

ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.

March 15, 2011

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Binnie, Singer, Kienbaum, Olsen, Stewart, Winship, Butler. MEMBERS ABSENT: None. LEGAL COUNSEL PRESENT: Wallace McDonell.

**APPROVAL OF PAYMENT OF INVOICES.** It was moved by Olsen and seconded by Winship to approve payment of city invoices in the total sum of \$154,579.22. AYES: Kienbaum, Olsen, Winship, Binnie, Singer, Stewart, Butler. NOES: None. ABSENT: None.

**APPROVAL OF MINUTES.** It was moved by Olsen and seconded by Winship to approve the Council minutes of 3/1/11 and to acknowledge receipt and filing of the following: Manually-Produced checks for February 2011 and Landmark Commission Minutes of 1/5/11 and 2/2/11 (Landmark Minutes of 3/2/11 were removed). AYES: Kienbaum, Winship, Binnie, Singer, Stewart, Olsen, Butler. NOES: None. ABSENT: None.

**REPORTS:** Ellen Penwell of the Whitewater Historical Society presented a \$20,000 check to the City in payment of 50% of their \$40,000 commitment towards Train Depot restoration. City Manager Brunner reported that the CDA is looking to sell the former Alpha Cast property located at the north end of Jefferson Street. DPW Director Fischer updated Council on the Main and Whiton Street intersection project; and Finance Director Saubert reported on claims that have been filed against the City’s sewer back up insurance during the first year of coverage.

**SECOND READING ON ORDINANCE FOR NO PARKING ON THE WEST SIDE OF EXECUTIVE COURT – EXECUTIVE DRIVE NORTH TO TERMINUS.**

**SECOND READING OF ORDINANCE AMENDING CHAPTER 11.16.150 OF THE CITY OF WHITEWATER MUNICIPAL CODE ENTITLED “STREET INDEX OF PARKING RESTRICTIONS”.**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, does hereby ordain as follows:

**SECTION 1:** Chapter 11.16.150 entitled “Street Index of Parking Restrictions” shall be amended as follows:

The following is hereby *added* to the chart entitled Street Index of Parking Restrictions:

Executive Ct.	West side; from Executive Drive, north to terminus	11.16.080	No Parking
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**SECTION 2:** This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Winship. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None ABSENT: None ADOPTED: March 15, 2011.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

**ACCEPTANCE OF 2010 STORMWATER PERMIT REPORT.** DPW Director Fischer presented the 2010 Annual Stormwater Permit report, which represents the activity of the utility in regard to public education and outreach. Strand Associates of Madison, Wisconsin, has been authorized to update the Stormwater Management Plan. Fischer noted that Governor Walker’s budget repair bill proposes changes to stormwater standards, and if approved, it would mean significant capital improvement savings for the Stormwater Utility. It was moved by Olsen and seconded by Winship to accept the 2010 Annual Stormwater Permit Report as presented. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None.

**CONTRACT FOR WATER RATE STUDY.** Finance Director Saubert reported that the City has received four responses to their request for proposals for a water rate study. A panel consisting of Lynn Binnie, City Manager Brunner, Dean Fischer, and Doug Saubert evaluated and ranked each of the proposals and they have recommended that the contract be awarded to Municipal Economics & Planning. It was moved by Olsen and seconded by Winship to approve a contract with Municipal Economics & Planning (a division of Ruekert / Mielke) in a sum not to exceed \$12,470 to complete a water utility rate study. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None.

**AUTHORIZATION TO REQUEST PROPOSALS FROM CONSULTANTS TO ASSIST WITH REPLACEMENT OF POLICE CHIEF.** Police Commission Chairperson Jan Bilgen indicated the Council that the Commission has met to discuss the process of replacing Police Chief James Coan, who left the City on March 19<sup>th</sup>. The Commission would like to complete a national search, and they have agreed to complete some of the process between themselves and/or the City's Human Resources Coordinator. Bilgen reported that they have done some research, and believe they could obtain these services for a cost not to exceed \$8,000. It was moved by Binnie and seconded by Olsen to authorize the city to obtain proposals from firms engaged in the business of assisting with hiring of a replacement Police Chief, at a cost not to exceed \$8000. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None.

**COUNCILMEMBER REQUEST FOR FUTURE AGENDA ITEMS.** None.

**EXECUTIVE SESSION.** It was moved by Singer and seconded by Olsen to adjourn to Closed Session, not to reconvene, per Wisconsin statutes 19.85(1)(c) "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Item to be discussed: Review of and possible action on employment agreement with Police Chief. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None. The regular portion of the meeting adjourned at 7:20 p.m.

Respectfully submitted,

Michele R. Smith  
City Clerk