

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS
OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER, WALWORTH AND
JEFFERSON COUNTIES, WISCONSIN.**

August 21, 2012

The meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Binnie, Kidd, Abbott, Singer, Winship. ABSENT: Olsen, Kienbaum. LEGAL COUNSEL PRESENT: Wallace McDonell.

It was moved by Councilmember Winship and seconded by Councilmember Binnie to approve the Council minutes for July 24, 2012 and August 7, 2012 and to acknowledge receipt and filing of the following: Report of Manually- Produced checks for July 2012; Financial Statements for July 2012; Landmark Commission minutes of April 4, 2012; Urban Forestry minutes of May 22, 2012 and June 26, 2012; Parks and Recreation minutes of July 2, 2012; and Plan Commission minutes of July 9, 2012. AYES: Binnie, Kidd, Abbott, Singer, Winship. NOES: None. ABSENT: Olsen, Kienbaum.

APPROVAL OF PAYMENT OF INVOICES. It was moved by Winship and seconded by Binnie to approve payment of invoices processed through August 15, 2012, in the total sum of \$102,502.28. AYES: Binnie, Kidd, Abbott, Singer, Winship. NOES: None. ABSENT: Olsen, Kienbaum.

STAFF REPORT. Bob Rausch, representing the WILEAG Board, presented a WILEAG Accreditation Award to the City of Whitewater Police Department. DPW Director Fischer explained charges for the stormwater utility and explained why expenses and fees are not less during a drought year.

HEARING OF CITIZEN COMMENTS. None.

AMENDMENT #5 TO 2012 SALARY RESOLUTION. The proposed salary resolution increases dispatcher's wages by 1% for 2012.

**CITY OF WHITEWATER
2012 SALARY RESOLUTION AMENDMENT #5**

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, sets forth the wage and salary schedule for employees for 2012, in which wages are established.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2012 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes; and

BE IT FURTHER RESOLVED that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective retroactive to January 1, 2012.

**SCHEDULE IV WHITEWATER
POLICE DISPATCH UNION**

Position	Effective Date	Step			
		1	2	3	4
Records Communications Coordinator	08/21/2012*	18.83	19.82	20.86	21.10
<i>One Employee at 2080 Hours</i>		39,169.11	41,235.22	43,388.32	43,888.54
Dispatch / Records Communications Aide	08/21/2012*	16.94	17.82	18.76	18.95
<i>Six Employees at 1947 Hours</i>		32,979.77	34,689.83	36,522.04	36,888.48
<i>One Employee at 976 Hours</i>		16,532.23	17,389.46	18,307.91	18,491.61

*Effective Date is 08/21/2012, but the wage change will be retroactive to January 1, 2012.

Resolution introduced by Councilmember Winship, who moved its adoption. Seconded by Councilmember Binnie.

AYES: Winship, Binnie, Singer, Kidd, Abbott. NOES: None. ABSENT: Kienbaum, Olsen.
ADOPTED: August 21, 2012.

Cameron Clapper, Interim City Manager

Michele R. Smith, City Clerk

ORDINANCE AMENDING CHAPTER 5.20.50 RELATING TO “CLASS B” BEER AND LIQUOR LICENSE QUOTA.

**AN ORDINANCE AMENDING CHAPTER 5.20
INCREASING THE NUMBER OF “CLASS B” LIQUOR LICENSES
IN THE CITY OF WHITEWATER**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1: Whitewater Municipal Code, Chapter 5.20, Section 5.20.050 is hereby amended to read as follows:

5.20.050 License – Quotas.

The number of the following described licenses to be issued by the City shall be limited to the quota established in this section:

- (1) Combined “Class A” intoxicating liquor, four;
- (2) “Class B” intoxicating liquor, twenty-three.

Ordinance introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Winship.

AYES: Binnie, Winship, Singer, Kidd, Abbott. NOES: None. ABSENT: Olsen, Kienbaum.
ADOPTED: August 21, 2012

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It was then moved by Winship and seconded by Abbott to **waive the second required reading** of the ordinance amending Chapter 5.20 Increasing the number of “Class B” Liquor Licenses in the City of Whitewater. AYES: Binnie, Kidd, Abbott, Singer, Winship. NOES: None. ABSENT: Olsen, Kienbaum.

RENEWAL OF “CLASS B” BEER AND LIQUOR LICENSE APPLICATION FOR ROBERT SWEET, D/B/A LY BREWERY, (FORMERLY KNOWN AS DOWNSTAIRS SPORTS BAR AND GRILL) 214 W. MAIN ST., WHITEWATER, WI.

It was moved by Binnie and seconded by Winship to approve renewal of the license, based on conditions agreed to between the City of Whitewater and Robert Sweet. The renewal is contingent upon satisfactory Police and Fire Department inspections and may not be effective before September 1, 2012. The Clerk is authorized to issue the license upon satisfaction of the inspections and items required in the agreement between the parties. AYES: Binnie, Kidd, Abbott, Singer, Winship. NOES: None. ABSENT: Olsen, Kienbaum.

2013 MUNICIPAL BUDGETS. Interim City Manager Clapper gave a presentation outlining expectations for the City of Whitewater 2013 annual City Budget. He noted that shared revenues are expected to remain the same as 2012. State transportation aids are expected to decline by 5% to 10% (\$25,100 to \$50,000) and utility shared revenue will decrease by \$27,152. Intergovernmental revenues make up 47.77% of Whitewater’s 2012 revenues. Equalized value of property in Whitewater has declined 2.2%. Net new construction increased by 0.61%, which would allow for a property tax increase of less than \$15,000.

The City will be planning for revenue increases in some areas. Neighborhood Services will be conducting a study of the current licensing and permitting fee structure and will be applying any fee adjustments in 2013. The water utility will be requesting a simplified rate increase of 3% in 2013 and rate studies will be conducted for the wastewater and storm water utilities.

State Acts 10 and 32 have required public employees (except for police/emergency services) to pay into the Wisconsin Retirement Service and group health insurance. Police officers have willingly volunteered to contribute 5% toward their health insurance, which will reduce premium costs for the City by \$9,654. Employee retirement costs are expected to increase by 1.9% (\$46,595). 95% of this cost is paid by the City. If police officers represented by the union contribute 2%, the savings would be \$28,257.

There are no anticipated wage increases for non-represented and non-sworn represented employees. Wages for represented police officers will increase 2% (\$33,447) in 2013. The City will explore possible increases in part-time and seasonal staffing as an alternative to any increase in full-time positions. Debt service will increase 16.83% (\$75,693) in 2013 due to General Fund borrowing in May of 2012.

The projected fund balance for December 31, 2012 is 19.3% (\$1,765,732), slightly below the 20% goal in our policy.

Councilmember Binnie expressed concern about the fund balance going under 20%. Binnie stated that Emerald Ash Borer treatments may be needed and he expressed concerns over the decline of Cable television revenues. Binnie also suggested that trash/recycle costs need to be reviewed to see whether some sort of “pay as you throw” based funding would be appropriate for this service.

Councilmember Winship indicated that he is interested in the continued updating of the Neighborhood Services Department and agreed that Emerald Ash Borer treatment is a concern. Winship expressed

concern with the decline in support from the State government and the lack of other options for income.

Councilmember Kidd asked whether the 20% fund reserve is an important number and stated that as Departments are putting the budget together, it will be necessary to label what is necessary and what is discretionary spending. Councilmember Abbott spoke in favor of maintaining the 20% reserve, and suggested that while decreasing expenses is not easy or popular, it will need to be done to keep the City in good fiscal health.

Councilmember Singer requested that when fee restructuring is considered in the Neighborhood Services Department, users be consulted as to what a fair and equitable fee structure would be. This fee structure should be one that will keep Whitewater competitive in terms of attracting development. Councilmember Singer asked whether an employee vacancy rate could be incorporated into the budget, reflecting wages and benefits not being paid out. Singer also indicated that the cleaning contract will be re-bid this year and suggested that there could be changes in the level of service for the next contract.

Interim City Manager Clapper stressed that it would be best if options could be implemented so that Whitewater was not so reliant on state-shared revenues.

AUTHORIZATION TO PURCHASE ELECTRONIC TABLETS FOR SHARED USE BY COMMON COUNCIL AND BOARDS AND COMMISSIONS. IT Director Tim Nobling explained features of the electronic tablets. Nobling indicated that the tablets are already planned for in the 2012 budget. Nobling indicated that use would be implemented within the next month and that Boards and Commissions will be asked to use the tablets, too. It was moved by Winship and seconded by Binnie to purchase Chrome Book electronic tablets for shared use by the Common Council and Boards and Commissions. AYES: Binnie, Kidd, Abbott, Singer, Winship. NOES: None. ABSENT: Olsen, Kienbaum.

WASTEWATER UTILITY REPAIR OF DIGESTER WALLS. It was moved by Binnie and seconded by Winship to approve a contract with Holton for \$13,210 to repair digester walls at the wastewater plant. AYES: Binnie, Kidd, Abbott, Singer, Winship. NOES: None. ABSENT: Olsen, Kienbaum.

COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS. Binnie requested a review of the noise ordinance as it applies to weekend hours.

ADJOURNMENT. It was moved by Abbot and seconded by Winship to adjourn the meeting. The meeting was adjourned at 7:35 p.m. with unanimous approval.

Respectfully submitted,

Michele R. Smith
City Clerk