

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

September 3, 2013

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Frawley, Abbott, Winship, Binnie, Bregant, Singer, Kidd. MEMBERS ABSENT: None. LEGAL COUNSEL PRESENT: No.

It was moved by Abbott and seconded by Bregant to acknowledge receipt and filing of the Park and Recreation Minutes of 6/11/13 and the Plan Commission Minutes of 7/8/13. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

PAYMENT OF INVOICES. It was moved by Abbott and seconded by Bregant to approve payment of city invoices in the total sum of \$2,133.42. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

STAFF REPORTS. Police Chief Otterbacher gave a lengthy report on the hands-on options-based training her department and the school district were involved in.

CITIZEN COMMENTS. Matt Amundson reported on the upcoming ½ Marathon.

**RESOLUTION AUTHORIZING EXEMPTION FROM JEFFERSON COUNTY
LIBRARY TAX.**

Resolution Requesting Exemption from County Library Tax

WHEREAS the Jefferson County Board has established a county library service and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city is exempt from the county library tax if it levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of the property in the city or village for the current year, and

WHEREAS the City of Whitewater will, in 2014, appropriate and expend an amount in excess of that calculated above,

NOW THEREFORE BE IT RESOLVED that the City of Whitewater hereby requests of the Jefferson County Board of Supervisors that the City of Whitewater be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that copies of this resolution be forwarded by the city/village clerk to the following parties:

ADMINISTRATOR
Jefferson County Library Council
Dwight Foster Public Library
209 Merchants Avenue
Fort Atkinson, WI 53538

COUNTY CLERK
320 S. Main Street, Room 109
Jefferson, WI 53549

Fiscal Note:

Estimated Municipal 2014 Library Appropriation \$555,645.

Resolution introduced by Councilmember Abbott, who moved its adoption. Seconded by Councilmember Bregant. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None. ADOPTED: September 3, 2013.

Cameron L. Clapper, City Mgr.

Michele R. Smith, City Clerk

RESOLUTION ADOPTING AMENDMENT NO. 4 TO 2013 SALARY RESOLUTION.

Presented for adoption was a salary resolution increasing the Deputy Clerk pay grade from Grade A to Grade B.

**CITY OF WHITEWATER
2013 SALARY RESOLUTION
AMENDMENT 4**

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, sets forth the wage and salary schedule for employees for 2013, in which wages are established.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2013 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes; and

BE IT FURTHER RESOLVED that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning September 3, 2013.

**SCHEDULE II
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade	# of Positions	Classification Titles	Pay Grade	# of Positions	Classification Titles
A*	3/4	Senior Coordinator (Part-time)	F	1	City Clerk
	2	Administrative Assistant II - Records Technician	G	1	Neighborhood Services Director
	1	Confidential Executive Assistant	H		
B*	1	Deputy Clerk	I	1	Chief Information Officer
	1	Accounting Technician II - Payroll & Accounts Payable		1	Water Superintendent
	1	Accounting Technician II - Utilities	J	1	Streets, Parks & Forestry Superintendent
	1	Accounting Technician II - Utilities (Part-time)		1	Parks & Recreation Director
	1	Administrative Assistant I - Neighborhood Services		1	Wastewater Treatment Plant Superintendent
	1	Clerk of Courts	K	-	-
C	1	GIS Technician	L	1	Finance Director
D	1	Finance Support Services Manager		1	Public Works Director
	1	Support Services Manager			
E	1	Community TV/Media Services Manager			
	1	Recreation & Community Events Programmer			

*Non-Exempt Positions

**SCHEDULE II
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade		1	2	3	4	5
A*	Hourly Wage	15.08	15.54	16.21	16.90	17.56
	2080 Hours	31,364.94	32,331.31	33,717.84	35,146.38	36,532.91
B*	Hourly Wage	16.16	16.90	17.62	18.36	19.09
	2080 Hours	33,612.80	35,146.38	36,658.96	38,192.54	39,705.12
C	Salary	36,522.18	38,181.49	39,841.05	41,502.08	43,161.64
D	Salary	39,442.25	41,235.65	43,026.55	44,819.69	46,614.60
E	Salary	43,287.74	45,254.95	47,221.88	49,190.33	51,158.51
F	Salary	46,671.27	48,792.53	50,912.80	53,035.56	55,155.58
G	Salary	50,054.56	52,330.39	54,604.97	56,878.05	59,153.89
H	Salary	53,438.08	55,865.75	58,295.90	60,722.06	63,153.70

I	Salary	56,820.38	59,403.59	61,985.33	64,567.55	67,150.77
J	Salary	60,202.41	62,938.71	65,676.49	68,411.54	71,149.09
K	Salary	63,587.20	66,476.54	69,367.42	72,255.53	75,146.38
L	Salary	66,969.48	70,013.16	73,058.34	76,101.03	79,147.21

*Non-Exempt Positions

Resolution introduced by Councilmember Abbott, who moved its adoption. Seconded by Councilmember Bregant. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None. ADOPTED: September 3, 2013.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

APPOINTMENT OF CITIZEN MEMBERS TO BOARDS AND COMMISSIONS. Upon recommendation of City Manager Clapper and Council President Singer, it was moved by Binnie and seconded by Frawley to make the following Board appointments: **Birge Fountain Committee** – Ted Kujanski; **Board of Zoning Appeals** – Michael Merrill and Jeff Eppers (currently alternate member) are appointed to “regular membership; Glenn Hayes appointed as alternate member; **Disability Rights Commission** – Joe Kluber; **Plan Commission** – Kristine Zaballos. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

ASSISTANT TO THE CITY MANAGER POSITION. City Manager Clapper indicated that the pool of candidates has been reduced to five. Clapper was seeking a councilmember volunteer to serve on the interview committee. Stephanie Abbott agreed to serve on the interview panel. Interviews are being scheduled.

EAST GATEWAY PROJECT. City Manager Clapper presented Council with an option of having overhead power lines buried while doing the Eastgate Project. The projected cost for the burial of cable and electrical lines would be approximately \$314,306. After lengthy discussion of advantages and disadvantages, and after discussion regarding other critical city needs, it was informally agreed that funds for burial of the lines could not be provided.

FIFTEEN MINUTE PARKING STALLS ON FIRST STREET. It was agreed that an ordinance eliminating the 15 minute parking stalls on First Street would be brought forth. It was noted that the stalls are no longer being used for the purpose intended.

SURVEILLANCE CAMERAS ON WHITEWATER STREET. Although no formal action was taken, Council agreed that installation of surveillance cameras on Whitewater Street would be advantageous for Police Department and Council informally approved the purchase of the camera system, which is estimated to cost approximately \$3,000 - \$5000. City Manager Clapper

informed the Council that Police Department would attempt to locate funds in their own budget, but if they were unable to, the funds would have to come from contingencies.

CITY HALL PHOTOCOPIERS. It was moved by Abbott and seconded by Bregant to approve copier contract renewals for years 2013 – 2017 with Corporate Business Systems at a cost of \$76,496.16. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

STORM WATER MITIGATION ENGINEERING STUDY. Councilmember Binnie requested that the Council discuss storm water problems within the City. Binnie has had a conversation with a constituent from Woodland Drive, where it has been reported that a resident was dealing with knee-high stormwater. Stormwater issues have also been reported on Hazelyn Court, Eden Court, Douglas Court, Boone Court, Center Street, James Street, and N. Fremont Street. Binnie indicated that there has been an increased frequency of heavy rainfall. Binnie noted that we need to look into solutions for the problems and noted that the property owners affected pay the stormwater fees just like everyone else. Binnie expressed a desire that a request for proposals, already in process, be brought forth to the Council and to bring attention to this issue so that any other neighborhoods having storm water problems be identified. It was moved by Binnie and seconded by Winship to direct staff to bring forth a summary of the City's existing stormwater management plan and to have city staff bring a request for proposals forth, for the purpose of moving forward with mitigation. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

EXECUTIVE SESSION. It was moved by Singer and seconded by Winship to Adjourn to executive session, NOT TO RECONVENE, per Wisconsin Statutes 19.85(1) (g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and 19.85(1)(c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”. Items to be Discussed: 1) Americans with Disabilities Act Lawsuit; 2) Performance Evaluation for City Manager. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None. The regular portion of the meeting adjourned at 7:40 p.m.

Respectfully submitted,

Michele R. Smith, Clerk