

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

July 21, 2015

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. The meeting/retreat was held at the Innovation Center at 1221 Innovation Drive, Whitewater, Wisconsin. COUNCIL MEMBERS PRESENT: Abbott, Grady, Singer, Kidd, Langnes. COUNCIL MEMBERS ABSENT: Stauffer, Binnie. CITY MANAGEMENT STAFF PRESENT: Tom Harrigan, CDA; Doug Saubert, Finance Dept.; Chuck Nass, Streets, Parks Supt.; Christopher McDonell, Asst. City Mgr.; Pat Canon, CDA Director; Stacey Lunsford, Library Director; Tim Nobling, IT Coordinator; Munz-Pritchard, Neighborhood Services Director; Brian Uhl, Police Captain; Wallace McDonell, City Atty.; Michele Smith, City Clerk; Tim Reel, Wastewater Supt.; Rick Lien, Water Supt.; Matt Amundson, Parks and Recreation Director.

AMENDMENT NO. 4 TO 2015 SALARY RESOLUTION. The proposed amendment includes a change to the classification of an Executive Assistant position, as well as corrections to errors in Schedule VII relating to the firefighters and EMTs, as approved by the Common Council in Amendment No. 3 at their 7/7/15 council meeting.

**City of Whitewater
2015 SALARY RESOLUTION
AMENDMENT 4**

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, sets forth the wage and salary schedule for employees for 2015, in which wages are established.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2015 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes; and

BE IT FURTHER RESOLVED that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning July 1, 2015.

SCHEDULE I ADMINISTRATIVE POSITIONS

Position	# of Positions	Effective	Salary
City Manager	1	01/01/2015	91,800.00
Chief of Police	1	01/01/2015	89,627.40
Municipal Judge	1	01/01/2015	20,167.98
City Attorney	1	01/01/2015	54,117.69

**SCHEDULE II
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade	# of Positions	Classification Titles	Pay Grade	# of Positions	Classification Titles
A	3/4	Senior Coordinator (Part-time)	E	1	Community TV/Media Services

	2	Administrative Assistant II - Records Technician		1	Recreation & Community Events
	1	Recreation Program Coordinator	F	1	City Clerk
	1	Administrative Assistant I - Utilities	G	0	
B	1	Accounting Technician II - Utilities	H	1	Neighborhood Services Director
	1	Accounting Technician II - Payroll & Accounts Payable	I	1	Chief Information Officer
	1	Administrative Assistant I - Neighborhood Services	J	1	Water Superintendent
	1	Executive Assistant		1	Streets, Parks & Forestry Superintendent
	1	Deputy Clerk		1	Parks & Recreation Director
	1/2	Clerk of Court (Part-time)		1	Wastewater Treatment Plant
	C	1	GIS Technician	K	1
D	1	Support Services Manager	L	1	Finance Director
	1	Finance Support Services Manager			
	3/4	Human Resources Coordinator			
	1	CDA – Economic Development Specialist			

**SCHEDULE II
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade		Steps				
		1	2	3	4	5
A*	Hourly Wage 2080 Hours	15.38 31,993.73	15.85 32,969.66	16.53 34,391.14	17.24 35,855.04	17.91 37,255.30
B*	Hourly Wage 2080 Hours	16.48 34,287.24	17.24 35,855.04	17.97 37,382.59	18.72 38,947.42	19.47 40,500.82
C	Salary	37,252.62	38,945.12	40,637.87	42,332.13	44,024.88
D	Salary	40,231.10	42,060.37	43,887.07	45,716.09	47,546.90
E	Salary	44,153.49	46,160.04	48,166.32	50,174.14	52,181.68
F	Salary	47,604.70	49,768.39	51,931.06	54,096.28	56,258.69
G	Salary	51,055.65	53,377.01	55,697.08	58,015.61	60,336.97
H	Salary	54,506.85	56,983.06	59,461.82	61,936.50	64,416.78
I	Salary	57,956.78	60,591.67	63,225.03	65,858.90	68,493.78
J	Salary	61,406.46	64,197.48	66,990.03	69,779.77	72,572.07
K	Salary	64,858.94	67,806.08	70,754.77	73,700.65	76,649.31
L	Salary	68,308.88	71,413.43	74,519.51	77,623.04	80,730.15

*Non-Exempt Position

**SCHEDULE III
LIBRARY POSITIONS**

# of Position	Classification Titles	Steps				
		1	2	3	4	5
2	Customer Service Associate*	12.27	12.82	13.39	13.39	13.39
5	Customer Service Specialist*	13.33	13.94	14.56	15.15	15.76
3	Technical Services Specialist*	15.15	15.86	16.54	17.23	17.91
3	Outreach Services Specialist*					

1	Youth Educational Services Librarian	37,252.62	38,945.37	40,637.87	42,332.13	44,024.88
1	Assistant Library Director	47,604.70	49,768.39	51,931.06	54,091.38	56,258.69
1	Library Director	61,406.46	64,197.48	66,990.03	69,779.77	72,572.07

*Non-Exempt Positions

**SCHEDULE IV
WHITEWATER POLICE DEPARTMENT COMMUNICATIONS CENTER**

Position	# of Positions	Step			
		1	2	3	4
Communications Coordinator	1	19.21	20.22	21.28	21.52
<i>Per 2,080 Hours</i>		39,952.49	42,059.92	44,256.09	44,766.31
Dispatch / Records Communications Aide	7	17.28	18.17	19.13	19.33
<i>6 @ Per 1947 Hours</i>		33,639.36	35,383.63	37,252.48	37,626.25
<i>1 @ Per 976 Hours</i>		16,862.87	17,737.25	18,674.07	18,861.44

**SCHEDULE V
PUBLIC WORKS DEPARTMENT**

Pay Grade	Classification Title	Step					
		1 0-11 mos.	2 12-23 mos.	3 24-35 mos.	4 36-47 mos.	5 48-59 mos.	6 60+ mos.
A	Lab Assistant	10.00	10.22	10.44	10.67	10.89	11.12
B	Custodian/Groundskeeper <i>Per 1,040 Hours</i>	15.41 16,029.23	16.00 16,637.08	16.58 17,244.93	17.14 17,830.26	17.72 18,426.86	18.29 19,023.45
C	Laborer II <i>Per 2,080 Hours</i>	18.01 37,461.57	18.59 38,677.27	19.17 39,870.45	19.74 41,063.64	20.33 42,279.34	20.89 43,450.01
D	Building Maintenance <i>Per 2,080 Hours</i> <i>Per 1,560 Hours</i>	20.16 41,941.65 31,456.23	20.75 43,157.35 32,368.01	21.30 44,305.51 33,229.13	21.91 45,566.23 34,174.67	22.47 46,736.91 35,052.68	23.05 47,952.61 35,964.45
E	Engineering Technician Laborer I Laborer I - Mechanic Code Enforcement/Building Maintenance Water Operator - no certification Wastewater Operator - no certification Wastewater Operator/Lab Technician - no certification <i>Per 2,080 Hours</i>	22.56 46,917.01	23.06 47,975.12	23.56 49,010.72	24.07 50,068.82	24.57 51,104.42	25.09 52,185.04
Grade F:	Additional \$0.20 per hour above Pay Grade E upon successful completion and receipt of Grade I certification and one sub grade.						
Grade G:	Additional \$0.79 per hour above Pay Grade E upon successful completion of Grade II and all Grade II sub grades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.						
Grade H:	Additional \$1.06 per hour above Pay Grade E upon successful completion of Grade IV and all Grade IV sub grades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.						
Grade I:	Additional \$1.56 per hour above Pay Grade E for the position of Lab Manager/Operator.						

SCHEDULE VI

WHITEWATER POLICE DEPARTMENT

Position	# of Positions	Effective Date	Hourly Wage	<i>Per 2,080 Hours *Patrol (2,008 Hours)</i>
Captain	1	1/1/2015	-	82,339.30
Lieutenant	1	1/1/2015	-	78,180.96
Sergeant*	3	1/1/2015	30.54	63,513.44
Detective Sergeant	1	1/1/2015	31.63	65,790.82
Detective	2	1/1/2015	30.24	62,905.44
Juvenile Officer	1	1/1/2015	30.24	62,905.44
Patrol Officer I*	14	1/1/2015	28.95	58,126.78
Patrol Officer II*		1/1/2015	26.22	52,658.19
Patrol Officer III*		1/1/2015	24.75	49,688.36

Position	# of Positions	Effective Date	Hourly Wage	<i>Per 2,080 Hours *Patrol (2,008 Hours)</i>
Captain	1	7/1/2015	-	83,268.20
Lieutenant	1	7/1/2015	-	79,353.67
Sergeant*	3	7/1/2015	30.99	64,466.14
Detective Sergeant	1	7/1/2015	32.11	66,777.68
Detective	2	7/1/2015	30.70	63,849.02
Juvenile Officer	1	7/1/2015	30.70	63,849.02
Patrol Officer I*	14	7/1/2015	29.38	58,998.68
Patrol Officer II*		7/1/2015	26.62	53,448.06
Patrol Officer III*		7/1/2015	25.12	50,433.69

**SCHEDULE VII
FIRE-RESCUE**

Position	# of Positions (Part-time)	Wage
Fire-Inspector	3	\$15 per hour
Volunteer Fire	42	\$12 per hour
EMS Captain		\$13 per hour
EMS Lieutenant	4	\$13 per hour
Assistant Chief EMS	1	\$17 per hour
Rescue Squad EMT	45	
Non Transport		\$12 per hour
Transport Driver		\$16 per hour
Transport Basic		\$17.50 per hour
Transport Intermediate		\$20 per hour
On Call		\$2 per hour
Fire Chief	1	\$19 per hour
1st Asst. Fire Chief	1	\$17 per hour
2nd Asst. Fire Chief	1	\$17 per hour
Fire Equipment Maintenance		\$100.00 per month stipend – Add \$1/hr to regular rate
EMS Equipment Maintenance		\$100.00 per month stipend – Add \$1/hr to regular rate
Fire Apparatus/Equipment Checks		\$50.00 per month stipend – Add \$1/hr to regular rate
Technical Rescue Equipment Maint		\$25.00 per month stipend – Add \$1/hr to regular rate

**SCHEDULE VIII
PART-TIME EMPLOYEES**

Position	# of Positions	Effective Date	Hourly Wage
Community Service Officer	2	01/01/2015	\$10.75
Neighborhood Services Officer	2	01/01/2015	\$10.75

**SCHEDULE IX
PART-TIME SEASONAL EMPLOYEES**

Position	Steps				
	1	2	3	4	5
Election Inspectors	10.00	10.00	10.00	10.00	10.00
Chief Election Inspectors	12.00	12.00	12.00	12.00	12.00
Crossing Guards	10.96	10.96	10.96	10.96	10.96
Cable TV Camera Operator	7.25	7.50	8.00	8.75	9.75
Activity Leaders	9.25	9.50	10.00	10.50	11.50
Program Attendants	7.25	7.50	7.75	8.00	8.25
Certified Instructors	10.00	11.00	12.00	13.00	15.00
Activity Instructors	7.75	8.00	8.25	8.50	8.75
Sport Officials	20.00	21.00	22.00	24.00	25.00
WIAA Sport Officials	35.00	35.00	35.00	35.00	35.00
Seasonal Laborer	7.25	7.50	8.00	8.75	9.75

Resolution introduced by Councilmember Kidd, who moved its adoption. Seconded by Councilmember Grady. AYES: Abbott, Grady, Singer, Kidd, Langnes. NOES: None. ABSENT: Stauffer, Binnie. ADOPTED: July 21, 2015.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

AWARD OF CONTRACT FOR ARMORY RAMP AND STAIR RECONSTRUCTION.

Bids for the armory ramp and stair project were received, with RR Walton of Whitewater's bid being the lowest at \$112,000. It was moved by Kidd and seconded by Abbott to award the bid for the Armory ramp and stair reconstruction to RR Walton for a sum not to exceed \$112,000. AYES: Abbott, Grady, Singer, Kidd, Langnes. NOES: None. ABSENT: Stauffer, Binnie.

AWARD OF BID FOR PLEASANT STREET STORMWATER REPAIRS AND FRANKLIN STREET RESURFACING.

It was moved by Kidd and seconded by Abbott to award a bid for a sum not to exceed \$112,034 to E & N Hughes Co. for the Pleasant Street storm sewer and paving work and awarding a bid for a sum not to exceed \$67,875 to E & N Hughes Co. for the Franklin Street resurfacing. It was agreed that the Bid Alternative No. 1, water looping upgrade on Pleasant Street, was not going to be accepted. AYES: Abbott, Grady, Singer, Kidd, Langnes. NOES: None. ABSENT: None.

COUNCIL / CITY MANAGEMENT STAFF RETREAT. After a light dinner, the Common Council and City Management staff reviewed 2015 city goals and accomplishments. Capital Improvement Plan projects and funding were discussed. Council members were invited to provide input as to the order of projects. City Attorney Wallace McDonell gave a review of the Open Meetings and Records Laws and Ethics requirements.

It was moved by Grady and seconded by Langnes to adjourn the meeting. AYES: Abbott, Grady, Singer, Kidd, Langnes. NOES: None. ABSENT: Stauffer, Binnie. The meeting adjourned at 8:33 p.m.

Respectfully submitted,

Michele R. Smith, Clerk

