

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS
OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER, WALWORTH AND
JEFFERSON COUNTIES, WISCONSIN.**

September 18, 2012

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Binnie, Kidd, Abbott, Singer, Winship, Olsen, Kienbaum. ABSENT: None. LEGAL COUNSEL PRESENT: Wallace McDonell.

It was moved by Councilmember Olsen and seconded by Councilmember Winship to approve the Council minutes of September 4, 2012 and to acknowledge receipt and filing of the following: Report of Manually-Produced Checks for August 2012; Parks and Recreation Board minutes of August 6, 2012; and Irvin L. Young Memorial Library minutes of July 9, 2012. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen, Kienbaum. NOES: None. ABSENT: None.

APPROVAL OF PAYMENT OF INVOICES. It was moved by Olsen and seconded by Winship to approve payment of invoices processed through September 12, 2012, in the total sum of \$38,528.12. AYES: Binnie, Kidd, Abbott, Singer, Winship, Olsen, Kienbaum. NOES: None. ABSENT: None.

STAFF REPORT. Interim City Manager Clapper indicated that City Staff is continuing to work on the **2013 budget**. Parks and Recreation Director Amundson stated that the three rooftop air conditioning units on top of the Municipal Building have reached the end of their 15 year lifetime and are in need of repair. Amundson stated that this item will be incorporated in the Capital Improvement Plan to be presented to Council

HEARING OF CITIZEN COMMENTS. Karen Coburn of 1 Coburn Lane stated that the emerald ash borer has been discovered only 20 miles from Whitewater and indicated that the City will be trying to save as many City trees as possible. She requested that citizens find out if they have ash trees on their property and consider treating them. Park and Recreation Director Amundson reminded citizens of the "Pig in the Park" event. Interim City Manager Clapper introduced Pat Cannon, CDA Director for the City. Jim Katz, Associate Professor in the Department of Communications, introduced himself and the students in his Journalism 486 class who were present. Council President Singer announced the schedule for citizens interested in meeting the applicants for City Manager position.

FIRE DEPARTMENT CONTRACTS WITH TOWNSHIPS FOR 2013-2015. It was moved by Olsen and seconded by Winship to approve Fire Department contracts with the townships of Cold Spring, Koshkonong, Lima, Whitewater, Johnstown and Richmond for 2013-2015. The Townships are able to choose whether they would like Version 1, which requires a base payment plus a per call fee, or Version 2, which has a higher base payment, but does not require an additional payment per call. AYES: Binnie, Kidd, Olsen, Abbott, Kienbaum, Winship, Singer. NOES: None. ABSENT: None.

DISCUSSION REGARDING MEMORANDUM OF UNDERSTANDING BETWEEN CITY AND UWW RELATING TO PARKING ON PRINCE AND PRAIRIE STREETS. Councilmember Abbott questioned whether the intent of the MOU was to provide metered parking or permit parking. Councilmember Binnie responded that when the MOU was approved at the June 7, 2012 council meeting, then City Manager Brunner indicated that there would be permit parking on the streets, but the University's Parking Director stated that he preferred metered parking. It was indicated that some meters would be moved to the Prairie and Prince Streets locations, thereby increasing permit parking in some areas of campus. Interim City Manager Clapper stated that permit parking on campus has been increased by 147 stalls. He added that there has not yet been a lot of

activity on Prince Street, most likely due to construction in progress on campus. It was noted that the MOU specifies that the actual type of parking is at the University's discretion.

In response to Abbott's question concerning parking at 164 North Prairie, Attorney McDonell stated that some of the parking meters are placed in City designated no parking areas. McDonell suggested that Council review the ordinances relating to parking restrictions in that area. Members of Council agreed that there were very few cars parking in the metered spaces. DPW Director Fischer noted that when the building under construction opens, there will be more parking on Prince Street where parking is 25 cents per hour. On Prairie Street the cost is \$1.00 per hour. Fischer suggested that when Council reviews the parking ordinance for Prince and Prairie Streets, that parking from 2:00 a.m. to 5:00 a.m. be prohibited.

EXTENSION OF CONTRACT FOR MILWAUKEE STREET PROJECT. DPW Director Fischer stated that approval of Change Order #1 would move the completion date for Milwaukee Street reconstruction back to October 31, 2012, and the East Main Street portion of the contract would be moved to 2013. It was moved by Olsen and seconded by Winship to approve Change Order #1 for Milwaukee Street Reconstruction contract 1-2012. AYES: Binnie, Kidd, Olsen, Abbott, Kienbaum, Winship, Singer. NOES: None. ABSENT: None.

DPW Director Fischer stated that replacement of all sidewalk on the project would cost \$10,561, which could be absorbed within the contract. WE Energies will be paying for a portion of the cost as some of the sidewalk was damaged by them during construction. Councilmember Olsen stated that replacing all sidewalk as opposed to bits and pieces is very desirable. It was moved by Olsen and seconded by Binnie to approve replacement of all sidewalk on the project with four foot sidewalk. AYES: Binnie, Kidd, Olsen, Abbott, Kienbaum, Winship, Singer. NOES: None. ABSENT: None.

COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS. Olsen requested a review of Jefferson Street parking.

EXECUTIVE SESSION. It was moved by Singer and seconded by Winship to adjourn to Executive Session not to reconvene, per Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility" and Chapter 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session". Item to be discussed: Compensation and performance evaluation data of support staff for General Administration, Neighborhood Services, and Parks and Recreation Department. AYES: Binnie, Kidd, Olsen, Abbott, Kienbaum, Winship, Singer. NOES: None. ABSENT: None. Being no further business to come before the regular portion of the meeting, the meeting adjourned at 7:20 p.m.

Respectfully submitted,

Michele R. Smith
City Clerk