

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS  
OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER, WALWORTH AND  
JEFFERSON COUNTIES, WISCONSIN.**

December 4, 2012

The meeting of the Common Council was called to order at 6:31 p.m. by Council President Singer. MEMBERS PRESENT: Binnie, Kidd, Abbott, Singer, Winship, Olsen. ABSENT: None. LEGAL COUNSEL PRESENT: Wallace McDonell. (Council has six members due to passing of Councilmember at Large, Marilyn Kienbaum).

It was moved by Councilmember Olsen and seconded by Councilmember Binnie to acknowledge receipt and filing of the following: Irvin L. Young Memorial Library Board minutes of October 8, 2012; Landmarks Commission minutes of September 6, 2012; and Police Commission minutes of August 16, 2012. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen. NOES: None. ABSENT: None.

**APPROVAL OF PAYMENT OF INVOICES.** It was moved by Olsen and seconded by Binnie to approve payment of invoices processed through November 27, 2012, in the total sum of \$163,607.34. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen. NOES: None. ABSENT: None.

**STAFF REPORT.** Parks and Recreation Director Amundson presented the **WPRA Park Design Award of Merit** for the Ray Trost Nature Preserve to the City Manager.

**HEARING OF CITIZEN COMMENTS.** None

**TRANSPORTATION PROJECT PLAT FOR THE HIGHWAY 59, MILWAUKEE STREET/NEWCOMB STREET CONSTRUCTION PROJECT.**

**RESOLUTION APPROVING TRANSPORTATION PLAT NO. 3110-06-20 FOR THE HIGHWAY 59; MILWAUKEE STREET; NEWCOMB STREET CONSTRUCTION PROJECT**

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties has decided that public necessity demands the reconstruction of Highway 59, Milwaukee Street and North and South Newcomb Street in the City of Whitewater, and

WHEREAS, public necessity demands that the City of Whitewater acquire real estate interests for property necessary to construct the improvements,

Now, therefore, BE IT RESOLVED by the Common Council of the City of Whitewater that the attached transportation project Plat No.: 3001-06-20 is hereby approved, and the City Clerk is authorized to sign the plat and relocation order.

Resolution introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Binnie. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen. NOES: None . ABSENT: None. ADOPTED: December 4, 2012.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**2025 ENERGY INDEPENDENCE GRANT.** A report on the City's Municipal Energy Efficiency activities was presented by Joshua Clement of Walworth County UW-Extension. Energy use data from

May 2011 through April 2012 was compared to 2008 and 2009 annual data. Clement's results suggest that the Municipal Building, White Memorial Building and Irvin L. Young Library all had significantly decreased electrical and natural gas use. These results are, however, preliminary due to incomplete data, differences in data reporting and other challenges.

**INSPECTION AND POSSIBLE REHABILITATION OF WELL #8.** It was moved by Olsen and seconded by Winship to approve that inspection of Well #8 be performed by Water Well Solutions, Oconomowoc, Wisconsin for the quoted amount (\$14,075 and \$16,375), and to authorize staff to direct any necessary rehabilitation of the well and well components up to a maximum of \$60,000, which would include the inspection costs. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen. NOES: None. ABSENT: None.

**APPOINTMENT OF CITIZEN MEMBER TO PLAN COMMISSION (ALTERNATE POSITION).** It was moved by Singer and seconded by Olsen to appoint Jeffrey Eppers to serve as an alternate member of the Plan Commission. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen. NOES: None. ABSENT: None. His term will expire on April 30, 2015.

**COUNCILMEMBER VACANCY POLICY.** It was moved by Binnie and seconded by Winship to approve the policy, position description, and application as presented by Councilmember Binnie and City Attorney McDonell, for the appointment of interim councilmembers. A correction was made to indicate a \$300 per month salary vs. the \$250 noted in the documents. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen. NOES: None. ABSENT: None.

**PROCESS FOR THE APPOINTMENT OF AN INTERIM COUNCILMEMBER FOR COUNCILMEMBER AT LARGE SEAT PREVIOUSLY HELD BY MARILYN KIENBAUM.** It was moved by Olsen and seconded by Winship to authorize solicitation of applicants to fill the Councilmember-at-Large seat that is currently vacant, with a deadline for receipt of applications on Tuesday, December 11, 2012 and with review of applicants to take place at the December 18 Council meeting. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen. NOES: None. ABSENT: None. It was noted that Councilmember Kienbaum previously served as council representative to Landmarks Commission, and that position would have to be filled as well.

**DEPARTMENT OF PUBLIC WORKS ("DPW") DIRECTOR INTERVIEW PANEL MEMBERS.** Councilmembers Abbott and Olsen volunteered to serve on the selection committee for the hiring of a new Department of Public Works Director. Also on the committee are City Manager Cameron Clapper, contracted City Manager advisor Ed Madere, Interim CDA Director Patrick Cannon and Neighborhood Services Director, Latisha Birkeland. Clapper stated that seven of the twenty-three applicants have been selected for telephone interviews. After telephone interviews, three to five members will be interviewed in person.

**CANCELLATION OF JANUARY 1, 2013 MEETING.** It was moved by Winship and seconded by Olsen to cancel the January 1, 2013 meeting. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen. NOES: None. ABSENT: None. The first meeting of the Council in 2013 will be on January 15.

**COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS.** None

**ADJOURNMENT.** It was moved by Olsen and seconded by Abbott to adjourn the meeting. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen. NOES: None. ABSENT: None. The meeting adjourned at 7:11 p.m.

Respectfully submitted,

Nancy Stanford  
Administrative Assistant