16.18	16.87	17.57	18.27
A4	1	Youth Educational Services Librarian	37,997.67	39,724.28	41,450.63	43,178.77	44,905.38
A5	1	Assistant Library Director	48,556.79	50,763.76	52,969.68	55,173.21	57,383.86
A6	1	Library Director	62,634.59	65,481.43	68,329.83	71,175.37	74,023.51

*Non-Exempt Positions

Schedule IV
Whitewater Police Department Communications Center
Effective 08/24/2015

Position	# of Positions	Steps			
		1	2	3	4
Communications Coordinator	1	19.98	21.03	22.14	22.38
2080 Hours		41,558.40	43,742.40	46,051.20	46,550.40
Dispatch/Records Communications Aide	7	17.63	18.53	19.51	19.72
6 @ 1947 Hours	6	34,325.61	36,077.91	37,985.97	38,394.84
1 @ 976 Hours	1	17,206.88	18,085.28	19,041.76	19,246.72

Schedule V
Public Works Department
Effective 01/01/2015

Pay Grade	Classification Titles	Steps					
		1	2	3	4	5	6
		0-11 mos	12-23 mos	24-35 mos	36-47 mos	48-59 mos	60+ mos
A	Lab Assistant	10.20	10.42	10.65	10.88	11.11	11.34
B	Custodian/Groundskeeper	15.72	16.32	16.91	17.48	18.07	18.66
	1040 Hours	16,348.80	16,972.80	17,586.40	18,179.20	18,792.80	19,406.40
C	Laborer II	18.37	18.96	19.55	20.13	20.74	21.31
	2080 Hours	38,209.60	39,436.80	40,664.00	41,870.40	43,139.20	44,324.80
D	Building Maintenance	20.56	21.17	21.73	22.35	22.92	23.51
	2080 Hours	42,764.80	44,033.60	45,198.40	46,488.00	47,673.60	48,900.80
	1560 Hours	32,073.60	33,025.20	33,898.80	34,866.00	35,755.20	36,675.60
E	Engineering Technician	23.01	23.52	24.03	24.55	25.06	25.59
	Laborer I						
	Laborer I - Mechanic						
	Code Enforcement/Building Maintenance						
	Water Operator - no certification						
	Wastewater Operator - no certification						
	Wastewater Operator/Lab Technician - no certification						
2080 Hours	47,860.80	48,921.60	49,982.40	51,064.00	52,124.80	53,227.20	
F	Additional \$0.20 per hour above Pay Grade E upon successful completion and receipt of Grade I certification and one sub grade.						
G	Additional \$0.79 per hour above Pay Grade E upon successful completion and receipt of Grade II and Grade II sub grades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.						
H	Additional \$1.06 per hour above Pay Grade E upon successful completion and receipt of Grade IV and Grade IV sub grades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.						
I	Additional \$1.56 per hour above Pay Grade E for the position of Lab Manager/Operator.						

Schedule VI

Whitewater Police Department

Position	# of Positions	Effective	Hours	Hourly Wage	Salary
Captain	1	01/01/2015	2080	-	82,339.30
Lieutenant	1	01/01/2015	2080	-	78,180.96
Sergeant	3	01/01/2015	2008	32.00	64,256.00
Detective Sergeant	1	01/01/2015	2080	32.00	66,560.00
Detective	2	01/01/2015	2080	30.48	63,398.40
Juvenile Officer	1	01/01/2015	2080	30.48	63,398.40
Patrol Officer I	14	01/01/2015	2008	29.03	58,292.24
Patrol Officer II		01/01/2015	2008	27.59	55,400.72
Patrol Officer III		01/01/2015	2008	26.22	52,649.76
Patrol Officer IV		01/01/2015	2008	24.75	49,698.00

Position	# of Positions	Effective	Hours	Hourly Wage	Salary
Captain	1	08/24/2015	2080	-	79,837.59
Lieutenant	4	08/24/2015	2080	33.78	67,830.40
Detective Lieutenant	1	08/24/2015	2080	33.78	70,262.57
Sergeant	0	08/24/2015	2008	32.48	65,219.84
Detective Sergeant	0	08/24/2015	2080	32.48	67,558.40
Detective	2	07/01/2015	2080	30.94	64,355.20
Juvenile Officer	1	07/01/2015	2080	30.94	64,355.20
Patrol Officer I	14	07/01/2015	2008	29.47	59,175.76
Patrol Officer II		07/01/2015	2008	28.00	56,224.00
Patrol Officer III		07/01/2015	2008	26.61	53,432.88
Patrol Officer IV		07/01/2015	2008	25.12	50,440.96

Schedule VII
Fire-Rescue
Effective 07/01/2015

Position	# of Positions (Volunteer)	Hourly Wage
Fire-Inspector	3	15.00
Volunteer Fire	42	12.00
EMS Assistant Chief	1	17.00
EMS Captain		14.00
EMS Lieutenant	4	13.00
Rescue Squad EMT's	45	
Non-Transport		12.00
Transport Driver		16.00
Transport Basic		17.50
Transport Intermediate		20.00
Transport Intermediate		2.00
Fire Chief	1	19.00
1st Assistant Fire Chief	1	17.00
2nd Assistant Fire Chief	1	17.00
Fire Equipment Maintenance		100.00/month stipend + add \$1.00 to regular hourly rate
EMS Equipment Maintenance		100.00/month stipend + add \$1.00 to regular hourly rate
Fire Apparatus/Equipment Checks		50.00/month stipend + add \$1.00 to regular hourly rate
Technical Rescue Equipment Maintenance		25.00/month stipend + add \$1.00 to regular hourly rate

Schedule VIII

Part-Time Employees

Position	# of Positions	Effective	Hourly Wage
Community Service Officer	2	01/01/2015	10.75
Neighborhood Services Officer	2	01/01/2015	10.75

Schedule VIII

Part-Time Seasonal Positions

Effective 01/01/2015

Classification Titles	Steps				
	1	2	3	4	5
Election Inspectors	10.00	10.00	10.00	10.00	10.00
Chief Election Inspectors	12.00	12.00	12.00	12.00	12.00
Cable TV Camera Operators	7.25	7.50	8.00	8.75	9.75
Activity Leaders	9.25	9.50	10.00	10.50	11.50
Program Attendants	7.25	7.50	7.75	8.00	8.25
Certified Instructors	10.00	11.00	12.00	13.00	15.00
Activity Instructors	7.75	8.00	8.25	8.50	8.75
Sports Officials	20.00	21.00	22.00	24.00	25.00
WIAA Sports Officials	35.00	35.00	35.00	35.00	35.00
Seasonal Laborer	7.25	7.50	8.00	8.75	9.75

Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Binnie, Abbott, Langnes, Grady, Kidd, Singer. NOES: None. ABSENT: None. ADOPTED: September 1, 2015.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

FIRST READING OF ORDINANCE AMENDING TITLE 19, ZONING ORDINANCE.

City Manager Cameron Clapper introduced the proposed amendments to Chapter 19 of Whitewater's zoning code. The changes that were made include but are not limited to: parking changes to Chapter 19.51 and the zoning districts, scrivener's errors, and clarifying changes by adding examples and charts. The Plan and Architectural Review Commission took action to recommend approval on July 13, 2015. Munz-Pritchard went through her power point presentation on impervious surface. She explained that she recommended 40% impervious surface requirement. If a property is more than 40% impervious, the owner has some options: 1) rain barrel; 2) pay more eru's; get engineering approval for properties in the R-3 or R-3A Zoning Districts (more than one acre requires DNR regulations); 4) Request a conditional use permit and explain the case.

There was a lengthy discussion about impervious surface. City Planner Munz-Pritchard explained that she did not want front yards becoming parking lots. Existing lots would become legal non-conforming uses. Right now, we do not have a maximum impervious surface in rear yards. It is 40% impervious surface for the entire lot.

Council members voiced concerns of having the ordinance spelled out very clear, not giving a future Council or Plan Commission members the tools to interpret the ordinance differently. They asked about ways to mitigate impervious surface other than through a conditional use and how to keep track of any mitigation. The 75 foot shore line setback is meant to keep the stormwater runoff out of the lake. Keep shoreline buffer which is important to the lakes.

City Planner Munz-Pritchard explained that LaCrosse has a set process using forms in which the owner or developer agrees to terms set forth. If the owner or developer can show they are offsetting the proposed change to the impervious surface, they would probably be able to do what they are proposing. The City would keep track of the detention ponds or other forms of mitigation by mapping them and then once or twice a year the NSO Officers would check to make sure they are still operating and still being utilized.

Mitch Simon voiced his concerns with the amendments. He stated there was a lot of inconsistency. The amendments need a lot of work yet. The document is not ready.

Jeff Knight (405 S. Panther Court), Ken Kienbaum, James Hartwick (178 N. Franklin Street), and Aaron Parker (218 S. Franklin Street) voiced concerns of: the change is not ready for support, must be realistic and cautious; 40% is way too restrictive; won't allow for competition; there are different needs for different areas; make code simpler and easier; a lot more needs to be considered/studied such as the potential upside and down side for each region (consider carefully by location); would like more research.

Council President Singer suggested that the Council kick back the ordinance amendments to a Council sub- committee to work through. It appeared that the Council was not going to come to a consensus at this meeting.

Chris Munz-Pritchard explained that the Park Acquisition fees have been in the ordinance for a long time. They propose that the dollar amount be taken out of the ordinance so it does not have to go back to Council every time the amount changes. City Attorney McDonell explained that the intent of the ordinance is to be able to make modifications without coming back to City Council. This is a City Staff request.

City Attorney suggested that Council could remove impervious surface part of the ordinance and move ahead with the rest of the ordinance. Move ahead on the rest of the sections for second reading.

Councilmember Abbott suggested that the changes are too interconnected to approve any part of the proposal. .

Moved by Langnes and seconded by Singer to postpone action and refer the ordinance amendments to a sub-committee comprised of three councilmembers (Kidd, Abbott, and Grady); City Planner Chris Munz-Pritchard; and City Manager Clapper. The matter is to be brought back to Council no later than January 1, 2016. AYES: Langnes, Singer, Binnie, Abbott, Grady, Kidd. NOES: None. ABSENT: None.

FIRST READING OF ORDINANCE AUTHORIZING ADDITION OF ALTERNATE BOARD MEMBERS TO LIBRARY BOARD. Councilmember Grady requested an ordinance to allow an alternate citizen board member position as well as an alternate council member to be added to the Library Board. The Library is looking to expand and had at least one person who would like to serve on the Board. City Attorney wrote to allow one alternate member and one alternate Council member.

**AN ORDINANCE AMENDING SECTION 2.56.010 CONCERNING ALTERNATE
MEMBERSHIP OF THE LIBRARY BOARD**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 2.56, Section 2.56.010 is hereby amended to read as follows:

The library board shall consist of seven members who shall be appointed pursuant to the terms of Whitewater Municipal Ordinance Chapter 2.12 and whose appointments shall be confirmed by the common council. In addition thereto, there shall be one citizen alternate member, who may be called upon to serve in the absence of any one of the citizen members of the commission. There shall also be one alternate city councilmember. The city councilmember may only serve in absence of the appointed city councilmember and shall not act as a replacement for a citizen member of the commission. Members shall be residents of the municipality, except that not more than two members may be residents of towns adjacent to the municipality. Upon their first appointment, the members shall be divided as follows: Three members shall serve for three years, two members shall serve for two years and one to serve from one year from May first in the year of their appointment. Each regular appointment shall be for a term of three years. The appointing authority shall appoint as one of the members a school district administrator, or his or her representative, to represent the public school district or districts in which the public library is located. Not more than one member of the municipal governing body shall be a member of the library board.

Ordinance introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Langnes, Singer, Binnie, Abbott, Grady, Kidd. NOES: None. FIRST READING APPROVED: September 1, 2015.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**SECOND READING OF ORDINANCE AMENDING ZONING MAP TO REZONE
531 W. CENTER STREET TO R-2A.**

**SECOND READING OF AN ORDINANCE IMPOSING THE R-2A
RESIDENTIAL OCCUPANCY OVERLAY DISTRICT ZONING
CLASSIFICATION FOR CERTAIN PROPERTY
IN THE CITY OF WHITEWATER**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, do, pursuant to Municipal Code Section 19.18, hereby impose the R-2A Residential Occupancy Overlay District Zoning classification (19.19) on the below property subject to the Plan Commission granting the Conditional Use Permit:

Address
531 W. Center Street

Tax ID#
/CL 00040
Randall Aschbrenner
(Property owners Gordon and Jill Backman)

It was moved by Binnie and seconded by Abbott to approve R-2A Residential Occupancy Overlay District to the property at 531 W. Center Street conditioned upon the Plan Commission approving the Conditional Use Permit. AYES: Binnie, Abbott, Langnes, Grady, Kidd, Singer. NOES: None.

ABSENT: None. ADOPTED: September 1, 2015.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

DISCUSSION AND POSSIBLE DIRECTION REGARDING DECORATIONS IN FRONT YARDS OF RESIDENCES. Councilmember Grady requested distribution of the ordinance relating to junk vehicles. Grady indicated that the City does have an ordinance that would prohibit junk vehicles to be located in yards. City Attorney McDonell stated that “beauty is in the eye of the beholder”, and there is a need to define “art” as opposed to “junk”; however the ordinance appears to apply to the situation in question. Councilmember Singer indicated that ordinances are in effect; they just need to be applied. City Manager Clapper stated that the question is where the City draws the line between junk vs. lawn ornament.

PRESENTATION OF CAPITAL IMPROVEMENT PLAN AND REQUEST FOR INPUT REGARDING THE SAME. City Manager Clapper pointed out the request to have a traffic study has been added, the road diet plan is not in the CIP. There is not a paint truck on the list, better to postpone after struggling with that decision all year. Staff postponed any decision, cost benefit warrants discussion. Assistant City Manager Chris McDonell presented and explained the new items and changes to the Capital Improvement Plan.

APPROVAL OF TASK ORDER WITH STRAND AND ASSOCIATES RELATING TO THE ANN STREET DETENTION BASIN. Assistant City Manager McDonell explained the task order for designing the Ann Street detention basin. . Total estimate cost of entire project is \$197,000 for land acquisition together with engineering and construction. Half of the project is covered by a DNR grant. At this time we are asking for an amount not to exceed \$27,000 for design, bidding, and construction services, half of which is covered by DNR grant. It was moved by Grady and seconded by Langnes to approve the task order with Strand and Associates relating to the Ann Street detention basin. AYE: Grady, Langnes, Binnie, Abbot, Kidd, Singer. NO: None. Motion approved.

SPRINGSTED PRESENTATION OF CLASSIFICATION AND COMPENSATION STUDY PROCESS. Ann Antonsen, the consultant for Springsted Incorporated that performed the Classification and Compensation Study, presented her final report on the process taken to prepare the report. The results were presented in closed session.

COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS. No Requests.

ADJOURNMENT TO CLOSED SESSION, NOT TO RECONVENE. It was moved by Singer and seconded by Abbott to adjourn to Closed Session, **NOT TO RECONVENE**, per Wisconsin Statutes 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” and 19.85(1)(c) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Item to be discussed: Presentation and discussion of proposed compensation rates for select represented and unrepresented employees. Negotiation of Agreement for Whitewater Aquatic Center. AYE: Singer, Abbott, Langnes, Grady, Binnie, Kidd. NOES: None. ABSENT: None. The meeting adjourned at approximately 9:00 p.m.

Respectfully submitted,

Jane Wegner
Secretary Pro Tem